

Ilmington Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on Thursday 25th August 2016

Present: Cllr. G. Davies, Cllr R. Hawkins, Cllr J. Sherwood (Chair), Cllr G Osborne.

Cllr Sherwood welcomed everyone to the meeting, explained the proceedings and advised that a member of the public was recording the meeting.

1. APOLOGIES FOR ABSENCE: Cllrs Brain and Seccombe sent their apologies
2. DECLARATION OF INTERESTS: Cllr Brain has an ongoing interest in all planning matters
3. PUBLIC PARTICIPATION SESSION: There were no comments from the public

4. MINUTES

The minutes of the meeting held on July 28th 2016. The numbering at the top of the page was incorrect, but were otherwise confirmed as a true record and signed by the Chair, with the amendment that Cllr Brian had sent his apologies to the clerk. The minutes were then unanimously approved by those Councillors present.

5. COUNCIL REPORTS

CLERK

- The clerk reported that there had been a couple of late invoices – one from Thomas Fox for mowing for £432 (£72 VAT) and one from Playdale for the repair of the pole in the playground for £354 (£59 VAT) and £20.40 to the Village Hall for the Neighbourhood Plan. It was proposed by Cllr Osborne and seconded by Cllr Sherwood. Agreed by all to make these payments.
- The clerk has been asked to order paint for line marking for the Playing Fields. This was proposed by Cllr Sherwood, 2nded by Cllr Hawking, agreed by all.
- The clerk also reported that IPC had been awarded a grant from the Cotswold Board Visiting Scheme for £770 towards the renovation of the Coronation Gate and a updating and replacing of the Lower Green Walking Map.

CLLR SHERWOOD

MUGA: Football Wall/Basketball Court

- Cllr Osborne confirmed that the order has gone in with Safe and Sound and that he has had email acknowledgement. He said work can commence in the 3rd week of Sept but that IPC needed a drawing of the plans from Safe and Sound and the plans would then need PC approval.
- Cllr Sherwood added that photos need to be taken as record of the stages of events as part of Tesco Bags of Help grant requirement for evidence and press releases.

Ilmington Show

- Cllr Sherwood asked the Clerk to confirm that there was a pitch booked and two tables. The clerk confirmed that the pitch had been booked and would confirm the tables. CLERK
- The stall would be covered by Cllr Sherwood from 2-3pm, Cllrs Davies and Hawkins from 1-2pm and Cllr Osborne from 3-4.30pm.

Tempo Winter Series

- Cllr Sherwood reported that she had replied to the most recent email from Tempo Events reiterating that IPC there must be a cap on numbers at 250 with no registration on the day in order to control vehicle numbers impacting the village.
- It was agreed that any major event in the village that has wider implications for the rest of the village in terms of disruption and traffic and denies the use of the facilities to the public must involve the PC.

County Councillor Grant

Signed _____ Chairman Date _____

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Cllr Sherwood reported that the deadline for this is in October. One suggestion was the bench round the Chestnut Tree on the Lower Green that is in need of repair. Another is a replacement for the Lower Green notice board. Cllr Sherwood to look into quote and options.

Highways

- **Middle Street:** Cllr Sherwood has spoken to Michael Rogers, Jeff Morris' replacement regarding parking on the verge at Middle Street. He reported that the whole of Middle Street is a road. He also informed Cllr Sherwood that the Highway Code does not prevent parking on the verges. He said that if any damage is caused, those responsible can be asked to repair it. He added that the retaining wall was not designed for the weight of a vehicle so needs monitored.
- **Lower Green:** Mr Rogers said that the excess chippings from those recently laid on the roads around the Lower Green/part of Middle St would be swept up next week and that NO PARKING markings were to be reinstated in due course.

Suggestion regarding orchards

Cllr Sherwood reported that a comment card had been put in the IPC Suggestion Box. It cited that the orchard by the Fish was in poor condition and wondered whether there could be a community buy-out to preserve and protect it. The Council agreed that the responsibility for the orchard's maintenance was down to the land owner. As far as the Council were aware the land was not up for sale. As such, they felt that there was no possibility of a community buy-out. Cllr Sherwood suggested that the comments were forwarded to the Neighbourhood Steering Group where the protection of open spaces and orchards could be looked into. The Clerk to send a reply on behalf of IPC.

CLLR DAVIES

Playing Field Pavilion

- Cllr Davies reported that he had cut back a bough on a tree that was overhanging above the path from Foxcote Hill to Grump St near Rene Sabin.
- He was going to check the benches that are due to be refurbished by Glyn Parry. Cllr Hawkins offered to speak to Glyn on whether he was still interested in carrying out this work.

CLLR HAWKINS

Mowing

- Cllr Hawkins reported that the Upper Green is to be mowed again on 12/9/16.
- The Playing Fields have had 15 cuts and by the time the next few cuts are accounted for, this will reach the maximum 20 per year agreed of with IPC. He will speak to the Playing Fields Committee regarding this limit and their taking responsibility for any further cuts.
- Cllr Hawkins will also speak to Mr Righton to ensure he is aware of the 20 cuts limit.

The Playground

- **Litter:** Cllr Hawkins reported that the black bin that has been placed in the centre of the playground area is working well still.
- **Strimming:** Cllr Hawkins reported that he has strimmed the slide bank. He also reported that in the children's play area, collars are needed to go around the post bases to prevent damage during strimming. He said that this will amount to £70-80 in labour and asked whether IPC pay would pay for this. Cllr Sherwood proposed that the IPC pay up to a maximum of £80 towards the installation of the collars. Cllr Osborne seconded. All agreed. Cllr Hawkins offered to provide the materials for at no cost to IPC.

MUGA / Red Lion Pledge

Cllr Hawkins reported that the Red Lion Pub held a charity weekend and that they had pledged the proceeds would go towards the MUGA project. This amounted to £336 + a £10 donation. **Clerk to write to thank them.**

CLLR OSBORNE

Signed _____ Chairman

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Pavilion

- **Broken Window:** Cllr Osborne reported that a window had been broken by one of Thomas Fox employees whilst mowing the playing fields. The contractor had acknowledged the breakage and the clerk had followed up by contacting them. As the windows are due to be replaced, it was agreed that a suggestion of a £50 donation to help towards covering the costs of weather-proofing and securing the window would be sufficient. **Clerk to follow up.**
- **Window Replacement:** Cllrs Osborne and Hawkins attended a meeting of the Sports and Social Club with proposals regarding the replacement of the windows with the money from the E.on grant. They wanted the project extended to incorporate the moving of the French doors from the end to the middle of the Pavilion looking out onto the playing fields. Cllr Osborne advised that this would mean a significant increase in expenditure. He felt that at this time he doesn't believe that the PC finances can cover this. He cited that grant required that the works must be completed by December. To move the doors would mean sourcing and co-ordinating different contractors which would go beyond our required completion date. Cllr Osborne proposed that he would write to the Sports and Social Club to explaining IPC's position. Cllr Hawkins seconded. All agreed.

MUGA

The clerk and Cllr Osborne have had email confirmation of the order for the MUGA project. They stated that they can start in the 2nd or 3rd week of September 2016.

Financial Report

The clerk produced the monthly financial report and was asked to expand the donations tabs to itemise out what project they are earmarked for e.g. MUGA.

Request for funding from PCC

Cllr Osborne reported that he has had a request for funding from the PCC for mowing. He said that IPC donated £400 to the PCC last year for this purpose. He said that the PCC has asked for volunteers to help with the mowing in the Parish Magazine but no-one came forward. For this reason, they are requesting a donation at least on a par with last year. The PC proposed a donation of £400 which is about 60% of the PCC's total mowing costs last year with a request for information on the total mowing and upkeep of the churchyard costs. Proposed by Cllr Osborne and seconded by Cllr Hawkins. Agreed by all.

6. CORRESPONDENCE

Correspondence for information only (circulated to Members)

- Letter from Rich Law re paint ordering
- Warwickshire Local Charter
- Broken pavilion window
- E-mail from Grant Thornton re Annual Return queries
- **Clerk to confirm that the money has been deposited in the IPC account**

7. COUNTY AND DISTRICT REPORTS:

Neither were present therefore there are no reports

Signed _____ Chairman

Date _____

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8. **PLANNING:** It was **RESOLVED** to make the following comments on planning applications received:

Application no.	Proposal	Address	Submitted by	Comments due by / decision
16/02486	- T1: Ash: 15% crown thin and 4m crown lift	Quaint End Front Street Ilmington Shipston-on-Stour CV36 4LN	Miss Romey Allison	24.08.16
16/02055/FUL	Single storey extension to utility room	High Croft, Campden Hill, Ilmington, CV36 4JF	Mr and Mrs K Byass	IPC responded No Representation
16/02038/FUL	2 Nellands Close, Ilmington, CV36 4NF	Proposed 2 storey side extension, new double garage, face existing building with render and natural stone	Mr and Mrs Jones	IPC Commented in support of the application– See SDC website

The application 16/02038/FUL, 2 Nellands Close will go to committee possibly on the 14th Sept. Cllr Osborne has offered to represent the PC. If he is unavailable, Cllr Sherwood will go in his place.

9. **FINANCE**

RESOLVED to approve the receipts and payments set out in Annex A.

Proposal: Cllr Sherwood proposed to approve the receipts and payments. Seconded by Cllr Hawkins. All agreed.

10. **Councillors reports or items for future meetings:** Finance – Asset List to be updated exchange of information only

11. **TO CONFIRM THE DATE AND TIME OF NEXT SCHEDULED MEETING**

Ordinary Parish Council Meeting on Thursday 28th September 2016, commencing at 7.30 pm, Village Hall, Ilmington.

The meeting closed at 8.42

ANNEX A

To approve the following receipt:

Donation from Red Lion	£346.00
From Playing Fields Committee for paint	£219.50

To approve the following for payment:

	Payment	Budgeted
i. G.V.S Righton, Mowing Playing Field	£756.00 (£126 VAT)	Y
ii. Clerk Salary July	£444.65	Y
iii. Jan Sherwood: NDP tabard and flyers (not £71.38 as in agenda – clerical error)	£83.97	Y
iv. Amanda Wasdell – expenses	£67.14	Y
v. Thomas Fox Landscaping – Mowing of Upper Green	£432.00 (£72 VAT)	Y
vi. Playdale – fixing net	£354.00 (£59 VAT)	Y
vii. Village Hall Booking for NDP Workshop	£20.40	Y
viii. Donation to Parish Magazine for NDP Flyer Distribution	£20	Y

Signed _____ Chairman

Date _____