

Ilmington Parish Council

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD ON 30 NOVEMBER 2017

Present: Cllrs Davies, Hawkins, Osborne (Chairman) and Peachy

In Attendance: S Furniss, Clerk and 4 members of the public. Cllr Mike Brain sent his apologies.

1	Apologies: None Received
2	Declaration of Disclosure Pecuniary Interest : Cllr Hawkins declared an interest in the Mowing Tenders
3	Warwickshire County Council / Stratford District Council update Not covered
4	To Confirm Minutes of the last Parish Council Meeting that took place on 26 October 2017. It was resolved that the minutes be recorded as a true record.
5	Public Forum The applicant in respect of Planning Application 17/ 00013/FUL reported that, in discussion with the SDC Planning Officer changes have been made such that there would be no Cotswold stone, the building would be clad in wood, the pitch of roof lowered (thus losing attic room, and tiled with wood shingles. Cllr Osborne thanked the applicant for updating the Council and stated that full consideration would be given when the revised Application is received.
6	<p>Planning Matters</p> <p>APPLICATIONS</p> <p>Application(s) reference: 17/02951/LBC + 17/02950/FUL Proposed:Single storey extension to form enlarged kitchen; partial demolition of modern brick built single storey link block;raising of floor levels;internal alterations include removal of modern staircase & provision of replacement, some doorway alterations & new partitions; construction of new detached garage at Old Fox House , Foxcote Hill, Ilmington, CV36 4LD Comments due by: 20 November 2017. It was confirmed that a no representation had been submitted.</p> <p>Application(s) reference: 17/03306/TREE Proposed : T1 - Balsam Poplar - Fell T2 - Willow - Pollard T3 - Willow - Pollard at Sansome Cottage, Back Street, Ilmington, Shipston-on-Stour CV36 4LJ Comments due by: 21 November 2017. It was confirmed that a no representation had been submitted.</p> <p>Application(s) reference: 17/02947/FUL and 17/02948/LBC Proposed Alterations and additions in form of rear ground floor extension at Shady Side , Middle Street, Ilmington, CV36 4LS Comments due by: 28 November 2017. It was confirmed that a no representation had been submitted.</p> <p>Application(s) reference: 17/03440/TREE. Proposed T1 - Cherry – Fell; T2 – Ginkgo - Crown Lift by 1.75m Remove dead branches; T3 - Pear - Reduce in height by approx 6m and spread by approx 1m; T4 - Birch Reduce height by 3m and thin by 25%; T5 - Prunus - Crown reduction by approx 1m to height and spread at Frog Orchard , Frog Lane, Ilmington, CV36 4LQ Comments due by: 5 December 2017. It was resolved that no representation be submitted.</p> <p>Application(s) reference: 17/03406/FUL Proposed garage conversion and single storey side extension At : Meadow Croft, Middle Street, Ilmington, Shipston-on-Stour CV36 4LS Comments due by: 13 December 2017. It was resolved that no representation be submitted.</p> <p>.</p> <p>DECISIONS The following were noted:</p> <p>Application(s) reference: 17/02524/FUL Proposed : Conversion and re-roofing of an existing domestic store to side of dwelling including the insertion of rooflights and new front window At: Ashbourne Cottage , Hurdlers Lane, Ilmington, CV36 4PT Comments due by: 2 October 2017. Granted</p> <p>Application(s) reference: 17/02836/TREE Proposed : T1: Yew - 2.5 metres crown reduction and shape At : Rose Cottage, Frog Lane, Ilmington, Shipston-on-Stour CV36 4LQ Comments due by: 11 October 2017; Granted</p>

Application reference: 17/02996/Tree T1 Apple – Fell; T2 Apple – Fell. At Meadow Croft, middle Street, Ilmington, CV36 4LS. Comments due by 27 October 2017 **Granted**

Application(s) reference: 17/02934/FUL Proposed Removal of existing outbuildings to provide a single storey rear extension at 30 Bennett Place, Ilmington, CV36 4LW, Comments due by: 14 November 2017. **Granted**

PENDING

- **17/ 00013/FUL** Cathole Manor Farm Compton Scorpion Road Compton Scorpion CV36 4PJ
- **17/00883/FUL** Proposed: Demolish existing kitchen, rebuild larger replacement extension at Norton Cottage, Campden Hill, Ilmington, CV36 4LH Comments due by: 2 June 2017.
- **17/01200/LBC** Proposed : Single storey extension to form enlarged kitchen; partial demolition of modern brick built single storey link block; raising of floor levels; internal alterations include removal of modern staircase and provision of replacement, some doorway alterations and new partitions; construction of new detached garage at Old Fox House, Foxcote Hill, Ilmington, CV36 4LD Comments due by: 9 June 2017
- **17/01605/TREE** Proposed: -T1: Alder: Fell -T2: Alder: Fell, At The Shippen, Burlingham Farm Court, Front Street, Ilmington Comments due by: 21 June 2017
- **17/02136/FUL** Proposed two storey side extension and single storey rear extension. Face existing building with render, at 2 Nellands Close, Ilmington, CV36 4NF **Comments due by: 1 Sept 2017.**
- **17/02182/FUL** Proposed : The conversion of a barn into a single bed dwelling and proposed vehicular access from Featherbed Lane at Located And Land Adjacent Featherbed House, Featherbed Lane, Ilmington, CV36 4NE **Comments due by: 31 August 2017.**
- **DISC/00354/17** Proposed : Discharge of Condition 5 Materials of listed building consent 16/01786/LBC. At : Stonecrop, Campden Hill, Ilmington, Shipston-on-Stour CV36 4JF **Comments due by: 31 August 2017.**
Notification reference: **17/02604/TEL28 Proposal** : The removal of 3 existing UMTS antennas and replacement with 3 dual band antenna and installation of a SAMI cabinet in the existing cabin plus associated works at Warwick Police Transmitter Station, Ilmington, **Notification only** If you wish to make any comments regarding the above notification of works, please address you correspondence to the Applicant by 22 September 2017.

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Finance

The income was noted and it was **resolved** that the payments listed be authorised.

a) Income

£5 In respect of Upper Green Rental Licence Agreement 2017-22 inclusive.

b) Authorisation of Payments

Chq No	Payee	In respect of	Amount	Budget
101623	*G Goode	Toilet Cleaning	24.00	y
101624	Grant Thornton	External Audit	270.00	Y
101625	Playsafety Ltd	Annual Safety Audit	142.80	Y
101626	R Hawkins	Various at Playing field (22 hours)	176.00	y
101627	WALC	Clerk's Training	25	Y
101628	S Furniss	Salary	313.45	y
101629	HMRC	PAYE	78.20	Y
101630	S Furniss	Office Expenses	49.18	Y
101631	Avon Planning Services	Neighbourhood Plan Consultancy	540.00	Grant
101634	Glasdon UK Ltd	Salt Bins	238.68	Y

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Council Reports

8a

Sarah Furniss

1. **Nameplates** Ordered
2. **Saltbins** Delivered

	<p>3. Status of interim internal audit. The audit is in progress</p> <p>4. Playground Safety Inspection: It was resolved that Cllrs Osborne, Peachey and Hawkins will meet at the playing field to inspect the Multiplay Log Cabin and Slides, Playhouse, Slide Embankment, Swing Basket, and the surface around Junior Swing and report back to the Council at its next meeting. Cllr Osborne will research the cost of replacement chains for swings.</p> <p>5. Neighbourhood Plan – it was confirmed that the date of the invitation to attend the NDP Working Group Meeting is 12 December in the Community Cafe. All Councillors present indicated they planned to attend.</p> <p>6. Road Surface at Junction of Elm Close and Front Street. It was reported that repair will be undertaken in 3-6 months. It was clarified that the area marked for repair is not that which was initially identified – the pothole being an area around some drain inspection covers. The Clerk will inform WCC.</p> <p>7. Precept– It was resolved that a 3% increase (£570) will be requested and that Cllr Osborne will convene a finance working group meet to finesse the budget and identify Ear Marked Reserves.</p> <p>8. To clarify who should pay for the additional cut of the playing field. It was agreed that no further action is required.</p> <p>Pending:</p> <p>1 Path to Newbold. A further enquiry has been sent but response pending.</p>	<p>GO RH KP</p> <p>SF</p> <p>GO</p>
	<p>Cllr Sherwood (the following items are pending Cllr Sherwood's return from Sabbatical)</p> <p>1. Neighbourhood Plan Steering Group update</p> <p>2. Possible Future Projects</p> <p>3. Pending Issues:</p> <p>a. Western Power Substation</p> <p>b. Upper Green</p> <p>c. Middle Street Bollards (to reconsider in December 2017)</p>	
8c	<p>Cllr Davies</p> <p>1. Tidying of Dums Plantation – now complete.</p> <p>2. Salt bins have been installed (replacements) though there may be a requirement at some point to install/replace one opposite the Red Lion</p>	
8d	<p>Cllr Hawkins</p> <p>1. Hedges at Playing Fields: trimmed and the brash will be cleared over time. Cllr Hawkins gave a vote of thanks to members of Ilmington Tennis Club who have undertaken work to alleviate problems of water pooling at the entrance to car park and the "Clipper Club" for the ongoing work they undertake in the village.</p>	
8e	<p>Cllr Osborne</p> <p>1. Playing Fields</p> <p>a. Progress on Agreement with Ilmington Multi Sports Club. Cllr Osborne reported that the Club had been re-named Ilmington Tennis Club and that the all-weather courts and club store was now known as Ilmington Multi Sport Facility. Cllr Osborne reported that the exchange of drafts was now at an advanced stage with only one significant issue outstanding. If this matter could be mutually agreed, he anticipated that a formal agreement will be reached available early in 2018.</p> <p>b. Potholes A working party of Councillors has repaired the potholes and laid down hardcore on the footpath by the school.</p> <p>2. Tender for Chestnut Bench Refurbishment and Ivy Clearing – pending</p> <p>3. Tender for mowing: Cllr Hawkins withdrew from the meeting for this item. Three organisations had expressed an interest and been sent tender documents. Two of the three submitted tenders and the previously circulated Tender summary was reviewed. It was resolved that the contract be awarded to Messrs Hawkins and Righton. Mr Hawkins was invited to submit a price for the annual spraying and trimming grass around the war memorial. The Clerk will report the outcome to the applicants.</p> <p>4. Tender for Bench Refurbishment.</p>	<p>GD</p> <p>SF</p> <p>SF</p> <p>SF</p>

	<p>It was resolved that the tender document is acceptable and will be sent to those who have expressed an interest in tendering.</p> <p>5. Insurance of Bowls Club Mower (insured) and Tennis Club Sandbrusher. Cllr Osborne reported that the Bowls Club has arranged their own insurance cover for the mower and that the Tennis Club Sandbrusher has been included on this year's PC insurance (at no additional cost). He has advised the Tennis Club that any increase in premium arising for future years will need to be met by Ilmington Tennis Club.</p> <p>6. Donation to Community Café It was resolved that a donation of £100 be made to the Community Shop and Café as a contribution to their costs of heating and lighting the space used by the Council whilst meeting over the last year and the Clerk will progress this.</p>	
8f	<p>Cllr Peachey</p> <ol style="list-style-type: none"> 1. Village Hall Committee – Cllr Peachey reported that she was unable to attend the VH Committee Meeting but has conveyed the offer of a £350 contribution in respect of replacement chairs to the VH Chair. This is welcome. 2. Footpath access by wheelchairs and pushchairs – the Clipper Club will be clearing the grass over path. 	
9	<p>Correspondence (other than covered elsewhere in agenda) e-mail on SDC Consultation on Long Marston Garden Village: Cllr Osborne had reviewed the consultation documents. It appeared to him that the consultation was focused on the detail design aspects of the scheme with little facility to comment on impact on surrounding villages. Accordingly, he had not thought it appropriate for the PC to comment.</p>	
10	<p>Application for Grant for War Memorial Following a request from a parishioner, a Working Party of Councillors had tidied the area around the memorial in advance of Remembrance Sunday. The Clerk will advise Cllr Hawkins of the details of a Workshop on availability of Grants for maintenance of War Memorials.</p>	SF
11	<p>Dates of Future Meetings – all meetings commence at 7.30 pm at the Community Café and Shop unless otherwise stated. No meeting in December 2017 11 January 2017 22 February 2018</p>	