

Imington Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on Thursday 29th September 2016

Present: Cllr. G. Davies, Cllr R. Hawkins, Cllr J. Sherwood (Chair) and Cllr G Osborne

- Also present District Cllr Brain, two members of the public and the clerk
- Cllr Sherwood welcomed everyone to the meeting, explained the proceedings and advised that a member of the public was recording the meeting.

1. APOLOGIES FOR ABSENCE: Cllr Seccombe sent her apologies
2. DECLARATION OF INTERESTS: Cllr Brain has an ongoing interest in all planning matters
3. PUBLIC PARTICIPATION SESSION: There were no comments from the public
4. MINUTES

The minutes of the meeting held on August 25th 2016. The numbering at the top of the page was incorrect, but were otherwise confirmed as a true record and with the amendment that Cllr Brian had sent his apologies to the clerk duly signed by the Chair. The minutes were then unanimously approved by those Councillors present.

5. COUNCIL REPORTS

CLERK

- The clerk has been contacted by a member of the public, Karen Peachey regarding joining the Parish Council. Cllr Sherwood proposed that Mrs Hawkins be co-opted onto the Parish Council. Seconded by Cllr Davies, agreed by all.
- The clerk reported that there had been a couple of late invoices – one from Thomas Fox for mowing for £432 (£72 VAT), J Goode - book keeping - £60, Thomas Fox, Mowing - £432 (£72 VAT).
- It was proposed by Cllr Osborne to authorise payment for these invoices and seconded by Cllr Sherwood. Agreed by all.
- The clerk has been asked to purchase several items to be used for grounds maintenance by the Bowls Club. This was agreed by all present.
- The clerk had received a cheque for £50 from Thomas Fox in relation to the broken window at the Pavilion. Cllr Osborne proposed, Cllr Sherwood seconded that £25 should go to the Sports and Social Club to reimburse them for boarding up the window, the balance would be set against the cost of the new windows. All agreed.

CLLR SHERWOOD

County Councillor Grant

- Cllr Sherwood reported that the application was ready to submit. She explained that the application was part of an overall programme of improving the Lower Green and had two parts: one for replacing the tree bench round the Horse Chestnut tree and the other for a new notice board to replace the existing one which was now in a state of disrepair and too small. The cost of replacing the notice board with one similar to that of the new one on the Upper Green would be £645 + VAT.
- Cllr Sherwood reported that she had received a quote of £750 for replacing the tree bench but that additional quotes were needed. Cllr Osborne agreed to put together a tender document and then put it out to tender.
- Cllr Sherwood explained that, for such grants, it was expected that there would be financial contributions toward a project in addition to that provided by the grant. Cllr Sherwood proposed an IPC donation of a third, equating to £450, towards the project. Seconded by Cllr Davies, agreed by all.

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Cotswold Visiting Scheme Grant

- Cllr Sherwood reported that, to raise awareness of the Scheme, donations from local businesses are expected with this grant. Grumpy Frog has donated £20, and there have been pledges from the Howard Arms, Cotswold Homes Inventory Ltd and Cllr Davies has offered £200.
- Cllr Sherwood reported that she had a quote of approximately £1,400 for the renovation of the Coronation Gate but that two more quotes are needed. Cllr Osborne agreed to put together a tender document and then put it out to tender.

MUGA: Football Wall/Basketball Court

- As required by the Tesco Bags of Help grant, Cllr Sherwood has written a press release on the commencement of the works and submitted it to the Stratford Herald. It was agreed to include in the press release thanks to specific benefactors: Grace's Playground Fund, Sarah Holman and the Red Lion. She will also send photos of the works as they progress to the Tesco Bags of Help organisers as requested.

Ilmington Show

- Cllr Sherwood reported that the Parish Council stall, shared with the Neighbourhood Development Plan Steering Group was very successful and well attended.

Neighbourhood Development Plan

- Cllr Sherwood reported that the Steering Group received an impressive 85 responses to the Quick Question Survey at the Ilmington Show and an additional 25 more since then.
- Cllr Sherwood informed the Council that the Steering Group had held two workshops to serve as ~~more~~ part of the NDP evidence gathering process for the ~~ahead of~~ questionnaire ~~to~~ which will go out in November.
- Cllr Sherwood reported that the grant application is almost complete. She also informed the Council that OS maps can now be printed by SDC as IPC and NDP have a licence from the OS mapping office. They are free from SDC in sizes up to A0.

Salt Bins

- Cllr Sherwood reported that she received a request from a parishioner to replace the salt bin on Armscote Road as the parishioner said it was damaged. Cllr Sherwood inspected the salt bin. It was an inset grey round bin without a lid but not damaged. It was agreed that the grey bins were not ideal. Cllr Hawkins noted that the salt bin on Foxcote Hill was also damaged possibly by the hedge cutting driver not taking due care. He pointed out that it was also in the wrong place and needed to be repositioned so that it wouldn't be damaged in the future. CLERK to contact Cllr Seccombe to bring the matter to her attention.

CLLR DAVIES

- Cllr Davies reminded the Council that Trevor Sharples rents the use of each area of the green for £1 per year. He asked that an annual review should be scheduled for the next meeting.
- Cllr Davies reported that demolition works and tree felling had occurred at Campden Hill House. He contacted the SDC Planning Enforcement office for clarification on what planning permission was required. The officer has visited the site and concluded that no planning permission ~~is~~ was needed.
- The Clerk was informed that there was a smell of oil on Grump Street, also affecting Front Street and Frog Lane. Apparently a few people reported to feeling unwell. Cllr Davies inspected the area and confirmed that there was a smell but could not identify the source. He reported that a similar incident happened between 8 and 10 years ago. He suggested that a possible cause could be that all sewerage adjoins near there.

CLLR HAWKINS

Mowing

- Cllr Hawkins reported that the Upper Green is to be mowed again on 12/10/16. This will be the last one of the year.
- He reported that the Playing Fields have had the maximum agreed that the IPC should pay for. Due to the warm autumn it grass is still growing and suggested that IPC propose to pay for one more cut as a one off. Proposed

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by Cllr Osborne, seconded by Cllr Davies, agreed by all. Cllr Hawkins will also speak to Rich Law to explain the situation and arrange the next cut.

The Playground

- **Strimming:** Cllr Hawkins reported that he has nearly finished putting all the strimming guards around the posts. There are five more to do.

Playing Fields Committee (PFC) Report

- Cllr Hawkins reported that this has not yet been received.
- Cllr Hawkins attempted to attend the scheduled meeting of the PFC. He reported that he had not been informed that it had been re-scheduled and therefore he did not attend the meeting.
- Cllr Osborne suggested the IPC ask for the minutes and notice of future meetings.

CLLR OSBORNE

Playing Fields Update

- Cllr Osborne reported that there has been a request from the Bowls Club to purchase some items. He has passed this onto the clerk. They also mentioned that their mower was near the end of its life and that it was likely a new mower would be required in the next season. Cllr Osborne stated that he had reminded a representative of the Club of the necessary protocols related to the reclamation of VAT by the Council.

MUGA

- Cllr Osborne reported that the works had begun on Tuesday, was on schedule and the majority of the works would be completed by the end of the week. The markings would not be done for six weeks allowing tarmac time to cure.
- Cllr Sherwood asked about an opening ceremony. She said this needed to be organised in advance as the local Tesco Manager, major benefactors and other Councillors need to be invited. Cllr Osborne suggested the end of November should suit. He also suggested a commemorative plaque naming it MUGA to be put on the back of the football wall.

Pavilion Windows

- Cllrs Hawkins and Osborne met with the Sports and Social Club Committee and apprised them of the IPC's plans. One committee member requested the outside of the windows be brown, not white. It was pointed out that this would add 10% to the overall cost and would be an unnecessary additional cost.
- Cllr Osborne reported that he has circulated the tender document to Council members and then sent it to five companies with a request that they be returned by 7th October.
- Cllr Osborne has tried to establish whether an application to building control for Building regulations approval is required. He said that he believes not but Building Control (SDC) say it is probably required. He has asked the contractors to confirm whether or not they are able to self certify these works. In the event that an application is required, Cllr Osborne proposed that IPC submit and pay for the building regs. application. Cllr Sherwood seconded, all agreed.

6. CORRESPONDENCE: For information only (circulated to Members): There had been no correspondence.

7. COUNTY AND DISTRICT REPORTS:

CLLR BRAIN

- Cllr Brain reported that he attended the Ilmington Show and greatly enjoyed it.
- He reported that Stratford District Council is sixth in the country for waste and recycling.
- He reported of another grant called Smart Start aimed mainly at children. Application of up to £2500 is available to help with access to learning, play and learning equipment. It is available from 12/9/16-11/11/16. Apply to smartstart@warwickshire.gov.uk. Cllr Sherwood offered to email Ilmington Primary school and the Multi Sports Club, the website and the 20:20.

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8. PLANNING: It was **RESOLVED** to make the following comments on planning applications received:

Application no.	Proposal	Address	Submitted by	Comments due by / decision
16/02863/Tree	G1: Conifer x7: reduce height by 50% - T1: Apple: remove. - Plant coppice of mixed trees behind conifers, when matured remove conifers completely and replant with a beech hedge to match existing along their line.	Middle Brook House, Ilmington, CV36 4JQ	Mrs Sharon Barnard	23.09.16 No representation with comment
16/02158/FUL	Replacement outbuilding to provide ancillary, annex accommodation	1 Foxcote Hill, Ilmington, CV36 4 LD	Miss E Ribbans	16.09.16 No Comment
16/02765/FUL	Alterations to front porch and single storey rear extension	Folly Farm, Ilmington, CV36 4LJ	Mr and Mrs N Bloor	04/10/16 No Comment
16/02766/LBC	Alterations to front porch and single storey rear extension	Folly Farm, Ilmington, CV36 4LJ	Mr and Mrs N Bloor	04/10/16 No Comment
16/02676/FUL	First storey rear extension above existing single storey rear extension	32 Bennett Place Ilmington, CV36 4LW	Mr S Clifford	26/09/16 No Comment
16/02445/VARY	Variation of Condition 2 of planning permission APP/J3720/W/15/3132381 - 14/01732/FUL - to state; The uses hereby authorised shall be discontinued and the land restored to its former condition (apart from in terms of the proposed landscaping) on or before 26 years from the commencement of the development hereby approved and notification shall be provided in writing to the Local Planning Authority within 1 month following the commencement of development	Land to the North of Ilmington Road, Blackwell	Mr Chris Angell	03/10/16
16/02168/FUL	Change of use of land to residential, conversion and alteration of existing Dutch barn to create indoor swimming pool and construction of two glazed links between buildings together with the conversion of an existing barn to comprise a fitness studio	Southfield Farm, Compton Scorpion, Ilmington, CV36 4PJ	Mr R Whorrod	16/09/16 Clerk to call SDC to clarify changes
16/02169/LBC	Proposed conversion and alteration of existing Dutch Barn to create indoor swimming pool and construction of two glazed links between buildings together with the conversion of an existing barn to comprise a fitness studio	Southfield Farm, Compton Scorpion, Ilmington, CV36 4PJ	Mr R Whorrod	16/09/16 Clerk to call SDC to clarify changes

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9. **FINANCE**

RESOLVED to approve the receipts and payments set out in Annex A.

Proposal: Cllr Sherwood proposed to approve the receipts and payments. Seconded by Cllr Hawkins. All agreed.

10. **Councillors reports or items for future meetings:** Finance, Contact Bill Buckley re interim audit, Location of meetings, review of rent of Upper Green

11. **TO CONFIRM THE DATE AND TIME OF NEXT SCHEDULED MEETING**

Ordinary Parish Council Meeting on Thursday 27th October 2016, commencing at 7.30 pm, Village Hall, Ilmington.

The meeting closed at 8.52

ANNEX A

a) To approve the following receipt:

1. Precept	£9,500.00	Y
2. Donation Ilmington Bowling Club	£278.68	N

b) To approve the following for payment:

	Payment	Budgeted
1. Clerk Salary August	£444.65	Y
2. Ilmington Show	£6.00	N
3. Rob Hawkins Mowing	£80.00	N
4. HMRC – tax and NI for March –August	£444.60	Y
5. J Goode – Bookkeeping	£60.00	Y
6. Thomas Fox – Mowing from June'16	£432.00	Y
7. Thomas Fox – Mowing Sept' 16	£432.00	Y

Signed _____ Chairman

Date _____