

# Ilmington Parish Council

## MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL OF 29 JANUARY 2019

**Present:** Cllrs Peachy, Hawkins, Osborne and Davies

**In Attendance:** S Furniss, Clerk, Martin Seymour representing NPD Group and 3 members of the public.

<b>1</b>	<b>Apologies</b> None received
<b>2</b>	<b>Declaration of Disclosure Pecuniary Interest</b> None Declared.
<b>3</b>	<b>Warwickshire County Council / Stratford District Council update</b> Not covered due to apologies being received from both Cllr Seccombe and Cllr Brain.
<b>4</b>	<b>To Confirm Minutes</b> The minutes of the meeting of 29 November were <b>approved</b> as a true record.
<b>5</b>	<b>Public Forum</b> Martin Seymour attended and summarised the report which had been circulated. Key points were <ul style="list-style-type: none"><li>• The SEA is finally back and has had an extreme delaying impact on progressing the plan</li><li>• There will now be a 5 week consultation on SEA</li><li>• The Group have been advised that the NDP can only be submitted to SDC <del>will be</del> after the Council elections in May. However, this is being queried</li><li>• The Steering Group recommend that any future applications received in respect of potential development sites are responded to, where appropriate, in line with the analysis within the draft NDP document. This was noted by the Council.</li></ul>
<b>6</b>	<b>Planning Matters</b> <b>APPLICATIONS</b> <b>18/03587/FUL</b> Erection of double garage, at Cathole Manor Farm , Compton Scorpion Road, Compton Scorpion, Ilmington CV36 4PJ Comments due by: 11 January 2019. A <b>No Representation</b> was submitted under delegated powers. <b>18/02371/FUL</b> Change of use: Paddock to rear of our house to be changed to garden. No livestock or crops been on the land for over 13 years - we keep it regularly mowed. No hedging etc to separate garden from paddock in place for over 13 years At The Paddocks, Armscote Road, Ilmington, CV36 4LL Comments due by: 16 January 2019. <b>No Representation</b> was submitted under delegated powers. <b>18/03616/FUL</b> Single storey rear extension and first floor extension over existing, insertion of conservation roof light, reshaping of existing dormer windows, removal of chimney on the rear elevation, installation of replacement windows and bi-fold doors to rear. Demolition of existing single storey extension At Baytree Barn , Front Street, Ilmington, CV36 4LN Comments due by: 30 January 2019. Cllr Davies has consulted with neighbours and their only concern is with regard to a dormer window which has been addressed in a proposed variation to the application. It was <b>resolved</b> that that <b>no representation</b> be made. <b>19/00042/TREE</b> Proposed T1 - ash – Fell, T2 and T3 - field sycamore – Fell T4 - ash – Fell T5 - ash - Reduce in height from approx 12 metres to 6 metres and spread from approx 7 metres to 3.5 metres T6 - leylandi – Reduce at Barclay House, Middle Street, Ilmington, Shipston-on-Stour CV36 4LS Comments due by: 1 February 2019. Cllr Davies has consulted with neighbours. It was <b>resolved</b> that that <b>no representation</b> be made.

**18/03767/OUT** Outline application for proposed erection of 1no. new residential dwelling house (all matters reserved except for access) at Armcote Road Farm , Armscote Road, Ilmington, CV36 4LL Comments due by: 5 February 2019.

Craig Callingham, Architects outlined changes that have been made to previous application including reducing the plot size, maintaining mature hedgeline, type and style of proposed property and how it runs into the ribbon of existing development having referred to the relevant NDP Policy. Access will be via the existing entrance which will be widened.

Cllr Osborne advised that the main watercourse for the village runs to front of site and suggested that this be noted.

It was **resolved** that **no representation** be submitted.

**19/00171/TREE** : T1 - hornbeam - Prune tree to favour a single leading stem at 7 Manor Barns, Middle Street, Ilmington, Shipston-on-Stour CV36 4LS

Comments due by: **12 February 2019.**

It was **resolved** that **no representation** be submitted.

**19/00172/TREE** T1 - silver birch - Fell T2 - hazel - Crown lift to 2metres  
T3 - cherry - Fell T4 - prunus - Fell T5 - apple - Fell at Bassett Cottage, Back Street, Ilmington, Shipston-on-Stour CV36 4LJ Comments due by: **12 February 2019.**

It was **resolved** that no representation be made with the exception of T5 which should be considered for retention as Ilmington is an apple orchard village and the tree is a healthy specimen.

**DECISIONS**

18/03370/tree: Old Pear Tree House, Back Street. No objection to work proceeding.

**8 Finance**

**a) Income Noted**

From	In respect of	Amount
N Baylis	Offset Fence Donation	350.00
Grace's Fund	Playground Repairs	295.00

**b) Authorisation of Payments (\* indicated already paid)**

It was **resolved** that the payments listed be authorised.

Chq No	Payee	In respect of	Amount	Budget
101731*	S Furniss	Salary (December)	333.07	Y
101732*	HMRC	PAYE (December)	83.20	Y
101733*	J Goode	Payroll	30.00	Y
101734*	Rialtas	Finance Software Support	142.80	Y
101735*	WALC	Training (Councillor)	30.00	Y
101736*	Groundwork UK	Repayment of unspent NP Grant	1381.00	N/A
101737	S Furniss	Salary (January)	333.07	Y
101738	HMRC	PAYE (January)	83.20	Y
101739	R Hawkins	Fencing at end of Webb Lane/removing fallen tree	115	Y
101740	WALC	Training (Clerk)	30	Y
101741	Sarah Furniss	Office Expenses (Nov and Dec 18)	36.64	Y

**39 Council Reports**

**9a Sarah Furniss**

**1 Elections May 2019** Councillors were invited to comment on the paper circulated and it was **resolved** that

	<p>a) the Clerk will use her discretion in arranging the date of the May Annual Meeting;</p> <p>b) For the purpose of business continuity, following the 2019 Parish Council Election, until such time as an updated bank mandate be activated, outgoing councillors continue to be signatories to the bank accounts and will be asked to sign only those payments which have been authorised by the Council;</p> <p>c) that, subject to confirmation from WALC that this is not ultra vires, for the purposes of business continuity, following the 2019 Parish Council Election, any time critical Planning Applications be responded to prior to resignation of outgoing Councillors (7 May 2019). Where this is not possible and prior to the first meeting following the election then remaining Councillors will agree the response to be submitted under delegated powers by the Clerk. If there are no remaining Councillors the outgoing Chairman and the Clerk will agree the response;</p> <p>d) a leaflet drop advertising the election and summarising role of Councillors be undertaken;</p> <p>e) in response to SDC's request for support i) nomination packs will be made available at the Community Shop and from Cllr Peachy, ii) the clerk will allocate a 2 hour slot when she will be available, at the Community Shop to collect and check for completed nomination forms and returning these to the SDC Offices.</p> <p><b>2 Tennis Club Lighting Refurbishment</b> It was <b>resolved</b> that the proposed replacement lighting be approved conditional on a) lighting arcs to remain similar to those current; b) that the Council place the order; c) an appropriate donation be made,</p> <p><b>3 Budget/Precept for 2019-20</b> It was <b>resolved</b>, by a majority vote in which Cllr Hawkins voted against that a) a precept of £19,820 be set; b) the budget presented be approved</p> <p><b>4 Pending / In Process</b></p> <ol style="list-style-type: none"> <li>1. Flooding at Vallenders Lane Cllr Osborne reported that WCC are to arrange inspection.</li> <li>2. Footpath from School to Mickleton Road Cllr Osborne reported that, subject to the Council's agreement, a team of community service workers will undertake the work. It was <b>resolved</b> that this be agreed.</li> <li>3. Webmaster The Clerk is working with the outgoing Webmaster to take over the role.</li> </ol>
	<p><b>Cllr Davies</b> <b>Pending / In process:</b></p> <ol style="list-style-type: none"> <li>1. Installation of Footpath Name Plates – work now complete.</li> <li>2. Bench Outside Shop in progress.</li> </ol>
9c	<p><b>Cllr Hawkins</b> <b>Pending / In process:</b></p> <ol style="list-style-type: none"> <li>1. Commemorative Bench: No information to report</li> <li>2. Pavillion Water Meter Reading : This is now available and will enable an accurate calculation of increased consumption due to Bowls Club leak.</li> <li>3. Assault Course Post Replacement: work now complete though there had been an expectation by the operatives that there would have been metal sleeves into which to fit the posts. This indicates that this should have been the standard fixture and that further posts will rot.</li> <li>4. Offset Gate: work is now complete. Cllr Osborne proposed a vote of thanks to Cllr Hawkins for undertaking the work and providing his labour at no charge. As a direct consequence, the total overall cost is less than the donation. It was agreed that Cllr Osborne will contact the donor proposing that the balance be allocated to the Playground Renewal Fund.</li> </ol>
9d	<p><b>Cllr Osborne</b></p> <ol style="list-style-type: none"> <li>1. <b>Playground Inspection</b> -The Clerk is to check how other Councils contract for playground repairs.</li> <li>2. <b>Middle Street – between Valendars Lane and Chapel House</b> A parishioner has informed Cllr Osborne that the path is slippery and dangerous. Cllr Davies commented that this is probably due to run off from Valendars Lane and that, in addition, tree roots have caused the path to be uneven in places. It was <b>resolved</b> that Cllr Osborne will raise the issue with WCC.</li> <li>3. <b>Slide</b> – work in progress.</li> </ol>

	<p><b>4. Severn Trent Water</b> Cllr Osborne reported that Severn Trent have responded to his letter of concern and asking that the relevant officers attend a public meeting in the village. The response was ‘disappointing’ with the request being passed to the Public Liaison Officer.</p> <p><b>5. Letter of Thanks re Wall Rebuilt Dry Stone Wall on Campden Hill.</b> A parishioner has rebuilt a dry stone wall on Campden Hill which had fallen down. It was <b>resolved</b> that though the wall is not the responsibility of the Council in view of the benefit to the street scene a letter of thanks will be sent.</p> <p><b>6. Donation towards Heat &amp; Light, use of Café</b> It was <b>resolved</b> that a donation of £100 be made to the Community Shop.</p> <p><b>7. Pending / In process:</b></p> <ol style="list-style-type: none"> <li>1. Upper Green Parking: A meeting was held with the County Highways Officer who proposed widening a stretch of road of approximately 60 metres from the junction at bottom of Grump Street to the shop pavement. Confirmation of funding has been sought.</li> <li>2. Funding Request to Ilmington Show Committee: Disappointingly, the request for a donation towards the cost of a new slide for the Children’s Playground has been turned down. The Bowls Club request was successful and they intend to install a sprinkler system which Cllr Osborne fears will increase water consumption.</li> <li>3. Ilmington Playground Renewal Fund: The Bank Mandate has been prepared and signed and the £125 donated by The Red Lion will be used to open the account.</li> </ol>
9e	<p><b>Cllr Peachey</b></p> <ol style="list-style-type: none"> <li>1. Identification of Cycling Clubs (Speeding on Campden Hill): The letter has been drafted ready to send once Clubs likely to use Campden Hill as a downhill route have been identified.</li> <li>2. Village Hall: Cllr Peachey attended the meeting held on 14 January and summarised: <ul style="list-style-type: none"> <li>• Finances are healthy despite bookings being down. Fundraising needs to continue as improvements are planned – edge cutting, electrical improvements, shower and disabled toilets repairs.</li> <li>• Events planned include a Disco on 15 February, Quiz Night on 6 April, booking of Jazz Band as part of Shipston Proms;</li> <li>• Keys have been numbered and distributed and registered.</li> </ul> </li> </ol>
10	<p><b>Correspondence (other than covered elsewhere in agenda)</b></p> <p>Received:</p> <p>Guidance paper on Grievances against Parish Councillors from Stratford District Council</p> <p>Invitation for expressions of interest re bid in respect of poor broadband connectivity from SDC.</p> <p>Expression of interest submitted.</p> <p>Cotswold AONB Management Plan received.</p> <p>Details of grants being made available by the Police and Crime Commissioner - Applications to support key objectives of the Police and Crime Plan.</p>
11	<p><b>Dates of Future Meetings</b> – all meetings commence at 7.30 pm at the Community Café and Shop unless otherwise stated.</p> <p>27 February 2019 – note this is a change of date to accommodate a number of apologies having been received</p> <p>28 March 2019</p> <p>25 April 2019</p> <p>The May meeting will combine the Annual Parish Council and the Annual Parish meetings and will be held on a date to accommodate regulations dictated by the Council Election.</p>