

# Ilmington Parish Council

## MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD ON 22 FEBRUARY 2018

**Present:** (Councillors) Davies, Hawkins, Osborne, Peachy and Sherwood

**In Attendance:** S Furniss, Clerk and 3 members of the public.

1	<b>Apologies</b> None received
2	<b>Declaration of Disclosure Pecuniary Interest</b> None declared
3	<b>Warwickshire County Council / Stratford District Council update</b> Apologies were received from Cllr I Seccombe, WCC and Cllr M Brain, SDC.
4	<b>To Confirm Minutes: Resolved</b> that the minutes of 11 January 2018 be accepted as a true record.
5	<p><b>Public Forum</b></p> <p><b>Flooding:</b> A Parishioner raised the issue of flooding at Armscote Road/Severn Trent pumping station/sewage works. As a nearby resident she has been in communication with Severn Trent since 2007 and has a number of videos and photographs of the ongoing problems. Key points were:</p> <ul style="list-style-type: none"> <li>• The situation has worsened exponentially with each development;</li> <li>• Surface water feeds into sewage drainage;</li> <li>• An attenuation pond was installed at Wilkins Way development but due to construction it appears not to work as it should;</li> <li>• Even small rainfalls cause overflow from pumping station;</li> <li>• The sewage pipe from the village is too small and has sharp angles which obstruct flow;</li> <li>• It is thought that non-return valves had to be installed at Wilkins Way;</li> <li>• Severn Trent have to seek permission from landowner to access the treatment works;</li> <li>• An inspection has recently been undertaken by Severn Trent Engineers;</li> </ul> <p>Cllr Osborne suggested that a working group of the Council may be convened and the Parishioner will be invited to join as a lay member. There was discussion regarding how the recent inspection report could be obtained.</p> <p><b>Action: SF</b> to establish whether utility companies are subject to Freedom of Information requests.</p>
6	<p><b>Planning Matters</b></p> <p><b>APPLICATIONS</b></p> <p><b>Reference: 18/00026/TREE</b> Proposed : T1 - Conifer - Crown lift 1m above ground level T2 - Holly - Removal of 2 trunks leaning on tombstone at St Marys Church, Ilmington <b>No representation</b></p> <p><b>Reference: 17/03704/FUL</b> Proposed erection of car port at Orchard Barn, Front Street, Ilmington, Shipston-on-Stour CV36 4LN <b>No representation</b></p> <p><b>Reference: 17/03588/FUL.</b> Proposed - Part single storey, part 2 storey rear extension to include internal <b>reconfiguration</b> Frog Cottage , 1 Front Street, Ilmington, CV36 4QP <b>No representation but site visit by Planning Officer requested.</b></p> <p><b>Reference: 18/00163/FUL</b> Proposed Construction of front and rear dormer. windows and demolition of existing brick chimney at The Raike, Lower Green, Ilmington <b>No objection was raised but a site visit by both Planning and Conservation Officers was requested.</b></p> <p><b>Reference: 17/03686/LBC</b> Proposed Demolition of existing timber lean-to and erection of single storey frameless glass garden room with pitched roof, retaining existing courtyard walls &amp; openings; conversion of existing outbuilding to boot room, laundry and WC with retention of historic stone walls; conversion of existing laundry</p>

	<p>and WC to pantry and store; associated modifications to drainage at Wharf Farm House, Middle Street, Ilmington, CV36 4LS: <b>No representation</b></p> <p><b>Reference: 18/00336/DDT</b> Proposed -G1, group of conifers: prune back crowns where subsiding onto the highway following snow loading. (Complete removal to be the subject of a Section 211 Notice for works to trees in a Conservation Area). At</p> <p>6 Foxcote Hill, Ilmington, Shipston-on-Stour, CV36 4LD <b>FOR INFORMATION ONLY</b></p> <p><b>Reference: 17/03623/FUL</b> Proposed 2 storey side extension and single storey rear Extension at Dormer House , Grump Street, CV36 4LE</p> <p><b>Comments due by: 23 February 2018. No representation</b></p> <p><b>Reference: 17/00133/FUL</b> Proposed : Change of use of land to domestic garden curtilage and erection of a triple garage with additional ancillary living space to include home office above and playroom and store at lower level. At Cathole Manor Farm , Compton Scorpion Road, Compton Scorpion, Ilmington CV36 4PJ <b>No representation.</b></p> <p><b>Reference: 18/00127/FUL</b> Proposed Single storey side and two storey rear extension with new hipped dormer and single storey carport at Frog Orchard Frog Lane, Ilmington, CV36 4LQ <b>Comments due by: 7 March 2018. No representation.</b></p> <p><b>DECISIONS</b></p> <p><b>17/03609/FUL</b> Moss Cottage, Grump Street – <b>Granted</b></p> <p><b>WITHDRAWN</b></p> <p><b>17/03429/out</b> Land off Armscote Road</p> <p><b>PENDING</b></p> <ul style="list-style-type: none"> <li>• <b>17/00883/FUL</b> Proposed: Demolish existing kitchen, rebuild larger replacement extension at Norton Cottage , Campden Hill, Ilmington, CV36 4LH Comments due by: 2 June 2017.</li> <li>• <b>17/01605/TREE</b> Proposed: -T1: Alder: Fell -T2: Alder: Fell, At The Shippen, Burlingham Farm Court, Front Street, Ilmington Comments due by: 21 June 2017</li> <li>• <b>17/02136/FUL</b> Proposed two storey side extension and single storey rear extension. Face existing building with render, at 2 Nellands Close, Ilmington, CV36 4NF <b>Comments due by: 1 Sept 2017.</b></li> <li>• <b>DISC/00354/17</b> Proposed : Discharge of Condition 5 Materials of listed building consent 16/01786/LBC. At : Stonecrop, Campden Hill, Ilmington, Shipston-on-Stour CV36 4JF <b>Comments due by: 31 August 2017.</b> Notification reference:</li> <li>• <b>17/02604/TEL28 Proposal</b> : The removal of 3 existing UMTS antennas and replacement with 3 dual band antenna and installation of a SAMI cabinet in the existing cabin plus associated works at Warwick Police Transmitter Station, Ilmington, <b>Notification only</b> If you wish to make any comments regarding the above notification of works, please address you correspondence to the Applicant by 22 September 2017.</li> </ul>																																								
<b>7</b>	<p><b>Finance</b></p> <p>a) <b>Income</b> £2079 from Groundworks UK in respect of Neighbourhood Plan Grant</p> <p>b) <b>Authorisation of Payments</b> It was <b>resolved</b> that the payments listed be authorised.</p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>In respect of</th> <th>Amount</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>*101645</td> <td>S Furniss</td> <td>Salary December 2017</td> <td>313.45</td> <td>Y</td> </tr> <tr> <td>*101646</td> <td>HMRC</td> <td>PAYE December 2017</td> <td>78.20</td> <td>Y</td> </tr> <tr> <td>*101649</td> <td>S Furniss</td> <td>Reimbursement of Namehog</td> <td>14.38</td> <td>y</td> </tr> <tr> <td>101650</td> <td>S Furniss</td> <td>Salary Jan 2018</td> <td>313.25</td> <td>y</td> </tr> <tr> <td>101651</td> <td>HMRC</td> <td>PAYE Jan 2108</td> <td>76.40</td> <td>Y</td> </tr> <tr> <td>101652</td> <td>Waterplus</td> <td>Water supply to pavilions</td> <td>61.28</td> <td>Y</td> </tr> <tr> <td>101653</td> <td>R Hawkins</td> <td>Removal of ivy from tree</td> <td>30.00</td> <td>Y</td> </tr> </tbody> </table> <p>*indicates cheques previously signed but not authorised.</p>	Chq No	Payee	In respect of	Amount	Budget	*101645	S Furniss	Salary December 2017	313.45	Y	*101646	HMRC	PAYE December 2017	78.20	Y	*101649	S Furniss	Reimbursement of Namehog	14.38	y	101650	S Furniss	Salary Jan 2018	313.25	y	101651	HMRC	PAYE Jan 2108	76.40	Y	101652	Waterplus	Water supply to pavilions	61.28	Y	101653	R Hawkins	Removal of ivy from tree	30.00	Y
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	<ol style="list-style-type: none"> <li>1. Code of Conduct: Deferred. Following discussion regarding the wording in the Declaration of Acceptance of Office, Cllr Sherwood will compose an alternative option regarding Councillor development for the Council to consider at the next meeting. <b>Action JS</b></li> <li>2. Request for Blue Plaque: Crab Mill connection with Dorothy Hodgkin defer until new resident's moved in when their opinion will be sought.</li> <li>3. Dormant Bank Account: It was <b>resolved</b> that the account, which has a sum of 32p in it be closed.</li> <li>4. Flooding at Valendars Lane WCC have responded to say that the matter will be investigated</li> <li>5. Removal of Temporary Road Sign at bottom of Campden Hill – this has been removed.</li> </ol> <p><b>Pending Issues</b></p> <ol style="list-style-type: none"> <li>1 Road Surface at Junction of Elm Close and Front Street (outside 6 Windmill Close). Cllr Peachy reported that the situation has worsened and she will take photographs and forward to the Clerk <b>Action: KP/SF</b></li> </ol>
	<p><b>Cllr Sherwood</b></p> <ol style="list-style-type: none"> <li>1. Neighbourhood Plan Steering Group: Final proof reading of the plan is being undertaken following which the Steering Group will invite the Council to view/comment on the draft plan at a working group meeting.</li> <li>2. Possible Future Projects <ol style="list-style-type: none"> <li>a. Dark Skies: 95% of responders don't want street lights but many outside lights are left on. There was discussion regarding the pros and cons of having an awareness campaign and it was agreed that there will be no to leaflet drop but it was suggested that this was something that would be in the remit of the 20:20 Group. <b>Action JS</b></li> <li>b. Verge Damage to Back, Middle and Front Streets: This will be addressed via meeting with WCC Highways.</li> </ol> </li> <li>3. Missing Dog Waste Bin Featherbed Lane/Washbrook Place <b>Action: JS</b> to request replacement.</li> <li>4. Meeting with WCC Highways: Cllr Sherwood reported that Michael Rogers of WCC Highways had cancelled the on-site meeting. It was agreed that a further request to meet will be sent to Michael Rogers. <b>Action JS</b></li> <li>5. Dog Fouling: Cllr Sherwood reported that she has received numerous complaints regarding an increased amount of dog fouling left on the pavements and verges along Front Street between Bennett Place and the Lower Green. Dog fouling stickers /leaflets will be obtained from dog warden <b>Action: SF</b></li> <li>6. Grit bins: Cllr Sherwood asked that the Clerk contact WCC to inform them that not all the grit bins have been filled and to ask that this be rectified. <b>Action: SF</b></li> <li>7. <b>Pending Issues:</b> <ol style="list-style-type: none"> <li>a. Western Power Substation</li> <li>b. Upper Green Parking</li> <li>c. Youth Club Notice</li> <li>d. Thanks to Alan Hesse re path to Newbold: Thanks have been conveyed verbally.</li> </ol> </li> </ol>
8c	<p><b>Cllr Davies</b></p> <ol style="list-style-type: none"> <li>1. Tender for Chestnut Bench Refurbishment and Ivy Clearing : Removal of Ivy has shown that no refurbishment is required</li> <li>2. Cllr Davies requested that removal of power cable poles to be included on March Agenda <b>Action: SF</b></li> </ol>
8d	<p><b>Cllr Hawkins</b></p> <ol style="list-style-type: none"> <li>1. Middle Street Bollards: Confirmed that thanks had been conveyed.</li> </ol>
8e	<p><b>Cllr Osborne</b></p> <ol style="list-style-type: none"> <li>1. Tender for Bench Refurbishment: Only one tender was received and this was priced at £250 per bench. It was <b>resolved</b> that this is not cost effective the Clerk will notify the applicant. Cllr Sherwood undertook to make direct contact with two Parishioners who might be prepared to undertake the work at a more reasonable cost. <b>Action: SF/JS</b></li> <li>2. Playing Fields <ol style="list-style-type: none"> <li>a. Progress on Agreement with Ilmington Tennis Club: Cllr Osborne tabled the latest iteration of the agreement and it was <b>resolved</b> that the agreement be adopted.</li> <li>b. Safety Inspection scheduled for 27 February at 11.00.</li> </ol> </li> </ol>

	<p>c. Cllr Osborne informed the meeting that the Chairman of Playing Field Committee, Mark Ashfield has, sadly, passed away and an Extraordinary Meeting has been called to fill the vacancy.</p> <p>3. Council Insurances from May 2018. Cllr Osborne has drafted a briefing note and the Clerk has contacted the local representative of Came and Co who has offered to meet with Council. <b>Action: SF/GO</b></p> <p>4. Waste Collection/Recycling (SDC). Not discussed as Cllr Brain not in attendance.</p> <p>5. Budget 2018-19. Finance Working Group recommended budget and it was resolved that this will be adopted.</p> <p>6. Pending</p> <ul style="list-style-type: none"> <li>o Flooding at Armscote Road (letter to Severn Trent). Cllr Osborne tabled a draft letter and it was agreed that this should be sent.</li> </ul>
8f	<p><b>Cllr Peachy</b></p> <p>1. Village Hall Committee Chair fund is accumulating, main hall and lounge are being decorated; a booking secretary is being sought; the Drama Group has reformed which is welcomed. Cllr Peachy is going to undertake inventory of hall contents; work on front doors is being considered.</p> <p>2. Footpath access by wheelchairs and pushchairs.</p>
9	<p><b>Correspondence (other than covered elsewhere in agenda)</b></p> <p>Standards on public life The Committee on Standards in Public Life has just announced that it is undertaking a review of two particular aspects of local government ethical standards, these being codes of conduct for members of local authorities and whistleblowing policies</p>
10	<p><b>Dates of Future Meetings</b> – all meetings commence at 7.30 pm at the Community Café and Shop unless otherwise stated. 22 March 2018, 26 April 2018</p> <p>The May meeting will be the Annual Meeting and Parish Meeting which will be held in the Village Hall. The clerk to book the Village Hall Lounge. <b>Action SF</b></p>