

Imington Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on Thursday
28th April 2016

Present: Cllr G. Davies, Cllr R. Hawkins, Cllr J. Sherwood (Chair), Cllr G Osborne

Also present: County Cllr I Seccombe, District Cllr Brain, Amanda Wasdell Clerk, and 3 members of the public

Cllr Sherwood welcomed everyone to the meeting, explained the proceedings and advised that a member of the public was recording the meeting.

1. APOLOGIES FOR ABSENCE

No Apologies were received

2. DECLARATION OF INTERESTS

No Declaration of Interests was receive

3. PUBLIC PARTICIPATION SESSION

There were no comments from the public

4. MINUTES

The minutes of the meeting held on 31st March 2016 were confirmed as a true record and signed by the Chair. The minutes were then unanimously approved by those Councillors present.

5. COUNCIL REPORTS

The Clerk

- Reported that there had been an incidence of fly tipping that had been witnessed and reported t the police. The clerk has followed it up with SDC Environmental Control.

Cllr Sherwood

- **Tesco Bags of Help** – 90% of the required forms were now complete and uploaded
- **Annual Parish Assembly** – Was held last month. Numerous clubs and organisation attended and gave reports. A common theme reported by all of them was a need for more volunteers.
- **Community Shop AGM** – Cllrs Hawkins and Sherwood attended. The community Shop is going well and has made a small profit. The soft opening for the café will be next month with an official opening in June.
- **Neighbourhood Development Plan** – The first steering group meeting was held on the 11th of May. They are in the process of writing Terms of Reference and Project Plan. The Terms of Reference will be presented to the Council for their approval.
- **Correspondence from Dr Leafe** - regarding the sale of land on Foxcote Hill and the whether its ecology needed any special protection such as requesting that it be included in the Conservation Area. A discussion was held about whether the PC could do anything. It was felt that it had some protection being in an AONB but it was concluded that not much could be done except to monitor the situation for the time being.
- **Phone call regarding camping on the field behind the Tennis Courts** - A discussion was had regarding whether or not to continue allowing it to be used as a camp site. It was noted that the area is not a registered Camp Site and that IPC does not have the appropriate insurance. It was felt that the necessary insurance was too costly and without it, IPC would be exposed to unnecessary risk and liability. It was agreed that IPC would no longer offer the area as a camp site. **Action: Cllr Sherwood would contact the person who made the request to let them know.**
- **E-mail from Tracy Challinor re overgrown path on Armscote Road near Front Street** – After a discussion as to whether to refer this to Jeff Morris or not Cllr Hawkins offered to look into this and get a quote to do the work and report back next month – **Action: Cllr Hawkins and Clerk to inform Ms Challinor of action**

Signed _____ Chairman

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CLLR DAVIES

- **Village Hall Update** – Cllr Davies reported that he has taken up his post as Trustee of the Village Hall Committee on behalf of the IPC. He reported that though the Village Hall Committee has £9k in their account they will have part of the floor to repair this year.
 - Cllr Davies reported that they were considering who to ask to light the bonfire on June 11th for the Queen's Birthday celebrations. The Committee suggested that Cllr Sherwood as Chair of the PC was to be asked and Cllr Hawkins was to make the bonfire.

CLLR HAWKINS

- **Mowing Update** – Thomas Fox had started mowing on the little greens
- **He had received a phone call from a resident on Bennett's Place regarding the noise of children playing in the street** – Cllr Hawkins visited the street and found no children playing at the time. It was suggested by Cllr Brain that if the complainant wished to pursue the issue further there is an Antisocial Behaviour officer at SDC and that this wasn't really a PC issue.
- **He received a phone call from Jill Wilson regarding the extractor fan for the café** - Cllrs Hawkins and Osborne stated that they believed that the installation was as described in the Planning Application.
- **The Leylandii on Armscote Road has been removed.**

CLLR OSBORNE

- **Multi Use Games area -**
 - Five specialist companies were approached to ask if they'd be interested in tendering the project and to provide budget costings for the work proposed. One had replied so far with a detailed quote of £17,000 quote and it is detailed so each component can be scrutinised. Cllr Osborne has prepared a draft tender document.
 - Cllr Osborne has proposed a project timetable. Cllr Sherwood stated that the project ideally needs to be completed by end July '16 as per the funding requirements laid out by the Tesco Bags of Help grant. Cllr Osborne suggested that IPC might be able to ask for an extension if it were needed.
- **Sports and Social Club**
 - **Electrical Works:** Cllr Hawkins and Cllr Osborne have met with Mrs Claire Brundle, Chair of the Sports and Social Club and ~~an~~ the electrical engineer commissioned by the Sports & Social Club to do an inspection of the electrics.
 - An 18 page report was produced and necessary improvements graded c1-c3. There were no c1's listed (Danger present) but many items in categories c2 (Potentially dangerous) and c3 (Improvement recommended).
 - Cllr Osborne and Cllr Hawkins and Mrs Brundle all felt it was important to get the c2's items remedied a matter of urgency and had requested a quote for that work be provided following the meeting. In view of the necessary urgency, the PC undertook to put the necessary work in hand but would require a substantial contribution from the Sports Club. All councillors agreed.
 - The quotation received was in the sum of £452-15+VAT, Cllr Osborne has emailed the contractor accepting the quotation on behalf of the Council and instructed him to commence the works. The bill will be met by the PC and the Sports and Social Club.
Proposal: That the actions noted above viz. Acceptance of the quotation from Cotswold & Vale and instruction to proceed with the work be ratified and approved. Proposer: Cllr Sherwood, 2nder: Cllr Davies, agreed by all.
 - **Fire Inspection:** Prior to the above mentioned meeting there had been a letter from the Warwickshire Fire and Rescue Dept regarding an inspection. Mrs Brundle was progressing

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all necessary items to ensure there were no outstanding issues. Cllr Osborne advised that the PC had offered assistance if this was needed.

- **Cllr Osborne and Cllr Hawkins – At the meeting**, the issue of lack of formal arrangement between The Club and the PC had been discussed. Mrs Brundle shares the view that this needs to be looked at and is keen to identify the roles of each party.- **Proposal: meet with the Sports and Social Club to formalise their obligations. Proposer: Cllr Sherwood, 2nd: Cllr Davies, agreed by all.**
- **Cllr Osborne and Cllr Sherwood have sought legal advice on this matter.** The advice given was for an initial letter to be sent to each party to set out agreed roles and responsibilities. It may be appropriate at some point in the future to grant a licence.

6. CORRESPONDENCE

- Correspondence for information only (circulated to Members)
- 19th April – email from John Crossling at WALC re Warwickshire Health watch holding an event on 19th May
- SDC – remittance advice
- 22nd April – email from Nigel Dunn regarding fly-tipping
- 22nd April – FOI enquiry

7. PLANNING

It was **RESOLVED** to make the following comments on planning applications received:

Application no.	Proposal	Address	Submitted by	Comments due by / decision
16/01220/FUL	Erection of replacement fence, gate and piers at farm entrance driveway	Southfield Farm, Compton Scorpion, Ilmington, Shipston-on-Stour CV36 4PJ	Mr Rob Whorrod	19 th May
16/00006/FUL	Erection of one dwelling & detached garage	Land Adjacent Crab Mill, Grump Street, Ilmington	Mr & Mrs C Payne	Pending
16/00201/FUL	Erection of a new dwelling with associated hard and soft landscaping	Land to NW of Foxcote Hill, Ilmington	Mrs S Jones	Refused
16/00161/FUL	Erection of one dwelling with associate landscaping and new vehicular access	Middlebrook House, Mickleton Road, Ilmington	Mr I Barnard	Permission with conditions
16/00284/FUL	Application for variation of condition 7 imposed on planning permission ref: 13/01667/FUL for change of use of land for the creation of a new vehicular access and new driveway including gate piers – approved 13/09/2013.	Southfield Farm, Compton Scorpion, Ilmington	Mr R Whorrod	Pending
16/00368/FUL	T1: Ash Tree: Fell	Barclay House, Middle Street, Ilmington	Mrs L Morris	Pending
16/00199/LBC	Re-Wiring of the Building	2 Spring Field Cottages, Grump Street, Ilmington	Mr M Parmar	Granted with conditions
16/00479/FUL	Alterations to the garage, new door, new gable window and 2 No. Velux Windows	The Bull Pen, Hurdlers Lane, Ilmington	Mr P Misson	Re-Submitted Application
16/00480/LBC	Alterations to the garage, new door, new gable window and 2 No. Velux Windows	The Bull Pen, Hurdlers Lane, Ilmington	Mr P Misson	IPC Commented – See SDC website
16/00559/FUL	Removal of an internal first floor partition wall. Addition of two windows to the front & rear fascades of the listed residential stone barn.	Southfield Farm, Compton Scorpion, Ilmington	Mr R Whorrod	Pending

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16/00560/LBC	Removal of an internal first floor partition wall. Addition of two windows to the front & rear fascades of the listed residential stone barn.	Southfield Farm, Compton Scorpion, Ilmington	Mr R Whorrod	Pending
16/00495/TREE	T1: Removal of tree stump to front : T2: Apple trees X 2 : Deadwood: T3: Cherry tree: Pollard	Hope Cottage, Front Street, Ilmington	Mrs R Wakefield	Consent with conditions

- **All Agreed that to application 16/01220/FUL that the IPC would respond with No Representation.**

8. REPORTS FROM COUNTY COUNCILLOR & DISTRICT COUNCILLOR

CLLR SECCOMBE

- Cllr Seccombe reported that the Education Bill is in progress and that they're not supporting academy proposals.
- There was a 2-day summit with the Warwickshire Health and Wellbeing Board targeting integration. They agreed a concordat regarding the pace of change and progression towards integration and eventually pooling budgets. There is a dementia Café in Alcester where there is a pilot project run by a lady called Carol.
- Cllr Sherwood asked if Cllr Seccombe had been able to act on the email she sent her regarding the two outstanding issues with the pooling of water on the Lower Green and leak on Back Street. Cllr Seccombe said that she has followed it up with Jeff Morris but he's just been promoted and not yet responded. **Clerk to chase Jeff Morris.**

CLLR BRAIN

- Cllr Brain said that the Core Strategy should be found to be sound and could be adopted in July. The management restructure has now happened, there is no longer a CEO, but two Chief Executives.
- Cllr Sherwood asked Cllr Brain what could be done about the flood problems of Wilkins Way and future housing developments. When it rains the first house on the left has water coming up through the floor and the toilet levels rise. Cllr Seccombe suggested that SDC call Severn Trent into a scrutiny meeting.

9. FINANCE

RESOLVED to approve the receipts and payments set out in Annex A. This was proposed by Cllr Sherwood, 2nded by Cllr Davies.

Caution was added to keep track of how many cuts are done as only 20 are budgeted for

10. COUNCILLORS REPORTS OR ITEMS FOR FUTURE MEETINGS

Budget

11. TO CONFIRM THE DATE AND TIME OF NEXT SCHEDULED MEETING

Annual meeting of the Parish Council on Thursday 19th May 2016, commencing at 7.30 pm at the Village Hall, Ilmington.

The meeting closed at 8.50

ANNEX A

To approve the following receipt:

SDC – Precept £9,500

To approve the following for payment:

	Payment	Budgeted
GVS Righton – Mowing the Sports Field Oct '15-May'16	£336.00	Yes
Bruce McFarlane – Website Domain Name	£ 44.39	Yes

Signed _____ Chairman

Date _____