

Ilmington Parish Council

Minutes of the Annual Meeting of 16 May 2019

Present: (Councillors) Hawkins, Osborne and Peachy

In attendance: S Furniss, Clerk to IPC; I Seccombe, WCC and five members of the public.

1	<p>Nomination and Election of Chair and Vice Chair and Signing of Acceptance of Office It was resolved that Cllr Osborne be elected as Chair. It was resolved that Cllr Peachy be elected as Vice Chair.</p>
2	<p>Apologies: Cllr Buck submitted his apologies due to a family commitment and these were accepted.</p>
3	<p>Co-option of Members – It was resolved that Geoff Davies and Trevor Hall be co-opted as Councillors and they joined the meeting at this point.</p>
4	<p>Review and Re-adoption of Policies:</p> <ul style="list-style-type: none"> a) Standing Orders b) Finance Regulations c) Code of Conduct e) Councillor Expenses f) Document Retention g) General Data Protection Regulation Policy h) Gifts and Hospitality Policy i) Media Policy j) Resources Policy k) Asset Register l) Risk Assessment <p>It was resolved that documents (a) to (k) be readopted and that the Risk Register be reviewed at the June meeting.</p>
3	<p>Declaration of Disclosure Pecuniary Interest: None declared.</p>
4	<p>Warwickshire County Council \Stratford District Council Reports. Cllr Fitter sent his apologies. Cllr Seccombe, having given a comprehensive report at the Parish Meeting, did not make any further report.</p>
5	<p>To Confirm Minutes: It was resolved that the minutes of 2 May 2019 be approved.</p>
6	<p>Public Forum Mr and Mrs Bloor attended the meeting as the applicants in respect of Planning Application 19/01177/FUL and stated that their plans are sympathetic to the village and surroundings and seek to ensure that the surrounding area will provide no potential for future development by including orchard planting and restoration of the pond.</p>
7	<p>Planning Matters</p> <p>APPLICATIONS 19/01177/FUL Erection of dwelling and detached garage; improvements to existing access including new bridge; and all other associated works on land at Land Off Mickleton Road, Ilmington Comments due by: 30 May 2019.</p> <p>Concerns were voiced regarding the potential domino effect with an alternative view expressed that it would be difficult to gain access to other land if this application is approved. Future protection could be addressed in any reiteration of the Neighbourhood Plan in some 10 years.</p>

	It was resolved that no objection be submitted subject to an undertaking being given by the applicants that they would not undertake further or additional development on the site and that an appropriate condition be applied to the effect that the orchard planting and retention/improvement of pond prevented further development. Cllr Hawkins abstained from voting.																
8	<p>Finance</p> <p>a) Income</p> <table border="1"> <thead> <tr> <th>From</th> <th>In respect of</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Stratford District Council</td> <td>Precept and Precept Support Grant (1st of two payments)</td> <td>9,980</td> </tr> </tbody> </table> <p>b) Authorisation of Payments (* indicates paid and requiring authorisation)</p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>In respect of</th> <th>Amount</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>*101560</td> <td>Rob Hawkins</td> <td>Base of New Bench</td> <td>60.00</td> <td>Y</td> </tr> </tbody> </table> <p>c) Transfer of £20,000 from Current to Deposit Account It was resolved that £20,000 be moved from the Current to Deposit Account</p> <p>d) Bank Mandate It was resolved that the bank mandate be amended such to provide that all current Councillors are mandated as signatories.</p> <p>e) Quarter 4 Finance Report Appendix 1a – to review and raise any queries Appendix 1b – to consider and approve for signature Councillors were asked to raise any queries with the Clerk before the June meeting in order that sign off can be completed at that meeting.</p> <p>f) It was noted that there is a £13 credit on the Water Plus account.</p>	From	In respect of	Amount	Stratford District Council	Precept and Precept Support Grant (1 st of two payments)	9,980	Chq No	Payee	In respect of	Amount	Budget	*101560	Rob Hawkins	Base of New Bench	60.00	Y
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9a	<p>Sarah Furniss</p> <p>1 Audit 2018- 19 – Appendix 2</p> <p>a) To complete Section 1 Governance Statement of AGAR 3. Following review it was resolved that all relevant items be completed in the affirmative.</p> <p>b) To Review and approve Section 2 – Accounting Statement It was resolved that the accounting statement be approved.</p> <p>Pending/In Progress 1 Webmaster</p>																
9b	<p>Cllr Hawkins</p> <p>Pending / In process:</p> <p>1 Slide - in progress</p> <p>2 Proposal for signage re dog fouling at Playing fields – covered under 9d 1.</p> <p>3 Cllr Hawkins stated that he wishes to stand down from routine inspection of playground and equipment and it was agreed that Cllr Portfolios will be included on the agenda for the June meeting.</p>																
9c	<p>Cllr Osborne</p> <p>Pending / In process:</p> <ol style="list-style-type: none"> 1. Damage to areas adjoining road widening outside Community Shop – matter in hand 2. Damage to verges on Back Street and Upper Green A draft letter was tabled and it was resolved that this letter be hand delivered by Cllr Davies who would be available to discuss the matter with the addressee. 3. Playground Maintenance Cllr Osborne tabled a Tender Enquiry for Repair and Maintenance of Play Equipment and it was resolved that the document meets the purpose for which it is intended. 4. Tempo Events – pending 																

9d	<p>Cllr Peachey</p> <p>1. Village Hall Consideration was given to plans presented by the Village Hall Committee for landscaping. It was resolved that permission be granted for the proposed planting of spring bulbs on the area of Village Green as indicated in the plans.</p> <p>2. Dog Fouling Signage. Cllr Peachy has undertaken survey of potential sites for signage and this will be circulated to Members. Wording for signs to be presented at the June meeting.</p>
9e	<p>Matters Outstanding</p> <p>Bench at Upper Green - pending</p>
10	<p>Correspondence (other than covered elsewhere in agenda)</p> <p>None</p>
11	<p>Dates of Future Meetings – all meetings commence at 7.30 pm at the Community Café and Shop unless otherwise stated</p> <p>27 June 2019</p> <p>23 July 2019 (changed date)</p> <p>27 August 2019 (changed date)</p> <p>1 October 2019 (changed date)</p> <p>31 October 2019</p> <p>28 November 2019</p> <p>30 January 2020</p> <p>27 February 2020</p> <p>26 March 2020</p> <p>30 April 2020</p> <p>28 May 2020 Parish Meeting at 7.00 pm in the Village Hall</p> <p>28 May 2020 at 8.00 pm in the Village Hall</p>

Minutes of the Annual Parish Meeting held on 16 May 2019

Present: 10 Parishioners, three Members of the Parish Council (Cllrs Osborne, Peachy and Hawkins) and Cllr I Seccombe from Warwickshire County Council.

AGENDA

1. To Accept Apologies for absence: Apologies were received from Mrs McGuire and Malcolm Lowe and Cllr Edward Fitter, SDC.
2. Approval of Minutes of Annual Parish Meeting held on 31 May 2018. The minutes of the meeting held on 31 May 2018 were approved as a true record.
3. Reports from community organisations

Community Shop Committee – Karen Dakin reported as follows:

- the shop is a cooperative with 400+ members and there is an intention to issue a further share issue to increase this number;
- Annual turnover is circa £250,000 and currently achieves a break even position;
- Donations and fundraising support improvements and maintenance which has included: lighting renewal, outside furniture, improvements to car park. There are plans to purchase a vegetable and fruit chiller and replace the office computer;
- Future fundraising events are planned;
- Use of the café is continuing to grow and has recently received a 5* Environmental Health review and gets good feedback on Trip Advisor;
- Both the shop and café rely on volunteers and there is an ongoing need to increase their number;
- Local suppliers are used where possible.

Finally, thanks were given to all those who support the shop whether by donation, volunteering or using the shop and café.

Ilmington Show Committee: Fred Edmonds reported:

- The 2018 show was very successful which enabled donations to be made to Six Parishes Magazine, Ilmington Bowls Club, Grace's Fund, Ilmington Morris Men and Flowers of Ilmington, Warwickshire Air Ambulance, Friends of Ellen Badger Hospital, Ilmington War Memorial and Ilmington Community Shop;
- Planning commenced for the 2019 show in October 2018 and stalls are available at £12 and tables at £3. Volunteers would be welcome.

Wednesday Club: Carol Clifford reported:

- a successful year with a growing bank balance of over £1,000 resulting from fundraising including Bric a Brac stall at Ilmington Show (raising £400), book sales and lunches;
- There are approximately 30 members aged 55 – 97 years and more would be welcomed;
- Fundraising subsidises such things as a Christmas lunch, steam train outing and a ride on the Stratford big wheel;
- Visiting speakers have covered such topics as Guide Dogs for the Blind, Hearing Dogs, mental health, life as a vicar and antiques restoration;

Neighbourhood Plan Steering Group: Jan Sherwood reported:

- Results from the Regulation 14 consultation held 12 months ago have been reflected in the subsequent version of the Neighbourhood Plan;
- Stratford District Council Regulation 16 consultation commences on 16 May and concludes on 28 June at 5.00;
- Copies of the NP are available at both village pubs and a full consultation pack is available at the Community Shop – this includes a number of other documents such as the Strategic Environmental Assessment report and the results of the Regulation 14 consultation. Comment forms are available at the shop though SDC would prefer to receive comments electronically;
- Once the current consultation is complete the NP will be assessed by an independent examiner who will make recommendations/comment which may result in further changes prior to it being submitted for a referendum. If more than 50% of the electorate who vote, vote for it then it will be 'made' and its content must be taken into account by the Planning Authority when dealing with applications. Until that point, it gains increasing weight with the Planning Authority with each stage in the process.

Finally, Jan thanked parishioners for their support and patience.

Village Hall Committee: Bryan Clifford reported:

- Objectives of the Trusteeship are that the hall should be for the benefit of the community of Ilmington and surrounding areas and to offer opportunity for attendance at social and educational events.
- Regular groups include pilates, children's dance, morris dancing, art, cinema, drama and horticulture. In addition the hall is used for ad hoc and family events.
- Income has fallen by 10% in the last year whilst costs continue to rise.
- Hire income covers day to day running costs but fundraising events (including discos, quizzes etc.) are required to cover improvements which have, in the last 12 months included replacing chairs, decorating the hall, essential electrical system upgrades. Planned improvements include landscaping, external decorating and installation of ceiling fans to improve circulation of heat.
- Trustee obligations have been documented and passed to all trustees.

- Upcoming events include a jazz evening as part of Shipston Proms and a stand up comedy evening.

Ilmington Defibrillator Group: Fiona Shanks reported:

- National changes to Ambulance Service processes has led to a reduction in call outs;
- Volunteer numbers are down to 9 and an appeal was made for potential volunteers to come forward;
- A training event on how to use the equipment is being organised (not solely for volunteers but to enable use of the publically available defibrillators sited at the village hall, school and playing field);

A query was raised as to whether general first aid training in addition to defibrillator training might make the volunteer role more appealing and this led to discussion regarding the pros, cons and potential issues.

Playing Field Committee: Rob Hawkins reported:

- Spraying has been completed (it was confirmed that this was done by a suitably qualified operative);
- Contractors are ready to slit and sand playing surfaces and this will be repeated in the autumn – to aid drainage;
- Junior Football Clubs are suffering from lack of coaches.

Pavilion Association: Gerald Osborne reported

- Bowls and Cricket Clubs are the main drivers of the association with support from others;
- They are not seeking to compete with village hall for hirings and marketing is aimed at those wishing to make use of the children's play area and/or the sports facilities;
- There has been a reduction in the number of external hirings

Ilmington Tennis Club: Malcolm Lowe had submitted a report:

- Membership is circa 80;
- The replacement of floodlights is still planned but further funds are sought to enable this;
- The coaching programme is still in place run by i2c Coaching.

4. **District Councillor**– Not covered due to Cllr Fitter being unavailable.

5. **County Councillor:** Cllr Seccombe reported:

- There have been fairly major changes including the appointment of a new Chief Executive, and adjustments to the organisational structure based around clear division between strategy and delivery;
- The Council is driving modernism in a number of ways and this is reflected in a new website which is more user friendly.

- Challenges continue with increased demand and decreasing income but proud to state that WCC was in financial balance in 2017-18.
- Council functions include libraries, museums, records office, Social Services, those schools which are not academies, special educational needs, highways and footpaths;
- Key priorities are to drive the local economy and to look after vulnerable people.

6. **Ilmington Parish Council:** Councillor Osborne reported achievements as:

- Reconstruction of half the playing field parking area to prevent ingress of flood water with plans to reconstruct the other half in the future;
- Working with WCC to widen road on Grump Street (paid for and carried out by WCC) and there are plans in place to protect the bank from being driven on.
- Reinstatement of offset gate at Webbs Lane with generous support of a benefactor;
- Installation of nameplates showing historic names of thoroughfares within the village to preserve their identity.
- Future priorities include replacement of some playground equipment.

A query was raised regarding who was undertaking weed spraying around the village including Ballards Lane and around the Bowling Green and Tennis Courts. In response it was stated that this could be Stratford District Council (on footpaths) but no answer could be given in respect of that at the Playing Fields.

7. **Issues of particular local importance**

- A query was raised regarding Severn Trent services and the invitation to them to attend a public forum to answer queries/hear concerns regarding both water supply and sewage discharge. Cllr Osborne responded that sewage discharge is a long standing problem and although some remedial actions had been taken by STW over recent years, these were not those stated by STW in earlier correspondence as those necessary to provide a permanent solution. Accordingly, in his view, these should be regarded as temporary in nature. The Council has invited STW to attend a public meeting in the village to discuss issues arising from both sewage and potable water. Their response had been that the invitation would be passed to the public relations – nothing further has been heard but there is every intention to follow up on this matter.