

Ilmington Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in the Community Café on Thursday 23rd February 2017

Present: Cllr. G. Davies, Cllr R. Hawkins, Cllr J. Sherwood (Chair), Cllr G Osborne, Cllr K. Peachey and Cllr Brain

- Also present one member of the public and the clerk
- Cllr Sherwood welcomed everyone to the meeting, explained the proceedings and advised that a member of the public was recording the meeting.

1. APOLOGIES FOR ABSENCE: Cllr Seccombe

2. DECLARATION OF INTERESTS

3. PUBLIC PARTICIPATION SESSION: There were no comments from the public

4. MINUTES

The minutes of the meeting held on January 26th 2017 were proposed to be accepted by Cllr Sherwood, and seconded by Cllr Hawkins. Agreed by all.

5. COUNTY AND DISTRICT REPORTS

Cllr Brain reported that the Garden Village will represent 5,000 new homes and potentially 10,000 additional cars. Most traffic will follow the A422 into Stratford. He felt that improved infrastructure is needed in advance of the houses being built. He also advised that HS2 was going ahead..

He reported that the District Council is increasing council tax by 2% which will mean a 22p/month increase for a band D house for the next 5 years.

Cllr Osborne enquired about whether there was a way to work into our Neighbourhood Development Plan regarding the sewer and drainage infrastructure of the village. He reported that the system was made over 100 years ago for 50% less houses. The Core Strategy may potentially increase the number of houses in Ilmington by 59. He was not aware of Severn Trent having any plans to improve the infrastructure. Cllr Brain confirmed that this is the responsibility of the utilities companies and agreed with Cllr Osborne that the Scrutiny Committee and Tony Jefferson may be the place to hold Utility Companies to account.

6. COUNCIL REPORTS

CLERK

- The Clerk reported that the cash book and forecast had been circulated to the councillors. The budgets have been inputted for next year. The precept for 2017/18 is to be kept the same. The budgets are as previously approved.
- She reported that the new dog waste bin has arrived and is with Cllr Hawkins.
- The clerk advised that she has received a wayleave request from Western Power for the Lower Green. All councillors were in agreement for the clerk to sign the forms.

CLLR SHERWOOD

Neighbourhood Development Plan (NDP)

- Cllr Sherwood reported that 222 surveys had been returned, which is just over 60% of the village – which she felt was a great result.
- She reported that there will be two workshops in March to feedback the survey results to parishioner. As part of the consultation process, parishioners would be asked to consider which areas should be designated green spaces, which views were important and which sites for future development would be acceptable. There Village Hall is booked on the 9th and 12th of March and flyers will go in the Parish Magazine to remind parishioners of the dates.
- She reported that Severn Trent have provided a map of the sewerage and drainage systems of the Village.

Footpath Name Signs

- Cllr Sherwood has obtained two exploratory quotes for aluminium die cast pressed signs.
- On average £30-£65 per sign plus carriage and there are approximately 10 signs. Cllr Hawkins felt that the cost of the signs, together with the cost of mounting them, would be in the region of £1000 in total. Cllr Osborne suggested this could be spread over 2-3 years. Cllr Sherwood agreed to look into Tesco Bags of Help grant to help cover the cost.

Signed _____ Chairman

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Charity Cycling Event

- Cllr Sherwood reported that the Howard Arms will be hosting a charity cycling event and music. They have asked for permission to use the Lower Green on May 6th. The Howard will contact SDC to close the road in front of the pub. Proposal to give Howard permission to use Lower Green. Proposed by Cllr Sherwood, seconded by Cllr Peachy, agreed by all.

Transparency Grant

Cllr Sherwood is going to look into the transparency grant to buy a laptop, and back-up flash drive and hard drive. Proposed by Cllr Osborne, seconded by Cllr Peachy, agreed by all, for the chair to use delegated powers to look into and apply for the grant.

Meeting with Bruce McFarlane regarding website

- Cllr Sherwood proposed to pay Bruce McFarlane for the work that he has done on the website 1-2 hrs per month. This was seconded by Cllr Davies. This equates to roughly £100 for 2015-2016, and another £100 for 2016-2017 (this may be covered by the Transparency Fund if obtained). Also £100 for 2017-2018
- It was agreed that Ilmington Parish Council should pay for the domain name each year rather than Mr McFarlane. Cllr Sherwood would advise Mr McFarlane.

Tempo Events

- Cllr Sherwood reported that the the final Winter Series race had taken place in. There were 231 runners. The Council's billing for this race would be for £115.50. She also reported that the number of cars parked along the closed off section of Featherbed Lane was approximately 65 which was consistent with previous races.
- The clerk is to send the invoice and advise them that the Council welcomes a discussion with Tempo Events regarding the 2017-18 Winter Series.

Meeting Dates

- Proposal that the April ordinary Parish Council Meeting and the Annual Parish Meeting are held at 7pm in the Village Hall on the 27th April. The Annual Meeting of the Parish Council and the May ordinary Parish Council is to be held at the end of May meeting on the 25th May. Cllr Osborne proposed, Cllr Sherwood seconded, all agreed. Clerk to book Village Hall.

The Role of the Clerk

- Cllr Sherwood advised that Ilmington Parish Council's second choice during last year's interview process for Parish Clerk (Sarah Furness) was open to taking over as clerk for the Council and would have an initial 3 month trial period. Cllr Sherwood proposed, Cllr Osborne seconded, all agreed. It was agreed that Amanda would complete the year end accounts and the end of year return for the Parish Council.

CLLR OSBORNE

Request from the Bowls Club

- For the Parish Council to purchase some maintenance materials. Clerk to action.

Coronation Gate

- The gate and kit are fabricated and ready for delivery.
- The spec requires timber treatment which means that the timber posts will be a greenish tinge. All agreed this was acceptable.
- Cllr Sherwood to contact the Cotswold Grant to progress their contribution.
- Cllr Osborne and Cllr Davies shall visit Works to inspect prior to delivery and pass over the hinges for Prickett to put on and will ask for the invoice.
- Cllr Davies is to liaise with the school regarding installation.

Playing Fields Committee Meeting

- Cllr Osborne reported receipt of an e-mail from the Secretary of the PFC, Mr Righton confirming that the Defib group have received an email from Romey confirming that she will maintain it for a period prior to handing this responsibility over to the Multi Sports Club. The Multi Sports Club will need to confirm that they are happy to take on this responsibility.

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CLLR DAVIES

School Bus

- Cllr Davies and Cllr Osborne have responded to the letter received regarding the school bus. Bakers have replied that they will endeavour to provide a smaller bus, however they said that there may be a small number of occasions where the larger bus is required for operational reasons. Cllr Davies will contact the school to ask them to contact parents with a request to park more considerately to ensure that cars and buses can pass..

Footpath to Newbold

- Cllr Davies reported that there are no signs on the footpath to Newbold after Nick Foster's land. He added that there is no bridge over a ditch on the path and a 5ft fence obstructing the path (?). Cllr Sherwood offered to speak to the Cotswold Wardens or WCC. Cllr Hawkins said he would speak to the landowner then Cotswold Wardens. It was agreed that this information should be passed on to WCC.

Planning (Also see Planning Section below)

- Cllr Davies expressed his concern that Southfield Farm still has not complied with alterations to their entrance as required by SDC. . Cllr Davies to write to SDC enforcement officer, Cllr Osborne offered to send by e-mail.

CLLR HAWKINS

Dums Plantation

- Cllr Hawkins reported that the school were not interested in the use of Dum's Plantation as it is too far away and because they use the pond at the Playing Field for natural science studies. Reported that £80 should be budgeted for 2017-2018 for Dums Plantation's maintenance and upkeep.

Sports and Social Club

- Cllr Hawkins reported that there will be an extraordinary meeting on the 31st March.
- He also said that Mrs Brundell has reported that one of the windows at the pavilion has blown in, they will board it up.

Dog Waste Bin

- Cllr Hawkins said that there needs to be a decision as to where on Grump Street to site the new bin
- Cllr Sherwood suggested a swap of bins so that the bin by the Howard on the Lower Green is relocated to outside the shop and the dog waste bin by Webbs Lane and Crab Mill is moved to the Lower Green. Cllr Hawkins suggested that this would cost approx £60 to carry out the work and provide the materials to do this. Cllr Osborne proposed Cllr Sherwood seconded that this budget be accepted, all agreed.
- It was proposed by Cllr Osborne and seconded by Cllr Davies that an account should be opened at Shipston Building Supplies.
- Clerk to make SDC aware of new bin to be emptied.

CLLR PEACHEY

- Cllr Peachy had no news at this time.

7. PLANNING

It was agreed to respond **NO REPRESENTATION** to the planning application 17/00099/FUL, Southfield Farm, Compton Scorpion Road.

Application no.	Proposal	Address	Submitted by	Comments due by / decision
17/00384/LBC	Proposed en-suite in first floor bedroom, replacement sill and door at rear, and replacement glazing in three windows at front and rear	The Cottage Middle Street Ilmington CV36 4LS	Mr & Mrs A Sharp	07/03/17

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17/00379/LBC	Internal alterations to form additional bathroom on first floor and alterations to attic floor bathroom and bedroom	Folly Farm Back Street Ilmington CV36 4LJ	Mr And Mrs N Bloor	07/03/17
17/00099/FUL	Demolition of existing dutch barn and erection of a swimming pool building attached to previously approved link and associated changing room (resubmission of	Southfield Farm Compton Scorpion Road Compton Scorpion Ilmington CV36 4PJ	Mr R Whorrod	03/03/17
17/00249/LBC	Demolition of existing dutch barn and erection of a swimming pool building with associated plant room attached to previously approved link and associated changing room (resubmission of 16/02169/LBC	Southfield Farm Compton Scorpion Road Compton Scorpion Ilmington CV36 4PJ	Mr R Whorrod	03/03/17
17/00200/TREE	T1 - Apple - Crown Reduction by 1/3rd T2 - Cherry - Crown Reduction by 1/3rd T3 - Holly - Crown Reduction by 1/3rd	Holly Cottage, Grump Street, Ilmington, CV364LE	Mrs Sarah Spiewakowski	13/02/17 The PC decided to object to T3, the Holly, no representation to T1 and T2
17/00176/TREE	T1 - Ash – 30% Reduction and Reshape; G1 Silver Birch – 20% Reduction and Reshape	Old Pear Tree House, Back Street, Ilmington, CV36 4LJ	Mrs Charlotte Ramsay	09/02/17 No representation was decided and submitted
17/00173/TREE	T1 – Cherry Tree – Limb removal overhanging neighbours’ roof	Folly Farm Cottage, Back Street. Ilmington, CV36 4LJ	Mr McFarlane	09/02/17 No representation was decided and submitted
17/00131/TREE	T1 – Walnut – Reduce canopy by 1/3	Walnut House, Frog Lane, Ilmington, CV36 4LQ	Mr David Evans	06/02/17 No representation was decided and submitted

8. FINANCE

- Cllr Sherwood proposed and Cllr Osborne seconded that the finance statements are accepted. Agreed by all.

9. TO CONFIRM THE DATE AND TIME OF NEXT SCHEDULED MEETING

- Ordinary Parish Council Meeting on Thursday 30th March 2017, commencing at 7.30 pm in the Community Cafe, Ilmington.

10. ITEMS FOR NEXT MEETING

- Fencing at top by Bill Sabin’s
- NDP finances
- Pavement adjoining Mabel’s Farm

The meeting closed at 21.10

ANNEX A

a) To approve the following for payment:

RECIPIENT	PURPOSE	AMOUNT	BUDGET
1. Glasdon	Dog Waste Bin	£114.20 (£19.03 Vat)	N
2. A Wasdell	Clerk Salary Feb	£355.60	Y

Signed _____ Chairman

Date _____