

Ilmington Parish Council

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL

Present: Cllrs J Sherwood, G Osborne, G Davies, K Peachey and R Hawkins

In Attendance: S Furniss, Clerk, Cllr Mike Brain, Stratford District Council and 2 members of the public

1	Apologies None received
2	Declaration of Disclosure Pecuniary Interest Cllr Hawkins declared an interest in respect of Item 8bi – Neighbourhood Plan.
3	Warwickshire County Council / Stratford District Council update Apologies were received Cllrs Seccombe, WCC Cllr Brain offered his apologies for having missed a number of recent meetings. He reported that SDC are considering developing a housing company as they have healthy funds. The Council continues to be in the top 10 across the country for recycling though plastics are an ongoing problem. There was discussion regarding the ongoing issue of the sewage system’s capacity to cope with storm water which has resulted in raw sewage erupting from drain covers. Cllr Sherwood reported that this issue is highlighted in the draft Neighbourhood Plan. Cllr Brain stated that Severn Trent are a statutory consultee on planning applications and if they do not raise any concerns then SDC must take them at their word. Cllr Osborne stated that he would hope to meet with a Senior Planning Officer and Cllr Brain and asked that Cllr Brain investigate the possibility of this. The discussion was closed with the statement that IPC are likely to object to future planning applications on the basis that the sewage system is at capacity.
4	To Confirm Minutes It was resolved that the minutes of the ordinary meeting of 22 February 2018 be recorded as a true record.
5	Public Forum No matters raised.
6	Planning Matters APPLICATIONS 18/00676/FUL Demolition of existing dwelling and construction of 2 pairs of 3-bed semi-detached dwellings At Nellands Cottage , Featherbed Lane, Ilmington, CV36 4NE Comments due by: 26 April 2018. It was resolved that an objection would be submitted stating that though there is no objection in principle to development on this site, this application is not compatible with the character and street scene of the village, four units are too many (three in a courtyard or ribbon development would be more acceptable); there is inadequate onsite parking; no additional entrances should exit to Featherbed Lane; the sewage system cannot cope with additional housing and any development should preserve and enhance the sheep dip which is of historic interest. Reference will be made to relevant paragraphs from the emerging Neighbourhood Plan. Action : SF DECISIONS 18/00484/LBC Proposed Removal of plaster affected from efflorescence and re-plastering of identified areas At The Old Post Office , Middle Street, Ilmington, CV36 4LS Granted 18/00127/FUL Proposed Single storey side and two storey rear extension with new hipped dormer and single storey carport at Frog Orchard , Frog Lane, Ilmington, CV36 4LQ Granted 17/03623/FUL Proposed 2 storey side extension and single storey rear Extension at Dormer House , Grump Street, CV36 4LE Granted Reference: 17/03588/FUL. Proposed - Part single storey, part 2 storey rear extension to include internal reconfiguration Frog Cottage , 1 Front Street, Ilmington, CV36 4QP Granted 18/00556/TREE Proposed : T1 - cherry - Fell T2 - cyprus - Fell T3 - beech - Fell T4 walnut Remove side limb to balance tree and remove a small damaged/dying branch At Garden House , Back Street, CV36 4LJ No objection WITHDRAWN

Signed as a true recordChair 31 May 2018

	<p>Reference: 17/03704/FUL Proposed erection of car port at Orchard Barn, Front Street, Ilmington, Shipston-on-Stour CV36 4LN</p> <p>PENDING DECISION</p> <ul style="list-style-type: none"> • 18/00446/FUL Proposed: Demolition of existing 1950's timber frame lean-to and erection of single storey frameless glass garden room with pitched roof, retaining existing courtyard walls & openings; conversion of existing attached outbuilding to boot room, laundry and WC with retention of historic stone walls; conversion of existing laundry and WC to pantry and store; associated modifications to drainage At:Wharf Farm House, Middle Street, Ilmington, CV36 4LS Comments due by: 12 March 2018. • 18/00740/TREE T1 : Lawson Cypress - Reduction in height from 15 metres to 7.5 metres with option to fell - T2 : Lawson Cypress – Fell At Old Fox House, Foxcote Hill, Ilmington CV36 4LD Comments due by: 11 April 2018. • 18/00735/TREE Proposed TI: Magnolia: Reduce height from 6.5m to 5m.Crown reduction to 5.5m. - T2:Twisted Willow: Fell At Mabels Farmhouse , Back Street, Ilmington, CV36 4LJ Comments due by: 10 April 2018. • 18/00026/TREE Proposed : T1 - Conifer - Crown lift 1m above ground level T2 - Holly - Removal of 2 trunks leaning on tombstone at St Marys Church, Ilmington Comments due by: 2 February 2018. • 17/00133/FUL Proposed : Change of use of land to domestic garden curtilage and erection of a triple garage with additional ancillary living space to include home office above and playroom and store at lower level. At Cathole Manor Farm , Compton Scorpion Road, Compton Scorpion, Ilmington CV36 4PJ Comments due by 28 February 2018 																																													
7	<p>Finance</p> <p>a) Income of £301.60 Tennis Club Bookings was noted</p> <p>b) Month 12 Finance Report A number of queries were raised and the Clerk will investigate and respond before the next meeting.</p> <p>c) Ear Marked Reserves It was resolved that Cllr Osborne will arrange a meeting of the Finance Committee in order to agree an EMR budget. Action: GO</p> <p>d) Authorisation of Payments It was resolved that payments listed be authorised.</p> <table border="1" data-bbox="279 1131 1460 1480"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>In respect of</th> <th>Amount</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>101661</td> <td>S Furniss</td> <td>Office Expenses (feb)</td> <td>25.84</td> <td>y</td> </tr> <tr> <td>101662</td> <td>S Furniss</td> <td>Reimbursement of Namehog Fee</td> <td>44.39</td> <td>Y</td> </tr> <tr> <td>101664</td> <td>J Sherwood</td> <td>NP printing supply costs</td> <td>67.98</td> <td>Grant</td> </tr> <tr> <td>101665</td> <td>Avon Planning Services</td> <td>NP Consultancy</td> <td>270</td> <td>Grant</td> </tr> <tr> <td>101666</td> <td>S Furniss</td> <td>Salary (April)</td> <td>313.45</td> <td>Y</td> </tr> <tr> <td>101667</td> <td>HMRC</td> <td>PAYE (April)</td> <td>78.20</td> <td>Y</td> </tr> <tr> <td>101668</td> <td>S Furniss</td> <td>Office Expenses (March)</td> <td>34.63</td> <td>Y</td> </tr> <tr> <td>101669</td> <td>Groundworks</td> <td>Refund of unspent grant</td> <td>1741</td> <td>grant</td> </tr> </tbody> </table>	Chq No	Payee	In respect of	Amount	Budget	101661	S Furniss	Office Expenses (feb)	25.84	y	101662	S Furniss	Reimbursement of Namehog Fee	44.39	Y	101664	J Sherwood	NP printing supply costs	67.98	Grant	101665	Avon Planning Services	NP Consultancy	270	Grant	101666	S Furniss	Salary (April)	313.45	Y	101667	HMRC	PAYE (April)	78.20	Y	101668	S Furniss	Office Expenses (March)	34.63	Y	101669	Groundworks	Refund of unspent grant	1741	grant
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8	<p>Council Reports</p>																																													
8a	<p>Sarah Furniss</p> <ol style="list-style-type: none"> 1. Removal of Telegraph Poles Pending clarification of which Wayleave agreement applies to the pole to be removed (now identified) 2. Audit The Clerk reported that preparatory work for Internal Audit is complete and paperwork will be made available to the internal auditor imminently. The deadline for submission to PK Littlejohn, External Auditor is 8 June and, therefore, all paperwork will need to be signed off at the May meeting. Action SF <p>Pending Issues</p> <ol style="list-style-type: none"> 1 Road Surface at Junction of Elm Close and Front Street 2 Flooding at Valenders Lane. Severn Trent have been out and fixed their leaks but this hasn't resolved the problem and the site was left in an appalling state with mud not cleared from road, grass not levelled litter and pipes left on site. It was resolved that the Clerk convey this to WCC with request that they resolve the issues for which they are responsible and require Severn Trent to rectify the shortcomings of their work. Action SF 																																													
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	<p>1. Neighbourhood Plan: Though this item was discussed immediately after Item 5 it is reported at this point in line with the agenda. Cllr Sherwood asked that the Council ratify the Neighbourhood Plan as presented for Section 14 Consultation from 3 May to 20 June 2018 and this was resolved. Cllr Sherwood then went on to explain that due to timescales for the End of Grant Report (which results in having to pay back £1,740) and the time delay of a further grant application being awarded (likely to be 4-6 weeks) there is a gap in funding and costs in respect of the consultation will need to be met. It will not be possible to set any spend in the intervening gap against the future grant. Cllr Sherwood outlined likely costs of £500 and there was discussion regarding whether the remaining grant to be applied for (£1,740) will be adequate to meet future costs. The Clerk responded that this is very much dependent on what the outcome of the consultation is and on the comments made by the inspector when that stage is reached. It was resolved (with Cllr Hawkins objecting) that the Council will meet costs up to £500 which is to include any underspend from allocations made in previous years' budgets on the basis that there will be no further spending of Council funds without a fully costed budget (based on worst case scenario).</p> <p>2. Playground Projects: Renovation of slide and sand for sandbox. It was resolved that the sand in the sandbox be replenished with sharp sand and that the Trustees of Grace's Fund be approached to ask if they would like to contribute in line with their offer of June 2016.</p> <p>Action SF</p> <p>3. Pending Issues:</p> <ol style="list-style-type: none"> Western Power Substation - this is now resolved and can be removed. Upper Green Parking Not discussed Meeting with WCC Highways Not discussed Missing Dog Waste Bin Not discussed Appraisal of Clerk Not discussed
8c	<p>Cllr Davies</p> <p>1. Removal of Telegraph Poles Discussed under Item 8a1 Action SF</p>
8d	<p>Cllr Hawkin</p> <ol style="list-style-type: none"> Blue Plaque at Crab Mill. Nobody in residence as yet but Cllr Hawkins will consult them once they are. Pavilion Association AGM. Cllr Hawkins reported that he attended the meeting and though there are concerns regarding number of committee members the year has been successful with an income of £3,900 and a spend of £2,196 of which £480 is payable back to the Parish Council. There are problems with the boiler and, if necessary, the Pavilion Association may request a contribution to any costs incurred. Water running off the car park is going into pavilion. A solution would be to dig out 20 yards and resurface. It was resolved that this be agreed in principle with costings being presented at the May meeting – based on use of £1,800 income from filming in a previous year plus income from the Tennis Club and Pavilion Association. Webbs Lane: The Council discussed the replacement / renovation of the wooden kissing style gate/barrier at the end of Webbs Lane along Foxcote Hill. Cllrs Hawkins and Davies to look into.
8e	<p>Cllr Osborne</p> <ol style="list-style-type: none"> Playing Fields Safety Inspection. Still pending. <ol style="list-style-type: none"> Pavillion Association Tempo, have requested permission to hold events again. Concern was raised regarding the 'slippage' of parking. It was resolved that agreement be given with the proviso that parking is better policed and this will be conveyed by Cllr Osborne Action: GO Tennis Club <ol style="list-style-type: none"> An electrical inspection is being arranged the specifics of which will be forwarded to Zurich to ensure it meets with their requirements. Action: SF A car windscreen was damaged by a football and if the Parish Council is contacted regarding this then the matter will be referred back to the Tennis Club. Pending <ol style="list-style-type: none"> Flooding at Armscote Road (letter to Severn Trent)

	<p>b. Tender for Bench Refurbishment work continues and this can be removed from future agendas.</p> <p>4. Council Insurances: The Clerk confirmed that Came and Co and have been asked to provide quotes.</p>
8f	<p>Cllr Peachey</p> <ol style="list-style-type: none"> 1. Village Hall Committee – Nomination of Representative. It was resolved that Cllr Peachey be nominated as the Council representative. Cllr Peachey reported that the Committee Room is to be refurbished, the chair fund is building and a Folk Group is commencing its nationwide tour at the Village Hall. 2. Receipt of donation from Red Lion: A donation of £125 has been received (chq with Cllr Peachey) and the Clerk will write a letter of thanks will be sent to Mr and Mrs Tustin informing them that the donation will be put towards the cost of replacing sand in the sandpit. 3. Footpath access by wheelchairs and pushchairs. It was resolved that the Clerk will inform WCC that the pathway between Mabel’s Farm and Mickleton Road on Back Street is not navigable by pushchairs which results in parents with pushchairs having to walk on the road.
9	<p>Correspondence (other than covered elsewhere in agenda)</p>
10	<p>Dates of Future Meetings – all meetings commence at 7.30 pm at the Community Café and Shop unless otherwise stated.</p> <ul style="list-style-type: none"> • 31 May 2018 at Village Hall at 7.00pm: Annual Parish Meeting followed by Annual Meeting of the Parish Council • 28 June 2018 • 26 July 2018