

# Ilmington Parish Council

## DRAFT Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on Thursday 30<sup>th</sup> April 2015

Present: Cllr. G. Davies, Cllr R. Hawkins, Cllr J. Sherwood (Chair), Cllr T. Wilkins, Cllr S. Wright and Cllr G. Osborne

Also present: District Cllr C. Saint, District Cllr M. Brain, Gill Bailey (Clerk) and 5 members of the public

### 1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from and County Cllr Izzy Seccombe.

### 2. DECLARATION OF INTERESTS

Cllr Wilkins declared an interest in Item 5iv as he is the current VH representative. Cllr Wilkins also declared an interest in Planning Application 15/00821/FUL as the applicant is a relative.

### 3. PUBLIC PARTICIPATION SESSION

- District Cllr Mike Brain introduced himself and said that he was the Conservative Cllr for the Quinton Ward.
- Cllr Osborne requested to speak about the Planning Conditions in respect of the Archaeology Report which were attached to the planning application for the Village Shop.

### 4. MINUTES

The minutes of the meeting held on 26<sup>th</sup> March 2015 were confirmed as a true record and signed by the Chairman.

### 5. COUNCIL REPORTS

- **Village Shop & Café Archaeology Survey**  
Regarding the Village Shop and Café planning permission, Cllr Osborne said that in his view the Conditions to carry out an Archaeological Survey and produce a Report, had been completed at a cost of approximately £3,000. The Report appeared to indicate that nothing unusual or of major importance had been uncovered but the report had highlighted that foundations of buildings circa 1750 were uncovered. The report had been submitted as required by the Planning Condition. Subsequently, he had been made aware that Warwickshire County Archaeology now appeared to wish to extend the scope of work to include monitoring of contractors' excavation across the site at a quoted cost to this community project of a further £4,800. In his view, this appeared to be totally disproportionate to the significance of the findings to date and represented a further substantial drain on the limited resources available to this community and grant funded project. District Cllrs Saint and Brain agreed to look into the matter to ascertain whether further Archaeological investigations were necessary or the fee could be reduced or waived. Cllr Saint advised that Cllr Seccombe had written a letter of support asking if the fee could be reduced and for the SDC to speak to the Shop Committee to come to some arrangement, however, sometimes applicants did have to pay for extra investigations if they were required.
- **Dog refuse**  
Cllr Wright had created a map with the locations of the dog refuse bins. The Clerk sent SDC a map of the bin that was not being emptied within the Playing Field. Cllr Hawkins advised that it had been emptied during the week. Cllr Sherwood posted article warning notices throughout the village and in the Six Parishes magazine, the 20:20 email circular and on the IPC website. The Clerk reported that she had spoken to the Dog Warden at SDC who had replaced the out of date notices regarding the fine for leaving dog refuse.

Signed \_\_\_\_\_ Chairman

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- **Playing Field**

Cllr Hawkins advised that volunteers were not able to mow the Play Area anymore. It was agreed that a quote be requested from the Contractor for this area be added to the existing Playing Field mowing contract. Cllr Sherwood reported that she had spoken to a representative of Grace's Appeal Fund who wanted understand how the Parish Council would like to use the money as they also had some ideas of their own. She suggested that the Council might ask if they may be willing to contribute towards the maintenance of the play equipment. Cllr Hawkins raised doubts about this. It was agreed to request a formal meeting with them to take the issue forward.

- **Removal of Leylandii in the Village**

Cllr Hawkins reported that he felt that the Leylandii on Stratford Road coming into the village by the Ilmington Village sign should be removed because it was both a traffic hazard unsightly. It was RESOLVED to submit an application to remove this Leylandii. Cllr Saint agreed to find out whether Highways were the land owners prior to submission. Cllr Wright agreed to take photographs of the tree and Cllr Wilkins said that if it were to be removed it should not be replaced. The removal of other Leylandii in the Village was also discussed. It was suggested that the Leylandii on the corner of Stratford Road and Cross Leyes was also a traffic hazard. Cllr Hawkins agreed to speak to the land owner to see if he would agree to its removal.

- **Replacing the sewer pipe on Armscote Road by Severn Trent**

Cllr Wilkins expressed concern that this issue had been raised many times before and hadn't moved forward. Cllr Sherwood pointed out that it was last mentioned in the IPC minutes was in October 2012. Cllr Wilkins said that pressure should be placed on Severn Trent as it was their responsibility to replace and maintain the sewer pipes. Cllr Davies said that he attended the SDC planning committee meeting regarding the 11 dwelling development on Armscote Road where permission had been granted subject to the Environmental Agency lifting its objection. A condition was placed on the permission requiring a Flood Risk Assessment be carried out which would highlight this issue highlighted when this was carried out. It was agreed that the Clerk contact Michael Green at WCC and find historic correspondence to assist with the proposal to replace the pipe.

- **Creation of a Parking Area for the Shop near the Upper Green**

Cllr Sherwood reported that the verges were being eroded by members of the public parking their vehicles along the Upper Green and suggested that the creation of parking spaces for people using the Shop may be a good way forward. Cllr Osborne said that creating 4 parking spaces off Foxcote Hill, was a planning condition for the Shop and that in his opinion most Villagers would walk there. Occasional visitors would probably ignore those spaces. He suggested it would be a good idea to look into ways to support the verges of the Upper Green. It was agreed that IPC carry out a feasibility study to look into the costs, availability of suitable materials etc., to protect the area.

## 6. CORRESPONDENCE

The following correspondence was noted as received.

- i. Letter from concerned resident re: Dog Fouling
- ii. Letter from Ilmington VH Committee – Notice of AGM
- iii. Email from VH re: VH Constitution
- iv. Email from SDC re: Highway Verge Cutting
- v. Email from Amanda Wilson-Patterson re: Housing Related Services
- vi. Email from Amanda Wilson-Patterson re: Superfast Broadband
- vii. Email Invitation to War Memorials Workshop

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- viii. Letter from WALC – Assistance for Parish & Town Councils
- ix. Email re: Transparency Code (WALC)
- x. Email from Big Lottery Fund re: Grant for P/F
- xi. Statement of Persons Nominated & Notice of Poll - SDC
- xii. Notice of Uncontested Election – SDC

CLlr Sherwood asked if anyone had any comments on the correspondence received and the Clerk noted that she had put a correspondence pack together for Cllr's to read. It was agreed that a front sheet should be included so that Cllr's could see who had read the pack and who to pass it on to. Cllr Sherwood requested and it was agreed that a letter be sent to Bruce McFarlane thanking him for his help and support circulating IPC communications on the IPC web site, in the Parish Magazine and and 20:20 circulars.

### 7. PLANNING

It was **RESOLVED** to make the following comments on planning applications received:

Application no.	Proposal	Address	Submitted by	Comments due by / decision
14/01089/FUL	Erection of 11 dwellings & garages – including 4 affordable units and associated access road and full treatment plant (and the proposal requires the diversion of a public right of way)	Land Off, Armscote Road, Ilmington	Mr P Coton – Stratford Homes	<b>Pending</b>
15/00640/VARY	Variation of conditions 1 (List of approved plans) and 14 (Access Method Statement) of planning permission 15/00256/VARY to allow for change in the position and construction of the front wall next to the access (original application 12/02361/FUL for 'Removal of existing tin shed and timber shed. Construction of 2 no. dwellings with associated works)	Clifford Orchard, Frog Lane, Ilmington	Mr M Blackman	<b>IPC submitted comments to SDC</b>
15/00881/TREE	T1: Ash: fell – T2: Beech: fell	Foxglove, Hurdlers Lane, Ilmington	Mrs M Sleep	<b>No representation</b>
15/00723/FUL	Proposed erection of single storey sun room on the South elevation. Erection of double garage along existing single garage.	The Bevingtons, Valenders Lane, Ilmington	Mr & Mrs Tustain	<b>IPC submitted comments to SDC</b>
15/00724/LBC	Proposed erection of single storey sun room on the South elevation	The Bevingtons, Valenders Lane, Ilmington	Mr & Mrs Tustain	<b>No representation</b>
15/00950/TREE	T1: Walnut: remove and replace with appropriate native species (rowan, field maple, apple or pear)	Clifford Orchard, Frog Lane, Ilmington	Mr M Blackman	<b>IPC submitted comments to SDC</b>
15/00538/TREE	T1: Yew: 30% crown reduction & thinning	Church Cottage, Valenders Lane, Ilmington	Mrs S Mayben	<b>No representation</b>
15/00821/FUL	Single storey front first floor side extension. New pitched roof over existing first floor front window. New oil tank in front garden.	Harvest Cottage, Back Street, Ilmington	Mr & Mrs D Wilkins	<b>IPC agreed to support. However, they wished to comment: See SDC web site</b>
15/00979/FUL	Installation of external wall insulation to	9 Washbrook Place,	Mr J Baker -	<b>No representation</b>

Signed \_\_\_\_\_ Chairman

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	all external elevations of the dwelling	Ilmington	Orbit	
15/00977/FUL	Installation of external wall insulation to all external elevations of the dwelling	2 Washbrook Place, Ilmington	Mr J Baker - Orbit	<b>No representation</b>

- **\*15/ 01331/TREE** received on 21.04 after publication of Agenda, comments due by 13.05.15. IPC agreed that they would submit a comment of No representation.
- The following planning up-dates were noted:

Application no.	Proposal	Address	Up-date
15/00153/FUL	Installation of a free standing air source heat pump within the garden of the dwelling	The Hayloft, Front Street, Ilmington	<b>Granted</b>
15/00276/TREE	T1 : Leylandii – Remove, T2 : Cypress –T3 : Yew :	Garden House, Back Street, Ilmington	<b>Granted</b>
15/00194/VARY	Application for the variation of condition No. 2 (approved plans) and removal of condition No. 15	Rowneys Farm, Foxcote Hill, Ilmington	<b>Granted</b>
15/00256/VARY	Variation of Condition 1 (List of approved plans) and 8 (drainage)	Clifford Orchard, Frog Lane, Ilmington	<b>Permission with conditions</b>
15/00585/TREE	T1: Apple: pollard by one third	Cedar Cottage, Front Street, Ilmington	<b>Granted</b>

### 8. REPORTS FROM COUNTY COUNCILLOR & DISTRICT COUNCILLOR

Cllr Saint reported

- SDC had approved a new Housing Strategy for 2015-2020 at a full council meeting.
- The Boundary Commission had revised the boundaries for SDC and he would no longer be the District Cllr representing Ilmington
- SDC would be reducing their Cllrs from 53 to 36 following the Election.
- There had been a vast improvement in the grass cutting that SDC undertook and this had been noticed by the public. He thanked Cllr Hawkins for his positive comments.
- The Planning Inspector had submitted the interim report following the public examination in January in respect of the Core Strategy. There had been both positive and negative comments made and that it was still work in progress.
- Mr Mike Lane asked Cllr Saint why the planning department at SDC had recommended approval of 95 new dwellings at Newbold on Stour with the possibility of a further 35 being similarly approved. He reported that in the Draft Core Strategy, Newbold as a Local Service Village (LSV), 59 new dwellings had been recommended to 2031.
- Cllr Wilkins asked Cllr Saint if SDC could build council houses and Cllr Saint responded by saying that London had controlled the revenue issues when this had been done historically.

### 9. FINANCE

- a. **RESOLVED** to approve the payments set out in Annex A.

### 10. COUNCILLORS REPORTS OR ITEMS FOR FUTURE MEETINGS

- Cllr Wright confirmed that he was standing down at the Election as he had a responsibility with his role as a Cotswold Warden in the area. Cllr Sherwood thanked Cllr Wright for all his input over the last year and hoped that IPC could tap into his expertise from time to time.
- Cllr Sherwood also thanked Cllr Saint for his time and attending IPC meetings over the years.

Signed \_\_\_\_\_ Chairman Date \_\_\_\_\_

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### Treating Public Seats in the Village

- Cllr Wright reported that he had prepared a map of the seats in the Village and would take photographs of each one to ascertain how much work was required for each bench, although he questioned whether IPC was responsible for maintaining and treating all of the benches in the Village.
- Cllr Wilkins asked if some benches were weather resistant and had been treated.
- Cllr Osborne suggested that the location of the benches should be on the Asset Register and the Clerk agreed to look into and provide a copy of the Register. Cllr Sherwood suggested that if the benches had fallen into disrepair on IPC land, it would probably fall to IPC to maintain them.

### 11. TO CONFIRM THE DATE AND TIME OF NEXT SCHEDULED MEETING

Ordinary Meeting and Annual Parish Council Meeting on Thursday, 21<sup>st</sup> May 2015 commencing at 7.30 pm at the Village Hall, Ilmington.

**Meeting closed at 9.15 pm**

### ANNEX A

The following payments were approved:

i.	Clerk's salary & expenses to 20 <sup>th</sup> April 2015	£318.26
ii.	HMRC – Tax & NI Clerk, March	TBC
iii.	Severn Trent Water – Sports Ground/Pavilion	£141.45
iv.	R Hawkins – Drainage Leak & Infill hole P/F	£ 65.00
v.	WALC – Annual Membership Fee	£232.00
vi.	Ms C Hodgetts – Minutes Search Fee	£ 20.00
vii.	Ms J Sherwood – Printing & Materials	£107.22

Signed \_\_\_\_\_ Chairman

Date \_\_\_\_\_