

# Ilmington Parish Council

To: (Councillors) Davies, Hawkins, Osborne, Peachy and Sherwood

You are hereby summoned to attend the Ordinary Meeting of the above named Council, to be held at Ilmington Community Shop Café on Thursday 24 August 2017 commencing at 7.30 pm

The business to be transacted at the meeting is as follows:


## **AGENDA FOR THE ORDINARY MEETING OF THE PARISH COUNCIL TO BE HELD 24 August 2017**

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material for themselves, family, friends or close associates.

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

<b>1</b>	<b>Apologies</b>
<b>2</b>	<b>Declaration of Disclosure Pecuniary Interest</b> (Councillors are reminded that in addition they still have personal interests and should at all times bear in mind the public perception)
<b>3</b>	<b>Warwickshire County Council / Stratford District Council update</b>
<b>4</b>	<b>To Confirm Minutes</b> of the last Parish Council Meeting that took place on 28 July 2017
<b>5</b>	<b>Public Forum</b> (Approximately 15 minutes is allocated to this item) - Parishioners of Ilmington are invited to address the Council on any relevant matter for a maximum of 3 minutes. <b>Please note that as this is a meeting of the Council, held in public, attendees should not expect to be allowed to contribute to the rest of the meeting. Individuals who may have useful information could occasionally be called upon at the discretion of the Chairman.</b>
<b>6</b>	<b>Planning Matters</b> <b>PENDING</b> <ul style="list-style-type: none"><li>• <b>17/ 00013/FUL</b> Cathole Manor Farm Compton Scorpion Road Compton Scorpion CV36 4PJ</li><li>• <b>17/00883/FUL</b> Proposed: Demolish existing kitchen, rebuild larger replacement extension at Norton Cottage , Campden Hill, Ilmington, CV36 4LH Comments due by: 2 June 2017.</li><li>• <b>17/01200/LBC</b> Proposed : Single storey extension to form enlarged kitchen; partial demolition of modern brick built single storey link block; raising of floor levels; internal alterations include removal of modern staircase and provision of replacement, some doorway alterations and new partitions; construction of new detached garage at Old Fox House, Foxcote Hill, Ilmington, CV36 4LD Comments due by: 9 June 2017</li><li>• <b>17/01605/TREE</b> Proposed: -T1: Alder: Fell -T2: Alder: Fell, At The Shippen, Burlingham Farm Court, Front Street, Ilmington Comments due by: 21 June 2017</li><li>• <b>17/01678/FUL</b> at Gardeners Cottage, CV36 4JG. Proposed : Replacement of glazed roof of lean-to conservatory with timber structure with natural slate covering and two conservation roof lights . Comments due by: 19 July 2017.</li><li>• <b>17/01682/Vary:</b> To add an attached storage building at Middle Brook House, CV36 4JQ. Comments due by 25 July 2017</li></ul> <b>APPLICATIONS</b> <ul style="list-style-type: none"><li>• <b>17/02136/FUL</b> Proposed two storey side extension and single storey rear extension. Face existing building with render, at 2 Nellands Close, Ilmington, CV36 4NF <b>Comments due by: 1 Sept 2017.</b></li><li>• <b>17/02182/FUL</b> Proposed : The conversion of a barn into a single bed dwelling and proposed</li></ul>

	<p>vehicular access from Featherbed Lane at Located And Land Adjacent Featherbed House, Featherbed Lane, Ilmington, CV36 4NE <b>Comments due by: 31 August 2017.</b></p> <ul style="list-style-type: none"> <li>• <b>DISC/00354/17</b> Proposed : Discharge of Condition 5 Materials of listed building consent 16/01786/LBC. At : Stonecrop, Campden Hill, Ilmington, Shipston-on-Stour CV36 4JF <b>Comments due by: 31 August 2017.</b></li> <li>• <b>17/02481/TREE</b> Proposed : T1 - Wild Cherry - Fell T2 - Malus x 2 and Pyrus x 1 - Remove. Thinning a cluster of 6 T3 - Silver Birch - Crown lift to a height of 2.5m T4 - Horse Chestnut – Fell; T5 - Silver Birch – Fell;T6 - Silver Birch - Thin crown by 10%;T7 - Beech - Crown lift to 3m T8 - Scots Pine -Crown lift to 3m ;T9 - Hazel - Crown lift to 3m T10 - Scots Pine - Crown lift to 3m ; T11 - Beech - Crown lift to 3m T12 - Scots Pine - Crown lift to 3m; T13 - Bastard Service Tree - Crown lift to 3m T14 - Scots Pine - Re-balance after removal of T4; T15 - Lift all overhanging branches off stream to approx 2.5m. Sycamore, Ilex, Crataegus and Fraxinus At : Ravens Croft, Grump Street, Ilmington, Shipston-on-Stour CV36 4LE <b>Comments due by: 4 September 2017.</b></li> <li>• <b>17/01961/ELEC</b> Proposed: Pad mounted electricity substation with a total volume of less than 29 cubic meters, on grass verge located at front street, Ilmington. The pad mount substation to have wooden fencing installed around it. At: Proposed Pad Mounted Electricity Sub Station, Front Street, Ilmington. An amendment/additional information has been received for the application shown above as follows: Photographs provided to show: 1. Padmount with approximate dimensions added 2. Example of fencing appearance <b>This letter is for information only.</b></li> </ul>																																																								
7	<p><b>Finance</b></p> <p>a) To receive and consider the finance report.</p> <p>b) To consider a budget of £150 for each of Councillor and Clerk training. This would lead to a balance contingency budget of £</p> <p>c) To note Income</p> <table border="0" data-bbox="272 1093 1171 1200"> <thead> <tr> <th style="text-align: left;">Income From</th> <th style="text-align: left;">In Respect of</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>Ilmington Community Shop</td> <td>Treasure Hunt Donation</td> <td style="text-align: right;">£74.50</td> </tr> </tbody> </table> <p><b>d) Authorisation of Payments</b></p> <table border="0" data-bbox="272 1279 1433 1630"> <thead> <tr> <th style="text-align: left;">Chq No</th> <th style="text-align: left;">Payee</th> <th style="text-align: left;">In respect of</th> <th style="text-align: right;">Amount</th> <th style="text-align: left;">Budget</th> </tr> </thead> <tbody> <tr> <td>101590</td> <td>S Furniss</td> <td>Salary (confirmation of July amount)</td> <td style="text-align: right;">£313.25</td> <td>Y</td> </tr> <tr> <td>101591</td> <td>HMRC</td> <td>PAYE (confirmation of July amount)</td> <td style="text-align: right;">78.40</td> <td>Y</td> </tr> <tr> <td>101592</td> <td>S Furniss</td> <td>Office Expenses (confirmation of July a/m)</td> <td style="text-align: right;">28.10</td> <td>Y</td> </tr> <tr> <td>101593</td> <td>APS</td> <td>Neighbourhood P Consultancy</td> <td style="text-align: right;">648.00</td> <td>Y</td> </tr> <tr> <td>101594</td> <td>RS Hawkins</td> <td>Mowing</td> <td style="text-align: right;">350.00</td> <td>Y</td> </tr> <tr> <td>101595</td> <td>S Furniss</td> <td>Office Expenses</td> <td style="text-align: right;">17.70</td> <td>Y</td> </tr> <tr> <td>101596</td> <td>S Furniss</td> <td>Salary (confirmation of August amount)</td> <td style="text-align: right;">£313.45</td> <td>Y</td> </tr> <tr> <td>101597</td> <td>HMRC</td> <td>PAYE (confirmation of August amount)</td> <td style="text-align: right;">78.20</td> <td>Y</td> </tr> <tr> <td>101598</td> <td>J Sherwood</td> <td>NDP Stationary supplies</td> <td style="text-align: right;">£62.98</td> <td></td> </tr> </tbody> </table>	Income From	In Respect of	Amount	Ilmington Community Shop	Treasure Hunt Donation	£74.50	Chq No	Payee	In respect of	Amount	Budget	101590	S Furniss	Salary (confirmation of July amount)	£313.25	Y	101591	HMRC	PAYE (confirmation of July amount)	78.40	Y	101592	S Furniss	Office Expenses (confirmation of July a/m)	28.10	Y	101593	APS	Neighbourhood P Consultancy	648.00	Y	101594	RS Hawkins	Mowing	350.00	Y	101595	S Furniss	Office Expenses	17.70	Y	101596	S Furniss	Salary (confirmation of August amount)	£313.45	Y	101597	HMRC	PAYE (confirmation of August amount)	78.20	Y	101598	J Sherwood	NDP Stationary supplies	£62.98	
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8a	<p><b>Sarah Furniss</b></p> <ol style="list-style-type: none"> <li>1. Pension Regulator Compliance</li> <li>2. Playground Safety Inspection</li> <li>3. Path to Newbold</li> <li>4. Bowls Club donation and mower order</li> <li>5. Retention of audit/finance documents</li> <li>6. Stratford District Council Mowing</li> <li>7. Flood Prevention Middle Brook at Middle Street</li> <li>8. Audit Submission</li> <li>9. Finance Regulations – to consider, debate and make a resolution in respect of the FR’s as circulated</li> <li>10. Risk Register</li> </ol>																																																								

	<ul style="list-style-type: none"> <li>11. Asset Register</li> <li>12. Pavilion and Tennis Court Electrical Work</li> <li>13. Western Power</li> <li>14. Letter of Thanks to Bill Buckley</li> </ul>
	<p><b>CLlr Sherwood</b></p> <ul style="list-style-type: none"> <li>1. Western Power Substation</li> <li>2. New noticeboard on Lower Green and removal of Phone Kiosk</li> <li>3. Upper Green Parking</li> <li>4. Title Deed Storage</li> <li>5. Neighbourhood Plan Steering Group update</li> <li>6. NP/IPC Stall at Village Show</li> <li>7. Possible Future Projects, including: <ul style="list-style-type: none"> <li>o Footpath Nameplates, Playground Shelters, Ivy Clearing from Chestnut on Lower Green, Dums Plantation Tidy, Tidy of Playing Fields hedges</li> </ul> </li> <li>8. Sabbatical from end of September</li> <li>9. (Middle Street Bollards (to reconsider in December 2017))</li> </ul>
8c	<p><b>CLlr Davies</b></p> <ul style="list-style-type: none"> <li>1. Clearing of pathway between Back Street and Mickleton Road.</li> <li>2. Playing Field Toilets</li> <li>3. Highways Issues (CLlr I Seccombe following up)</li> </ul>
8d	<p><b>CLlr Hawkins</b></p> <ul style="list-style-type: none"> <li>1. Survey of Salt Bins</li> <li>2. Tidying of Hedges at Playing Fields</li> <li>3. Tidying of Hedges on Mickleton Road</li> <li>4. Paths from Grump Street towards Frog Lane and Pig Lane</li> </ul>
8e	<p><b>CLlr Osborne</b></p> <ul style="list-style-type: none"> <li>1. Playing Fields <ul style="list-style-type: none"> <li>a. Report on Usage</li> <li>b. Rubbish Collection from Playing Fields</li> <li>c. Disposal of Pavilion Inventory</li> <li>d. Cleaning of public toilet options</li> <li>e. Sale of Refreshments from Pavilion</li> <li>f. Tennis Court light supply meeting regulations &amp; payment from Tennis Club (£34+VAT)</li> <li>g. Offering to put Pavilion booking form on IPC website</li> </ul> </li> <li>2. Tender for Mowing and Bench Refurbishment</li> </ul>
8f	<p><b>CLlr Peachey</b></p> <ul style="list-style-type: none"> <li>1. Village Hall Committee</li> <li>2. Overgrown hedge Elm Close</li> <li>3. Footpath access by wheelchairs and pushchairs</li> </ul>
9	<p><b>Correspondence (other than covered elsewhere in agenda)</b>  Received: e-mail from parishioner regarding potential flood risk caused by improved drainage above Ravenonscroft</p>
10	<p><b>Dates of Future Meetings</b> – all meetings commence at 7.30 pm at the Community Café and Shop unless otherwise stated.  28 September 2017  26 October 2017  30 November 2017</p>
<p>Dated this 19<sup>th</sup> Day of August 2017, Sarah Furniss Clerk to Ilmington Parish Council</p> 	

Copies of any Appendices, minutes and agendas of previous meetings are available by contacting the Clerk (Contact Details at the top of the Agenda) or they can be viewed/downloaded at [www.ilmington.org.uk/parish\\_council.html](http://www.ilmington.org.uk/parish_council.html)