

Minutes of an Ordinary Meeting of the Parish Council held in the Community Café on
Thursday 26th January 2017

Present: Cllr. G. Davies, Cllr R. Hawkins, Cllr J. Sherwood (Chair), Cllr G Osborne, Cllr K. Peachey and Cllr Seccombe

- Also present two members of the public and the clerk
- Cllr Sherwood welcomed everyone to the meeting, explained the proceedings and advised that a member of the public was recording the meeting.

1. APOLOGIES FOR ABSENCE: Cllr Brain

2. DECLARATION OF INTERESTS

3. PUBLIC PARTICIPATION SESSION:

Steve Prosser offered his help and assistance in regard to footpaths, stiles, fences etc, for which the PC was extremely grateful. He also enquired as to what was happening regarding the bollards on Middle Street. Cllr Sherwood said that she'd chase this up with Highways and call him when she knew more.

Bill Sabin from the Bowls Club wanted to thank the PC for its help to the bowls club, in particular Cllr Hawkins and Cllr Osborne. He advised that the Club intended to purchase a new mower in the near future and asked whether the PC could assist with processing the purchase. Cllr Osborne pointed out that any purchase made through the PC would mean that the mower would be the property of the PC. Bill Sabin agreed that the Club's members understood this.

4. MINUTES

The minutes of the meeting held on November 24th 2016 were proposed to be accepted by Cllr Osborne, and seconded by Cllr Sherwood. Agreed by all.

5. COUNCIL REPORTS

CLERK

- The clerk reported that the finances were in a good state, with just over £25,000 in the current account. However, this figure included some large sums provided by grantors, largely due to the efforts of the PC in their fundraising and grant application efforts to fund some large projects which had not yet been paid out.
- The cash book and forecast had been circulated to the councillors.
- There have been several pieces of correspondence regarding the transparency fund and the clerk was going to see if there was anything that could be applied for.
- The clerk requested that she attend a training session based on future audit plans on the 14th Feb, this was going to cost £30. Cllr Sherwood proposed, Cllr Davies seconded that this money was spent. All agreed.
- The dog waste bin ordered has arrived but is red not green as originally requested by the Council, so the clerk will arrange for it to be swapped.

CLLR SHERWOOD

Neighbourhood Development Plan

- The NDP group has delivered the surveys and flyers have gone into the Parish Magazine. There was a meeting on the 17th January and further meetings are scheduled for the 9th February and 31st March in the Community Cafe at 8pm. Following return of completed surveys, there will be two workshops to share the results with parishioners and explore what they feel are important views, open spaces to be protected and where future development should take place. The workshops will be held in the Village Hall on the 9th and 12th of March.
- Notices have gone into the Stratford Herald Parish Pump, on behalf of the NDP Steering Group. Cllr Sherwood reported that the Stratford Herald asked if Ilmington would regularly contribute to the Parish Pump as they had few articles from parishes in this part of Warwickshire. She also asked if the councillors were content for the monthly updates that go in the Parish Magazine to also appear in the Stratford Herald Parish Pump. Councillors agreed to this as long as it was a short précis of IPC activity and no names were mentioned.
- Cllr Sherwood reported that Maps of the Village were being compiled by Martin Seymour. Features included old Pathnames and Field names from a map in the Village Hall. Cllr Sherwood suggested that path name signs

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could be posted to preserve the memory of them and to ensure they do not get lost. Cllr Hawkins suggested checking with Sylvia Gardner that they are correct as she has done detailed research on the Village's history. Cllr Sherwood agreed and would look into the cost of this.

Thank you letters

Cllr Sherwood asked the clerk to write thank you letters on behalf of IPC to the following:

- Cotswold Wardens for their help with footpaths etc
- The Film Club for their donation towards the Coronation Gate Project
- Multi-Sports Club, particularly Claire Sharratt for all her help with obtaining grants for the Pavilion window replacements

Tempo Events

- Cllr Sherwood reported that the December and January races had taken place since the last meeting. In December, there were 219 entrants. The Council's billing for this race would be bill for £109.50. In January, there were 220 entrants. The Council's billing for this race would be £110.00. The Clerk to invoice Tempo Events for these two races. Cllr Sherwood inspected Featherbed Lane on race day to see how many cars were parked there; there were 58 and 65 respectively for December and January. There is room for approximately 25 – 30 additional cars to park there. She did point out though that though the races have been fully subscribed at 250 entrants, not all entrants have been attending – hence the shortfall in the number of cars. She noted that this could be a discussion point for the Council and Tempo Events at a post Winter Series de-briefing on possibly increasing entrant numbers for future events.
- The clerk reported that the fee for race 1 had been paid.

BT Payphone Kiosk

- Cllr Sherwood reported that she has spoken to BT and that the BT kiosk is going to be removed but there could be a delay of 16-24 weeks until the electricity supply is removed. BT reported that there were no objections from the village.

Dates of Meetings throughout 2017

- Cllr Sherwood proposed that the last Thursday of every month is continued throughout the year, with the only exception being the 31st August as it is so close to the Bank Holiday. Instead, she suggested the 24th. She also suggested the 6th April for the Annual Parish Meeting. Cllr Osborne suggested that the venue for monthly Council meetings be reviewed at the conclusion of the three month trial period and the merit of the Community café as a location could be assessed. All agreed to this. There was a suggestion that the Annual Parish Meeting could be on the same evening as the Annual Meeting of the Parish Council. Councillors agreed to consider this. Clerk to provisionally book the Village Hall for the Annual Parish Meeting, and for the Annual Council Meeting.

Dates for Ordinary Parish Council meetings are as follows:

Feb 23rd	March 30th	April 27 th	May 25th	June 29th
July 27th	Aug 24 th	Sept 28th	Oct 26th	Nov 30 th

Annual Parish Meeting (Date tbc): April

Annual Council Meeting: 25th May

Parishioner requests

Cllr Sherwood has received the following requests:

- For the wooden v-shaped gate at the end of Webbs Lane to be reinstalled as it stopped children and dogs running uninterrupted onto Foxcote Hill. The Council agreed that this was a good idea. Cllr Hawkins to look into the costs.
- There has been a request that the 'SLOW' sign be repainted at the bottom of Campden Hill as cars tend to speed up as they approach the bottom of the hill. Cllr Sherwood to inform County Highways.

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- A letter from the PCC regarding the Lime trees to be pollarded in the churchyard by Western Power Distribution as they encroach on overhead power cables. The PCC has spoken to SDC regarding planning permission and they have said it is not needed.

School Bus

- Cllr Sherwood reported that she emailed a letter to WCC Transport that Cllr Davies had composed requesting the reinstatement of a smaller school bus for the morning run to the school on Back Street. She reported that she had received a reply which she read out. The Council felt that the reply was non-committal as to rectifying the currently unsatisfactory situation. Cllr Sherwood suggested that a further letter be sent in response to reiterate the Council's concerns. Cllr Seccombe also offered to chase this up.

CLLR OSBORNE

Precept

- Cllr Osborne proposed that the Precept remained unchanged this year at £19,000. Proposed by Cllr Osborne, seconded by Cllr Sherwood, agreed by all.

Coronation Gate

- Cllr Osborne reported that the new gate has been ordered and delivery should be at the end of Feb/early March.

Playing Fields Committee Meeting

- Cllr Osborne reported that he and Cllr Hawkins attended the Playing Fields Committee Meeting. On the agenda was the proposed Defibrillator that the Committee wishes to purchase. Cllr Osborne reiterated to the Committee that IPC requires the following in order to consider its donation to the project: List of donor contributions, confirmation that the Defib Group were happy to take on on-going responsibility for its maintenance and associated costs and grant applications/awards. Thus far there have been pledges of support from:

1. Playing Fields Committee	£1000
2. Multi Sports Club	£200
3. Ilmington Social Club	£100
4. Village Fete Committee	£100
5. Bowls Club	£100
6. Cricket Club	<u>£100</u>
TOTAL	£1600
- The total cost is estimated to be in the region of £2,000 for the equipment and the cabinet. The Playing Fields Committee are in the process of applying for a grant to the British Heart Foundation. The PFC meeting also received a report as to concerns about the on-going viability of the Sports and Social Club. He reported that there is to be a meeting on the 27th January and AGM on the 10th February to discuss this further.
- Cllr Seccombe added comment that the on-going cost of a defibrillator is about £250 and the West Midlands Ambulance Service used to give grants towards defibrillators.
- Cllr Osborne also reported a request from a member of the IPC to grind out the stump of tree that was removed in front of the Cricket Club storage shed.

Projects for IPC 2017

Cllr Osborne outlined suggested projects for 2017:

- Environment Working Group projects: Tidying up of the boundary of the Playing Fields (£200) and Dumbs Plantation
- Erect new replacement notice board on Lower Green similar to that on the Upper Green
- A second notice board on bus shelter to accommodate the overflow of notices
- Replacement v-shaped gate on Webb's Lane
- Car parking solution to the erosion of the Upper Green by those parking to go to the Community Shop. Cllr Hawkins has identified some options. Cllr Osborne advised that this would be costly and that there were various legislative acts that would have to be considered. Cllrs Osborne and Hawkins to look into feasibility and costs.
- Name plaques for the lanes as mentioned by Cllr Sherwood. The Council felt this could be phased in over time.

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CLLR DAVIES

Planning – See Planning Section below

CLLR HAWKINS

Dums Plantation

- Cllr Hawkins reported that the trees in Dums Plantation need tidying up. He said that there are 6 huge conifers, 3 of which were Leylandii and have been removed. He said there was one more Leylandii to remove but that two trees may remain as they may not be Leylandii.
- Cllr Hawkins suggested putting a bench there. Cllr Sherwood felt that should be an additional / better use of the land. She suggested use by the school for projects such as biodiversity and botany. Cllr Hawkins said that this would depend on improved access being available and upon interest from the school as to whether they would use it. He said that he would speak to his wife, who is a school governor.
- It was agreed to review the use of Dums Plantation at the next Council meeting.

CLLR PEACHEY

Hedge along Elm Close and Washbrook Place

- This has now been cut back
- Cllr Sherwood commented that the pavement adjoining the Back Street frontage of Mabel's Farm needs the brambles cut back, Cllr Hawkins to speak to Mr Betteridge to see if he objects to this being done.

6. COUNTY AND DISTRICT REPORTS

- Cllr Secombe reported that WCC has delivered £42M of savings and there are £67M more savings to be made. The budget needs to meet this and also service increased demands. Demand for Adult Social Care is growing against a shrinking budget for its provision. Amongst these difficulties, WCC is looking for opportunities and there is possibility to grow an investment fund for larger Highways projects such as Portobello Crossroads.
- Cllr Secombe also reported that the National Ladies bike ride is set to run again. It was estimated that it generated £2-3M in income across the region. This will start on the 9th June. It will almost certainly pass through Ilmington but as SDC have refused to hold the finish in Stratford, it will be in Leamington, which is some way from Ilmington, detailed routing may be affected.
- There has been a call for sites as part of the NDP process for Ilmington. WCC has proposed two sites.

7. PLANNING

It was agreed to respond **NO REPRESENTATION** to the planning application 17/00176/TREE, Old Pear Tree House, Back Street Ilmington and to 17/00173/TREE, Folly Farm Cottage, Back Street. This was proposed by Cllr Davies, seconded by Cllr Hawkins, agreed by all. Cllr Sherwood suggested the Councillors take a look at 17/00131/TREE – Walnut House, Frog Lane, Ilmington, and respond thereafter. Cllr Davies to speak with Walnut House owner.

Application No	Proposal	Address	Submitted by	Comments due by / decision
17/00176/TREE	T1 - Ash – 30% Reduction and Reshape; G1 Silver Birch – 20% Reduction and Reshape	Old Pear Tree House, Back Street, Ilmington, CV36 4LJ	Mrs Charlotte Ramsay	09/02/17 No Representation
17/00173/TREE	T1 – Cherry Tree – Limb removal overhanging neighbours' roof	Folly Farm Cottage, Back Street. Ilmington, CV36 4LJ	Mr McFarlane	09/02/17 No Representation
17/00131/TREE	T1 – Walnut – Reduce canopy by 1/3	Walnut House, Frog Lane, Ilmington, CV36 4LQ	Mr David Evans	06/02/17
17/00027/TREE	T1 – Leyland Cypress – Fell	Heron Brook Lodge, Front Street, Ilmington, CV36 4 QP	Mr Alan Hessel	06/01/17 – PC comment was to support
16/03992/TREE	T1 – Horse Chestnut – Fell. T2 – Common Ash – Fell, T3 – Leylandii Cypress - Fell	Red Lion Inn, Front Street, Ilmington, CV36 4LX	Mr Geoff Lewis	17/01/17 – PC commented no representation for T1 & T2, but objected to T3

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16/00467/LBC	Replacement of existing tiles on areas of roof at the rear and relaying of existing stone slates on roof at the front of the property	Cathole Manor Farm, Compton Scorpion Road, Ilmington, CV36 4PJ	Mrs Sarah Brading	17/11/16 LBC consent approved
16/03722/TREE	Fell tree (Conifer) in Conservation Area	Dundas, Campden Hill Ilmington Shipston-on-Stour CV36 4JF	Mr Gerald Osborne	7/12/16 Permission Granted

8. FINANCE

- Cllr Osborne queried the invoice from SDC for £1440 for work on the NDP surveys as this has not yet been completed. Clerk to investigate.
- Cllr Osborne also queried the invoice from RBS for the financial software as it was started in April so should run from April-April. Clerk to look into.
- Cllr Osborne proposed and Cllr Davies seconded that the finance statements are accepted. Agreed by all.

9. TO CONFIRM THE DATE AND TIME OF NEXT SCHEDULED MEETING

- Ordinary Parish Council Meeting on Thursday 23rd February 2017, commencing at 7.30 pm in the Community Cafe, Ilmington.

10. ITEMS FOR NEXT MEETING

- Dums Plantation Trees
- Pavement adjoining Mabel's Farm
- Confirm meeting dates and locations

The meeting closed at 21.10

ANNEX A

a) To approve the following for payment:

	RECIPIENT	PURPOSE	AMOUNT	BUDGET
1.	J Goode	Bookkeeping Oct-Dec	£30.00	Y
2.	A Wasdell	Clerk Salary	£444.25	Y
3.	HMRC	Payee Tax	£266.80	Y
4.	Jan Sherwood	Printing of flyers for NDP	£23.25	Y
5.	A Wasdell	Expenses	£65.27	Y

Signed _____ Chairman

Date _____