

# Ilmington Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on Thursday  
26<sup>th</sup> November 2015

Present: Cllr. G. Davies, Cllr R. Hawkins, Cllr J. Sherwood (Chair), Cllr G. Osborne, Cllr. R. Chambers.

Also present: Gill Bailey Clerk and 20 members of the public

Cllr Sherwood welcomed everyone to the meeting, explained the proceedings and advised that a member of the public was recording the meeting.

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from District Cllr M. Brain and County Cllr I. Seccombe.

2. DECLARATION OF INTERESTS

No Declaration of Interests were received.

3. PUBLIC PARTICIPATION SESSION

• **Planning Application: 15/03916/FUL –**

- Irene Sabin stated that there had been a previous application for a bungalow in 1989 which had been refused. The proposal for a two storey dwelling was overdevelopment of the site, encroaches onto a public footpath, appears to be outside the building line, there is no vehicular access and takes away the privacy of neighbouring properties. Mrs Sabin mentioned that there were issues currently with the drainage and water run-off on Foxcote Hill and if the development were to go ahead this will exacerbate the situation.
- Mr Martin Underwood said that he felt that it was not possible to formulate an opinion as there appeared to be no accurate plans and drawings submitted with the application. He said there appeared to be a height difference because the proposed dwelling was in a prominent position overlooking properties and was overbearing.
- Mr Nigel Dunn said that he objected to the proposed application. As IPC knew, there is no identified five year land supply in the Draft Core Strategy and there was a presumption in favour of sustainable development if a proposal is considered to be a change for the better. In his opinion, this proposal was not sustainable and not a change for the better. Mr Dunn quoted policies CS.5, CS.9, CS.6, CS.11 and the NPPF Paragraph 17 all of which were contrary to the proposed application. Mr Dunn also said that the land is in a designated Conservation Area and an AONB. The application is also in an Orchard and is contrary to the Parish Plan where it precludes development of Village Orchards.
- Mr Fred Edmunds asked if IPC could look at the erosion of the verge in the village particularly by Bookend Cottage (formerly Loreto Cottage) and encroachment on to the public highway. Cllr Sherwood reported that IPC had asked the Howard Arms to request that Patrons park their vehicles appropriately.
- **Planning Application: 15/04112/FUL –** Cllr Osborne advised that this proposal was for an extension to the property owned by the gentleman who carried out the internal audit for Ilmington Parish Council.

4. MINUTES

The minutes of the meeting held on 29<sup>th</sup> October 2015 were confirmed as a true record and signed by the Chair. The minutes were then unanimously approved by those Councillors present.

5. COUNCIL REPORTS

**Cllr Sherwood**

• **Tempo Events:**

Cllr Sherwood reported that she had met with Tempo and agreed a route and marshalling when holding an event. Tempo had agreed to create a map showing the informal one way system for parking. This had not been produced so Cllr Sherwood agreed that she would undertake to produce a map for Tempo to post to entrants attending the race. It was felt that the Marshalls still needed to direct cars to appropriate parking places. She confirmed that there were 333 entrants at the last event and they had agreed that the numbers would be capped during the next series and would advise IPC on the numbers. It was agreed that the Clerk invoice Tempo for £166.50.

Signed \_\_\_\_\_ Chairman

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- **Listing of Community Assets**

Cllr Sherwood asked the Council to consider listing the Howard Arms, the Village Hall, the Community Shop as a Community Asset as the Red Lion had been and the Playing Fields with Fields in Trust. It was agreed that the VH was already in trust and that if it were to be sold by the Trustees, the proposal would need to go before the Charity Commission. Cllr Davies pointed out that if the Playing Field were to be registered with Fields in Trust so that the area was protected in perpetuity, it may tie the hands of IPC in the future. Cllr Osborne advised that if any of the assets were to be listed, it would give time for IPC to consider their options. Cllr Chambers pointed out that if any of the assets were to be sold, then planning permission for a change of use would have to be granted. Following a discussion, it was agreed to put this item on the next agenda and to canvass the opinion of Villagers in the meantime.

- **Lower Green Phone Box and Alternative suggestions**

Cllr Sherwood reported that she had spoken to the BT Payphone Supervisor about costs. There would be no costs with removing the phone. With regard to moving it to another part of the village, she would have to speak to the Commercial arm of BT but he thought it would cost in the region of £6,000 to £7,000 to move it. BT would not consider replacing the phone with an enclosed kiosk nor consider replacing the phone box with an old style K6 Red Phone Box. BT confirmed that they would arrange to have the phone box cleaned and repaired. Cllr Sherwood reported that to date 10% of the Village had commented on the consultation, which ends on 16<sup>th</sup> January 2016. Alternative suggestions had been made such as housing the defibrillator and improving the mobile signal in the Village. Following preliminary research, there were three mobile operators in the Village (Vodafone, O2, and EE which includes Orange and T-Mobile). Vodafone offers a Rural Open Sure Signal with a Wi-Fi based booster with a minimum of five boxes in the area, which would cost approximately £30 per year each. This would need a broadband connection and the range is up to 500 metres for customers of Vodafone. The other providers also offer a Wi-Fi based connection. This would also require access to a broadband connection. O2 offers an App to gain access to all mobile networks. Cllr Sherwood agreed to look at the costs and report back to IPC. Cllr Sherwood reported that she had emailed WCC regarding the future coverage of broadband in the area and they had confirmed that there should be 90% by 2017 but didn't specify what kind of coverage that would be – 2G, 3G or 4G.

- **IPC Suggestion Box**

Cllr Sherwood reported that the Box had been well used and alternative suggestions had been received, such as reinstating the footpath between Front Street and the Community Shop and the removal of the post box on Lower Green and installing it or providing an additional box adjacent to the Community Shop. It was agreed to place these items on the next agenda for consideration.

- **Dog Waste Bin near Wilkins Way, Campden Hill and the Playing Field**

Cllr Sherwood reported that the provision of dog bins in the above areas would need to be reviewed further to parishioner requests for bins on Wilkins Way and Campden Hill.

### Cllr Chambers

- **Neighbourhood Development Plan Coffee Morning**

Cllr Chambers reported that 40 Parishioners attended on the two mornings of which many have supported the idea of pursuing a Neighbourhood Plan including some who wanted to be on a steering group. IPC are still waiting for any additional comments. The posters had been uploaded to the IPC web site for those Parishioners who could not attend. The consultation period ends on 16<sup>th</sup> January 2016. It was agreed to place this item on the next agenda for discussion.

- **Highways Issues and Traffic Calming**

Cllr Chambers reported that he would attend a meeting with Cllr Seccombe and Highways, WCC regarding the feasibility of removing the 30 mph sign further along Armscote Road and would report back at the next IPC meeting.

- **Footpath near to Southfield Farm**

Cllr Chambers reported that he had contacted the Rights of Way Officer at WCC and would report back at the next meeting.

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### **Cllr Osborne**

#### **Update: Handrail on Path to Community Shop above Grump Street**

- Cllr Osborne reported that he and Cllr Davies had attended a meeting with Tim Allen, Acting Chair of the Committee and a design and materials for the handrail had been agreed. Cllr Osborne would produce a small specification to go out to tender. IPC had written a letter to the Community Shop Committee agreeing the terms, including maintenance of the handrail and this is attached to the minutes as an appendix. It was resolved that the letter be sent to Tim Allen, as acting Chair, this motion was proposed by Cllr Osborne, seconded by Cllr Sherwood and carried unanimously. Cllr Osborne said that whilst the Community Shop is trading profitably, the provision of the handrail might compromise their cash flow and if this is the case, he requested consideration be given to IPC assisting with financing. The cost of the handrail would be approximately £2,500-3,000 and the loan would be for a period of six months. It was agreed in principle and that the Community Shop Committee write to IPC requesting assistance. Cllr Sherwood reported that Highways had agreed to the installation of the handrail, providing that IPC agreed to maintain it and photographs were sent when it was installed.

#### **Erosion of Highway Verges in the Village**

- Cllr Osborne and Davies reported that the verges were being eroded by vehicles in the vicinity of the Shop and it was suggested that the Community Shop Committee install some kind of deterrent to prevent this happening.

### **Cllr Davies**

#### **Tony Wilkins Resignation/Tribute**

- Cllr Davies reported that as Parishioners were aware, Tony had resigned from the IPC. IPC had written a letter of tribute for him which would be published in the December issue of the Six Parishes Magazine. Tony had accepted a gift of some whisky and the planting of a tree of his choosing with a plaque so that it could remain in perpetuity in a prominent place in the Village personally paid for by IPC Councillors. Mr Edmunds suggested that a formal tribute and an event could be organised. Due to his long standing relationship with Tony, it was suggested that Mr Edmunds contact Tony to ask if he would like such an event to be organised on his behalf by the Village rather than IPC itself.

#### **Update: Handyman and small jobs in the Village**

- Cllr Davies reported that a member of the public had donated a bench for use in the Village in memory of a relative and he would install it when the weather was more favourable. Cllr Davies agreed to contact the Handyman to clear some of the paths in the Village.
- Cllr Davies, along with Cllr Osborne, agreed to meet with members of the PCC regarding their request for funding to help with mowing the Church Yard.

### **Cllr Hawkins**

#### **Update: Signage to the Village Hall, Community Shop, Playing Field & Church**

- Cllr Hawkins reported that he would look into the costs involved and where the signs should be located. Cllr Sherwood agreed to produce a map of possible locations based on information given to her by Cllr Hawkins.

#### **Annual Inspection Report for the Play Area**

- Cllr Hawkins reported he had identified seven items in the medium risk category which had been given priority and work had been completed on six of the items.
- The document received from the Inspector had graded each risk and low risk items were considered acceptable in terms of liability and there were no high risk items.
- Cllr Osborne reported that the matting which had been identified for repair had been buried under soil and as a consequence may not need to be repaired, which would save expenditure.
- Cllr Hawkins requested that thanks be expressed to a Parishioner and his son for their help at the Skateboard Park. Phase One had been completed and Phase Two can now go ahead.
- Cllr Osborne and Cllr Hawkins reported that they had received a request from the Football Club to install a hard-standing area by the tennis shed so that the Club could fill water bottles and have a viewing area. It was agreed that they would request a specification and a plan to be submitted to IPC for consideration.

## 6. CORRESPONDENCE

Signed \_\_\_\_\_ Chairman

Date \_\_\_\_\_

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The following correspondence was noted as received.

- i. Email from Cllr Seccombe (WCC) re: Request for re-siting 30 mph sign further along Armscote Road
- ii. Email: Shipston SNT – Weekly Update and Prompt X 3
- iii. Letter: Resignation from Cllr A Wilkins
- iv. Letter: WCC – Gritting Routes
- v. Emails: To & From Tempo Events
- vi. Email: From VH Committee – VH Representative
- vii. Email: Community Safety Ambassadors
- viii. Email: Parishioner objecting to proposed removal of the telephone box
- ix. Emails: Various – Suggestion Box – suggestions and responses
- x. Email: Grant Thornton – non receipt of cheque for External Audit
- Correspondence for information only (circulated to Members)

### 7. PLANNING

It was **RESOLVED** to make the following comments on planning applications received:

Application no.	Proposal	Address	Submitted by	Comments due by / decision
14/01089/FUL	Erection of 11 dwellings & garages – including 4 affordable units and associated access road and full treatment plant (and the proposal requires the diversion of a public right of way)	Land Off, Armscote Road, Ilmington	Mr P Coton – Stratford Homes	<b>Pending</b>
15/01949/TEL28	Proposed removal of 11 antennas and the installation of 6 antennas and 1.06m dish	Warwick Police Transmitter Station, Ilmington		<b>Pending</b>
15/03303/TREE	G1: Shorten back branches from trees growing on the northern boundary of rear garden by an average of 30-50% back to suitable growth points. T1: Ash: prune out multi-stems, retaining the straight stem only.	The Dormers, Campden Hill, Ilmington	Mr B Clifford	<b>No Representation</b>

- The following planning up-dates were noted:

Application no.	Proposal	Address	Up-date
15/02488/LBC	Change of use of land to residential, demolition of existing Dutch barn and erection of a barn comprising a swim spa, plant room and mezzanine dance studio. The creation of an outdoor swimming pool, pavilion building, two glazed links between buildings, relocation of an existing boiler house and conversion of an existing barn to comprise a fitness studio with changing area for ancillary accommodation	Southfield Farm, Compton Scorpion, Ilmington, CV36 4PJ	<b>Refused</b>
15/03609/TREE	T1: Leylandii – remove	Street Record, Foxcote Hill, Ilmington	G Bailey

**Note** : Cllr Sherwood reported that the following Planning Applications had been received following publication of the agenda and had been considered by the Planning Working Party.

**Planning Application – Proposed dwelling on land off Foxcote Hill: 15/03916/FUL:** Cllr Chambers reported that the proposed dwelling was in an elevated position and he agreed with the previous comments and that it would have a detrimental effect on the Conservation Area and the AONB. Cllr Davies agreed with these comments and Cllr Osborne advised that the Inspector had summed up the reasons for refusal in 1989 and if the proposal were to be approved, it would be an undesirable extension to the open countryside and would be seen as a precedent for further applications. He went on to say that the proposal would be harmful to the character and setting and would not lie in the confines of the Village. It was unanimously resolved to object to this application. Cllr Osborne reported that whilst IPC were consulted in the planning process, it was SDC that was the Planning

Signed \_\_\_\_\_ Chairman Date \_\_\_\_\_

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Authority which would make the final decision. Accordingly, he urged Parishioners to lodge their comments on the SDC web site and make their views known because they would be taken into consideration by the planners.

**Planning Application: 15/03485/ADV – Proposed signage to the front and rear of Community Shop:** Cllr Chambers reported that he felt the rear signage was not detrimental. Cllr Davies said that he had no objection to the installation of the proposed sign at the front, however, he felt that the sign on the back was not appropriate and would urbanise the area rather than enhance a rural setting. He said that the size of the sign could be reduced with fewer words and he would prefer a different design. Cllr Osborne agreed – Cllr Sherwood advised that she had assisted with some of the art work and felt that light lettering with a dark background would be less intrusive. Cllr Osborne proposed that IPC object to the sign at the rear of the Community Shop. The motif used on the sign should be the same as the one at the front and the sign itself reduced in scale. Cllr Davies seconded this proposal and it was carried with four for it and one against.

**Planning Application – Proposed felling of filbert tree at The Cottage, Ballards Lane: 15/04030/TREE:** Cllr Davies suggested that IPC support the removal of the tree. This proposal would not affect neighbouring properties and there were alternative trees in the vicinity. He proposed IPC submit a comment of No Representation, Cllr Hawkins seconded and it was carried unanimously.

**Planning Application – Proposed 2 storey extension at Puddocks, Frog Lane: 15/04112/FUL:** Cllr Davies reported that he felt that the proposed extension would enhance the building and remove the lean-to at the end of the gable. The size of the plot was large enough to accommodate an extension of this size. Cllr Hawkins confirmed that he had looked at the proposals on site. Cllr Davies proposed IPC submit a comment of No Representation, Cllr Hawkins seconded and it was carried unanimously.

**Planning Application: 15/04019/LBC – Proposed Garage at Crab Mill, Grump St:** Cllr Davies reported that IPC had no objections to this proposal. Cllr Osborne advised that he hoped that the proposed application would bring this linear development to a close. The design was in keeping with the area. Cllr Chambers proposed that IPC put forward a response of No Representation on this proposal, this was seconded by Cllr Davies and carried unanimously.

### 8. REPORTS FROM COUNTY COUNCILLOR & DISTRICT COUNCILLOR

- There were no reports received from either County Cllr Seccombe or District Cllr Brain.

### 9. FINANCE

- Consider Request from Church for donation towards maintenance of Churchyard. Cllr Davies agreed to contact the Church and this item placed on the next agenda.
- To approve the following receipts :
 

• Ilmington Playing Field Committee (Donation)	£800.00
• Ilmington Bowling Club (Donation)	£940.00
• Tempo Events – Use of Pavilion (Winter Series)	£165.00
- RESOLVED** to approve the receipts and payments set out in Annex A.
- The Clerk advised that the balance on the IPC Current Account was £16,240.37 as at 26<sup>th</sup> November.**

### 10. COUNCILLORS REPORTS OR ITEMS FOR FUTURE MEETINGS

- To Ratify the precept request
- To discuss the location and cost of additional dog refuse bins
- Neighbourhood Development Plan Strategies. Mr Seymour suggested that when the NDP is discussed, strategies to protect the Playing Field in perpetuity could be linked into planning for the future so that it is always seen as a resource for the Village.
- To discuss the removal and possible re-location of the Post Box

### 11. TO CONFIRM THE DATE AND TIME OF NEXT SCHEDULED MEETING

Ordinary Parish Council Meeting on Thursday, 21<sup>st</sup> January 2016 commencing at 7.30 pm at the Village Hall, Ilmington.

**The meeting closed at 9.00 pm**

Signed \_\_\_\_\_ Chairman

Date \_\_\_\_\_

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## ANNEX A

The following payments were approved:

		<b>Budgeted</b>
• GVS Righton – Grass Mowing Sports Field	£ 168.00	Yes
• Cllr J Sherwood – Stationery & Poster/Leaflet Holder	£ 39.91	Yes
• Six Parishes Magazine – Donation	£ 100.00	Yes
• Avonmore Associates Ltd – Grass Seed/Top Dressing	£1,128.00	No
• R Hawkins – Maintenance of Play Equipment	£ 264.50	Yes
• Clerk's salary to 20 <sup>th</sup> November & expenses	£ 360.23	Yes

Signed \_\_\_\_\_ Chairman

Date \_\_\_\_\_