

Ilmington Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on
Thursday 15th January 2015

Present: Cllr. G. Davies, Cllr R. Hawkins, Cllr J. Sherwood (Chair), Cllr S. Wright, Cllr T. Wilkins and Cllr G. Osborne

Also present: District Cllr C. Saint, County Cllr I. Seccombe, Gill Bailey (Clerk) and 2 members of the public

1. APOLOGIES FOR ABSENCE

There were no apologies received.

2. DECLARATION OF INTERESTS

No one declared any interests.

3. PUBLIC PARTICIPATION SESSION

Members of the public were invited to speak but no one wished to do so.

4. MINUTES

The minutes of the meeting held on 27th November 2014 were confirmed as a true record and signed by the Chairman.

5. COUNCIL REPORTS

- A. Cllr Wilkins reported that the gulleys had been cleared in Foxcote Hill and a new culvert had been installed in Pig Lane which would help with the water run-off. He went on to say that he had received a complaint that Armscote Road was never gritted. Cllr Seccombe responded by saying that WCC could not grit all routes but the Primary School in the Village was on the secondary gritting route.
- B. Cllr Wright reported that the grille on the manhole cover on Middle Street should be cleared out. He advised that normally a Parishioner did this but he was away. Following a brief discussion, it was agreed that Cllrs Davies and Hawkins would carry out this task. Cllr Sherwood asked whether minor maintenance works could be carried out by volunteers in the Village and suggested that this could be mentioned in the Parish Magazine.
- C. Cllr Osborne reported that he had received a costing for re-surfacing the playing field car park to a modern and contemporary standard, which would require a substantial amount of funding. It was agreed that members of IPC would contact the Playing Field Committee to discuss this issue. Cllr Sherwood advised that she had found some potential grants that might be available for this work and would be looking into it more detail.
- D. Cllr Hawkins reported that he had removed the tree in the playing field, as well as the fallen Ash in the wooded area behind the Playing Field. He went on to say that he had removed all of the metal posts in the Village that used to have 30 mph signs on them. Cllr Hawkins also said that he planned to clear the Bus Shelter.

6. CORRESPONDENCE

The following correspondence was noted as received.

- i. Transport & Highways Update
- ii. Playing Fields Committee Correspondence
- iii. Email from Alison Frost re: 14/03048/TREE
- iv. Letter from SDC regarding Precepts for 2015/16
- v. Letter from HMRC regarding VAT Claim

Signed _____ Chairman

Date _____

Ilmington Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on Thursday 15th January 2015

- vi. Parish & Partners Briefing
- vii. Email from WCC with list of Accredited Street Works Contractors (P/F)
- viii. Email from Thomas Fox explaining their expenditure
- ix. Letter from SDC – Register of Electors

Cllr Davies said that he was disappointed in the response regarding planning application 14/03048/TREE which had been received from Alison Frost and Cllr Wilkins endorsed this view.

7. PLANNING

It was **RESOLVED** to make the following comments on planning applications received:

Application no.	Proposal	Address	Submitted by	Comments due by / decision
14/02887/TREE	T1 : Sycamore : Remove bifurcated stem closest to the footpath	The Hill, Back Street, Ilmington	Mr W Nash	Pending
14/03048/TREE	T1 ; Pine : Remove T2 : Red Maple : Remove T3 : Balsam Poplar : Remove	The Bevingtons, Valenders Lane, Ilmington	Mr & Mrs Tustain	Pending
14/01089/FUL	Erection of 11 dwellings & garages – including 4 affordable units and associated access road and full treatment plant (and the proposal requires the diversion of a public right of way)	Land Off, Armscote Road, Ilmington	Mr P Coton – Stratford Homes	Pending
14/02934/TREE	T1 : Cherry : Remove	Puddocks, Frog Lane, Ilmington	Mr W Buckley	Pending
14/01732/FUL	Construction of a Solar Farm comprising ground mounted solar panels for electricity production, together with inverters, substation, DNO substation, inward facing CCTV cameras, 1.8 m high deer fencing, permeable stone access tracks, temporary construction compound and landscaping	Land Off, North of Ilmington, Blackwell	Blackwell Grange Solar Farm Ltd	See comments below
14/03489/LBC	Proposed replacement roof covering to rear roof pitch	Rivendell, Middle Street, Ilmington	Mrs C Greenwood	Support – the materials & quality of the workmanship will enhance the appearance
*15/00100/TREE	T1: Multi stemmed sycamore – reduce to a single stem. G1: Boundary trees – cut back canopies of overhanging trees	The Dormers, Campden Hill, Ilmington	Mr B Clifford	Support – it will improve the sycamore by reducing its suckers and tidy an existing overgrown boundary of trees/bushes

- ***15/00100/TREE** received 15.01.15 after publication of Agenda, comments due by 04.02.15
- Following a discussion regarding planning application **14/01089/FUL**, members advised that one of the new tenants at Larkstoke Grange had reported a smell of raw sewage

Signed _____ Chairman Date _____

Ilmington Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on Thursday 15th January 2015

from nearby their property. It was suggested that Orbit be contacted in respect of the existing foul drainage issues, which would only be exacerbated if a further development takes place in Armscote Road. Cllr Davies reported that the plans for the proposed site in Armscote Road seemed to include land that was owned by WCC and Cllr Osborne reiterated that IPC had responded to the application and said that the development was not sustainable and did not support the NPPF.

- Cllr Sherwood advised that IPC had received amended plans for application **14/01732/FUL** (Blackwell Solar Farm). Following a discussion, Cllrs Davies and Sherwood confirmed that there was a reduction in the number of solar panels and an increase in the amount of screening. It was agreed that IPC also welcomed the fact that the majority of the panels had been moved back from Ilmington Road but would request that the remainder of the panels are similarly moved back. It was also welcomed that additional hedging had been put in place. Cllr Wilkins said that he had concerns regarding the panels visibility from an AONB and the use of agricultural land for this type of application. Cllr Osborne pointed out that the removal of the Council's objection did not mean support of the application.

It was **RESOLVED** that IPC would remove their objections to the proposal (3 Cllrs supported this view, there were 2 abstentions and 1 objection).

The following planning up-dates were noted:

Application no.	Proposal	Address	Up-date
14/02557/FUL	Proposed erection of one new dwelling with attached garage and associated works	Middlebrook House, Ilmington	Permission with conditions
14/02612/FUL	Erection of one and a half storey extension to existing building and change of use of part of the site for use as a cafe with creation of terrace to front elevation to provide outdoor seating (Use Class A3) with removal of trees and formation of hardstanding and car parking area	St Phillips Presbytery, Grump Street, Ilmington	Permission with conditions

8. REPORTS FROM COUNTY COUNCILLOR & DISTRICT COUNCILLOR

Cllr Seccombe advised that WCC had set a four year budget last year and although Cllrs will review expenditure over the last financial year, it is unlikely that anything would change significantly. She went on to say that two sectors had overspent their budgets but the majority had under-spent.

Cllr Saint advised that SDC had set the first draft of the budget and this would go out to consultation shortly but Council Tax would more than likely remain unchanged. Cllr Saint also confirmed that the Core Strategy was in the process of Examination in Public and would finish this stage on 29th January 2015. He went on to say that there may be some changes but he felt that they would be small. The document will then go out to consultation again and then be adopted by Cabinet. Regarding the Core Strategy, he informed the IPC that there would be no specific number of houses defined for each Parish but that the number of houses for Ilmington would be anything between 26 and 50, but probably nearing the upper limit.

9. TO DISCUSS THE DATES FOR ILMINGTON PARISH COUNCIL MEETINGS

The Clerk confirmed that she was liaising with the Village Hall Committee regarding the dates of the IPC meetings during 2015. However, she said that there were meetings booked for 26th

Signed _____ Chairman Date _____

Ilmington Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on Thursday 15th January 2015 February, 26th March and 30th April and as soon as the remainder of the dates were finalised she would advise members.

10. TO CONSIDER RESPONSES TO CONSULTATIONS

- a. Modernising Parish Polls Regulations – It was agreed not to submit a comment on this Consultation.
- b. WCC Consultation : Services delivered by the Third Sector and to Town and Parish Councils - It was agreed not to submit a comment on this Consultation.

11. FINANCE

- a. Precept – To agree the budget for the financial year 2015/16 and to set the precept request:
 - Cllr Osborne reported that based on the precept request for the last financial year of £18,000 nearly two thirds of this funding for 2015/16 would need to be budgeted for essentially non-discretionary expenditure, such as grass mowing around the village and at the playing fields and the costs of running the Parish Council including the cost of employing the Clerk. IPC would also need to budget an amount of approximately £1,400 for the Elections in May. Cllr Osborne said that after budgeting relatively small amounts for the routine maintenance of its assets including the Pavilion and Play Area, IPC was left with an amount of £2,000 approximately to put towards discretionary projects. Members of IPC intended to engage with the Village regarding this at the Parish Assembly, which will be held in April, but the Village also needed to consider the maintenance of its existing assets. Cllr Osborne said that a small amount was budgeted for the maintenance of footpaths. Cllr Osborne said that if IPC intended to support the formulation of a Neighbourhood Development Plan in the future, this would be a costly exercise, although Cllr Sherwood advised that grants were likely to be available.
 - Cllr Osborne proposed a motion that the precept be increased by 2% to cover on-going costs, inflation and a small enabling contribution to assist the pursuance of grant funding for a Neighbourhood Development Plan (should the village wish to pursue it). He went on to say that it was his understanding if IPC were to request more than 2%, a Referendum would need to be called to justify the increase, which would be a costly exercise in itself.
 - Following a robust discussion regarding raising the precept by 2%, it was **RESOLVED** that the precept be increased to £18,360.00. Three Councillors

Signed _____ Chairman

Date _____

Ilmington Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on
Thursday 15th January 2015
voted to support the increase, three Councillors voted against and as the
Chair had the casting vote, the motion was carried.

Members thanked Cllr Osborne for all of his hard work in preparing the budget.

b. **RESOLVED** to approve the payments set out in Annex A.

12. COUNCILLORS REPORTS OR ITEMS FOR FUTURE MEETINGS

- a. Grass Mowing Contract – Cllr Sherwood advised that members had arranged a meeting to discuss this contract during the financial year 2015/16 in more depth.
- b. Cllr Wilkins requested that treating the public seats in the Village be an Agenda item for the next scheduled meeting.
- c. It was brought to the attention of Members of IPC that a road had been installed at Caley's Farm on Stratford Road and it was agreed that the Clerk ascertain with the owner whether planning permission was required or if planning permission was being sought.
- d. Cllr Davies mentioned that there was a large amount of surface water on Featherbed Lane. It was agreed that as Members of IPC and the Clerk were meeting a Highways representative imminently, this issue would be mentioned then. A Member of IPC said that he would try and speak to the landowner.
- e. Cllr Davies also mentioned that there was a large amount of surface water outside the Primary School and it was agreed that this issue could be mentioned at the Highways Meeting. Cllr Davies also mentioned that the broken branch of a fallen tree hanging over the footpath running alongside the School needed to be cut back. The Clerk agreed to contact WCC and Cllr Hawkins also said that he would speak to the Head Mistress of the School.

13. TO CONFIRM THE DATE AND TIME OF NEXT SCHEDULED MEETING

Ordinary Meeting on 26th February 2015 commencing at 7.30 pm at the Village Hall, Ilmington.

Meeting closed at 21.30.

ANNEX A

The following payments were approved:

i.	Clerk's salary & expenses, December 2014	£320.63
ii.	HMRC – Tax & NI Clerk, December	£ 73.80
iii.	Glasdon – Two Salt Bins -	£239.90
iv.	R Hawkins – Hire of Equipment & Materials for P/F Maintenance	£107.00
v.	The Goode Book-Keeping Service (Clerk Payroll)	£ 30.00

Signed _____ Chairman

Date _____