

Ilmington Parish Council

MINUTES FOR THE ORDINARY MEETING OF THE PARISH COUNCIL HELD ON 24 AUGUST 2017

Present: (Councillors) Davies, Hawkins, Osborne, Peachy and Sherwood

In Attendance: S Furniss, Clerk; Cllr M Brain, SDC and 2 members of the public

1	Apologies Cllr R Hawkins sent his apologies due to work commitments and these were accepted.	
2	Declaration of Disclosure Pecuniary Interest. None declared	
3	Warwickshire County Council / Stratford District Council update Cllr Seccombe and Cllr Brain sent apologies and, therefore, this item was not covered.	
4	To Confirm Minutes The minutes of 28 July 2017 were approved as a true record.	
5	Public Forum: The applicant in respect of planning application 17/02136/FUL explained the reasoning behind a second application in respect of a smaller extension than that previously granted and supported by the Parish Council. The new plans incorporate as many of the street scene improvement aspects as the previous application. A number of queries were raised and clarified.	
6	<p>Planning Matters</p> <p>PENDING</p> <ul style="list-style-type: none"> • 17/ 00013/FUL Cathole Manor Farm Compton Scorpion Road Compton Scorpion CV36 4PJ • 17/00883/FUL Proposed: Demolish existing kitchen, rebuild larger replacement extension at Norton Cottage , Campden Hill, Ilmington, CV36 4LH Comments due by: 2 June 2017. • 17/01200/LBC Proposed: Single storey extension to form enlarged kitchen; partial demolition of modern brick built single storey link block; raising of floor levels; internal alterations include removal of modern staircase and provision of replacement, some doorway alterations and new partitions; construction of new detached garage at Old Fox House, Foxcote Hill, Ilmington, CV36 4LD Comments due by: 9 June 2017 • 17/01605/TREE Proposed: -T1: Alder: Fell -T2: Alder: Fell, At The Shippen, Burlingham Farm Court, Front Street, Ilmington Comments due by: 21 June 2017 • 17/01678/FUL at Gardeners Cottage, CV36 4JG. Proposed: Replacement of glazed roof of lean-to conservatory with timber structure with natural slate covering and two conservation roof lights. Comments due by: 19 July 2017. • 17/01682/Vary: To add an attached storage building at Middle Brook House, CV36 4JQ. Comments due by 25 July 2017 <p>APPLICATIONS</p> <ul style="list-style-type: none"> • 17/02136/FUL Proposed two storey side extension and single storey rear extension. Face existing building with render, at 2 Nellands Close, Ilmington, CV36 4NF Comments due by: 1 Sept 2017. It was resolved that support will be given on the basis that there is an improvement to the street scene. • 17/02182/FUL Proposed : The conversion of a barn into a single bed dwelling and proposed vehicular access from Featherbed Lane at Located And Land Adjacent Featherbed House, Featherbed Lane, Ilmington, CV36 4NE Comments due by: 31 August 2017. It was resolved that no representation would be made. • DISC/00354/17 Proposed: Discharge of Condition 5 Materials of listed building consent 16/01786/LBC. At: Stonecrop, Campden Hill, Ilmington, Shipston-on-Stour CV36 4JF Comments due by: 31 August 2017. It was resolved that an objection would be made on the basis that the condition was appropriate and should be maintained. 	<p>SF</p> <p>SF</p> <p>SF</p>

	<p>4. Bowls Club donation and mower order: Complete and included on Asset Register</p> <p>5. Retention of audit/finance documents: Have now been culled and documents to be retained passed to Cllr Sherwood;</p> <p>6. Stratford District Council Mowing: Agreed that this can be removed from future agendas.</p> <p>7. Flood Prevention Middle Brook at Middle Street: No update</p> <p>8. Audit Submission: Audit submitted to Grant Thornton and we now await response;</p> <p>9. Finance Regulations: To consider, debate and make a resolution in respect of the FR's as circulated. It was resolved that the updated regulations be adopted based on the levels of expenditure approval requirements as per the current FRs.</p> <p>10. Risk Register: Cllr Osborne highlighted that IPC have insured for a lengthy period with their current providers, which presents a risk of not getting best value. This will be included in register and be an agenda item for January 2018. This led to discussion regarding arrangements for insurance of equipment, such as the Bowls Club mower and it was agreed that Cllr Osborne will liaise with Bowls and Tennis Club regarding future insurance arrangements.</p> <p>11. Asset Register: Pending</p> <p>12. Pavilion and Tennis Court Electrical Work: Order of works submitted and work complete.</p> <p>13. Western Power: Request for replacement cheque sent. Cllr Sherwood requested that this be considered at the end of the meeting as a confidential matter and this was agreed.</p> <p>14. Letter of Thanks to Bill Buckley: Sent</p>	<p>SF</p> <p>SF</p> <p>GO</p>
	<p>Cllr Sherwood</p> <p>1. Western Power Substation: Discussed under planning.</p> <p>2. New noticeboard on Lower Green and removal of Phone Kiosk: The phone kiosk was scheduled to be removed at the end of July and Cllr Sherwood will progress chase</p> <p>3. Upper Green Parking: Pending</p> <p>4. Title Deed Storage: Arrangements are in place to collect the deeds from HSBC Bank.</p> <p>5. Neighbourhood Plan Steering Group update: Representatives will be in attendance at Village Show alongside Council. Additional possible development sites have been proposed and further consultations will be held on 10 and 14 September. A letter has been sent to Severn Trent re ongoing problem and an e-mail response has been received. SF to forward the e-mail to Cllr Osborne.</p> <p>6. NP/IPC Stall at Village Show: Agreement was reached regarding manning the stall and Cllr Sherwood briefed the meeting on a 'Name the Lane' competition and display posters.</p> <p>7. Possible Future Projects, including:</p> <ul style="list-style-type: none"> o Footpath Nameplates it was resolved that a sum of £200 (including Treasure Hunt Donation) will be contributed by the Parish Council with grant funding being sought for the balance of approximately £800; Playground Shelters, Ivy Clearing from Chestnut on Lower Green. It was resolved that the bench be removed temporarily to allow for the removed of ivy (Cllr Davies to remove Ivy, Cllr Osborne to seek quotes for removal of bench, its repair/maintenance and replacement) Dums Plantation Tidy. The tree felling/removal will be undertaken by Cllrs Davies and Hawkins with a request to the Clipper Club to help undertake ground clearing. Tidy of Playing Fields hedges <p>8. Sabbatical from end of September: Cllr Sherwood reported that she will take a full sabbatical from 30 September to 31 December but will continue with her Neighbourhood Plan role.</p> <p>9. (Middle Street Bollards - to reconsider in December 2017)</p>	<p>JS</p> <p>SF/JS</p> <p>SF</p> <p>GD/GO</p> <p>GD/RH</p>
8c	<p>Cllr Davies</p> <p>1. Clearing of pathway between Back Street and Mickleton Road.</p> <p>2. Playing Field Toilets</p> <p>3. Highways Issues – clearing of various drains (Cllr I Seccombe following up)</p>	
8d	<p>Cllr Hawkins Not covered in Cllr Hawkins' absence.</p>	

	<ol style="list-style-type: none"> 1. Survey of Salt Bins 2. Tidying of Hedges at Playing Fields 3. Tidying of Hedges on Mickleton Road 4. Paths from Grump Street towards Frog Lane and Pig Lane 	
8e	<p>Cllr Osborne</p> <ol style="list-style-type: none"> 1. Playing Fields <ol style="list-style-type: none"> a. Rubbish Collection from Playing Fields: no update b. Disposal of Pavilion Inventory. Resolved c. Cleaning of public toilet options. Resolved d. Sale of Refreshments from Pavilion: Resolved e. Tennis Court light supply meeting regulations & payment from Tennis Club (£34+VAT). Work complete. f. Offering to put Pavilion booking form on IPC website pending 2. Tender for Mowing and Bench Refurbishment: There was speculation that the current providers may not see the adverts placed in the Parish Magazine, Notice Boards and Stratford Herald Parish Pump and Cllr Osborne confirmed that they will be informed. The potential for having uncut, flowering areas will be included on the September agenda. 3. Additional items: MUGA has thistles growing from tarmac and Cllr Osborne has drafted letter to the installation company as the surface is subject to a guarantee. 	<p>GO SF GO/SF</p>
8f	<p>Cllr Peachey</p> <ol style="list-style-type: none"> 1. Village Hall Committee Meeting: The committee are considering raising booking fees. Various indoor and outdoor maintenance projects will be progressed. Proceeds of fundraising events will go towards replacement of 100 chairs and the Parish Council are asked to consider making a donation and this will be included on September Agenda. At the meeting, questions were raised as to whether the position of a Parish Council representative/Trustee is at risk due to regular meetings not being held at the hall. It was pointed out that the Annual and Parish Meetings together with NP Consultation events are held at the Village Hall. 2. Overgrown hedge Elm Close: This is overhanging the road. It was resolved that Cllr Davies will discuss how this can be rectified with the householder. 3. Footpath access by wheelchairs and pushchairs: The hedge alongside Mabel's Farm has now been cut back but it remains inaccessible due to verge is overgrowth. Cllr Sherwood confirmed that the Clipper Club will review this. 	<p>SF GD JS</p>
9	<p>Correspondence (other than covered elsewhere in agenda) Received: E-mail from parishioner regarding potential flood risk caused by improved drainage above Ravenonscroft. It was resolved that it would not be appropriate for the Parish Council to raise this as an issue with the Environment Agency, due to it being a single householder issue and the Clerk will convey this to the enquirer and provide the contact details of the Environment Agency.</p>	SF
	<p>Confidential Item: Wayleave Agreement Cllr Osborne gave background to the cheque for £39.31 not having been paid into IPC Bank Account by the previous Clerk. It was resolved that the Clerk will write to the previous clerk to ask for this matter to be resolved. NB: This will be redacted from publicly available minutes but must be recorded.</p>	SF
10	<p>Dates of Future Meetings – all meetings commence at 7.30 pm at the Community Café and Shop unless otherwise stated. 28 September 2017 26 October 2017 30 November 2017</p>	