

Ilmington Parish Council

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL OF 29 MARCH 2018

Present: Cllrs Hawkins, Osborne, Peachy and Sherwood

In Attendance: S Furniss, Clerk; Cllr I Seccombe, WCC and one member of the public

1	Apologies Cllr G Davies
2	Declaration of Disclosure Pecuniary Interest None declared
3	<p>Warwickshire County Council / Stratford District Council update Cllr Brain sent his apologies. Cllr Seccombe reported that SDC have moved on to Community Infrastructure Levy to partially replace S106 funding. The Ellen Badger Hospital and Medical Centre, in Shipston, are going to be co-located with land adjacent having been purchased. A fundholding stakeholder group will be formed.</p>
4	To Confirm Minutes It was resolved that the Minutes of 22 February 2018 be accepted as a true record.
5	Public Forum no matters raised
6	<p>Planning Matters</p> <p>APPLICATIONS</p> <p>18/00446/FUL Proposed: Demolition of existing 1950's timber frame lean-to and erection of single storey frameless glass garden room with pitched roof, retaining existing courtyard walls & openings; conversion of existing attached outbuilding to boot room, laundry and WC with retention of historic stone walls; conversion of existing laundry and WC to pantry and store; associated modifications to drainage At :Wharf Farm House, Middle Street, Ilmington, CV36 4LS Comments due by: 12 March 2018.</p> <p>18/00484/LBC Proposed Removal of plaster affected from efflorescence and re-plastering of identified areas At The Old Post Office , Middle Street, Ilmington, CV36 4LS Comments due by: 14 March 2018</p> <p>18/00556/TREE Proposed : T1 - cherry - Fell T2 - cyprus - Fell T3 - beech - Fell T4 walnut Remove side limb to balance tree and remove a small damaged/dying branch At Garden House , Back Street, CV36 4LJ Comments due by: 16 March 2018.</p> <p>18/00740/TREE T1 : Lawson Cypress - Reduction in height from 15 metres to 7.5 metres with option to fell - T2 : Lawson Cypress – Fell At Old Fox House, Foxcote Hill, Ilmington CV36 4LD Comments due by: 11 April 2018. It was resolved that no representation would be made.</p> <p>18/00735/TREE Proposed TI: Magnolia: Reduce height from 6.5m to 5m.Crown reduction to 5.5m. - T2:Twisted Willow: Fell At Mabels Farmhouse , Back Street, Ilmington, CV36 4LJ Comments due by: 10 April 2018. It was resolved that no representation be made.</p> <p>Pending Decision by SDC:</p> <p>18/00026/TREE Proposed : T1 - Conifer - Crown lift 1m above ground level T2 - Holly - Removal of 2 trunks leaning on tombstone at St Marys Church,</p> <p>Reference: 17/03704/FUL Proposed erection of car port at Orchard Barn, Front Street, Ilmington, Shipston-on-Stour CV36 4LN</p> <p>Reference: 17/03588/FUL. Proposed - Part single storey, part 2 storey rear extension to include internal reconfiguration Frog Cottage , 1 Front Street, Ilmington, CV36 4QP</p> <p>Reference: 18/00336/DDT Proposed -G1, group of conifers: prune back crowns where subsiding onto the highway following snow loading. (Complete removal to be the subject of a Section 211 Notice for works to trees in a Conservation Area). At 6 Foxcote Hill, Ilmington, Shipston-on-Stour, CV36 4LD</p> <p>Reference: 17/03623/FUL Proposed 2 storey side extension and single storey rear Extension at Dormer House , Grump Street, CV36 4LE</p> <p>17/00133/FUL Proposed: Change of use of land to domestic garden curtilage and erection of a triple garage with additional ancillary living space to include home office above and playroom and store at lower level. At Cathole Manor Farm , Compton Scorpion Road, Compton Scorpion, Ilmington CV36 4PJ</p>

Signed as a true record..... Cllr J Sherwood, 26 April 2018

	<p>18/00127/FUL Proposed Single storey side and two storey rear extension with new hipped dormer and single storey carport at Frog Orchard , Frog Lane, Ilmington, CV36 4LQ</p> <p>17/00883/FUL Proposed: Demolish existing kitchen, rebuild larger replacement extension at Norton Cottage , Campden Hill, Ilmington, CV36 4LH Comments due by: 2 June 2017.</p> <p>17/01605/TREE Proposed: -T1: Alder: Fell -T2: Alder: Fell, At The Shippen, Burlingham Farm Court, Front Street, Ilmington Comments due by: 21 June 2017</p> <p>17/02136/FUL Proposed two storey side extension and single storey rear extension. Face existing building with render, at 2 Nellands Close, Ilmington, CV36 4NF Comments due by: 1 Sept 2017.</p> <p>17/02604/TEL28 Proposal : The removal of 3 existing UMTS antennas and replacement with 3 dual band antenna and installation of a SAMI cabinet in the existing cabin plus associated works at Warwick Police Transmitter Station, Ilmington, Notification only</p> <p>DECISIONS</p> <p>Reference: 18/00026/TREE Proposed : T1 - Conifer - Crown lift 1m above ground level T2 - Holly - Removal of 2 trunks leaning on tombstone at St Marys Church, Ilmington Granted</p> <p>Reference: 17/03494/LBC Mabel’s Farmhouse, Ilmington, CV36 4LJ. Granted</p> <p>Reference: 18/00163/FUL Proposed Construction of front and rear dormer windows and demolition of existing brick chimney at The Raike, Lower Green, Ilmington Granted</p> <p>WITHDRAWN</p> <p>17/03597/OUT Erection of No1 dwelling on land at Armscote Road, Ilmington</p> <p>Cllr Sherwood reported, following refusal for new pad mount substation Western Power will upgrade the substation on Back Street and that an H-pole on parishioner’s land will be removed.</p>																																								
7	<p>Finance</p> <p>a) Income of £0.32 from HSBC in respect of closure of dormant account was noted</p> <p>b) Month 11 Finance Report was received. No queries were raised.</p> <p>c) Authorisation of Payments It was resolved that the payments listed be authorised</p> <table border="1" data-bbox="311 1137 1465 1451"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>In respect of</th> <th>Amount</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>101654</td> <td>S Furniss</td> <td>Office Expenses</td> <td>19.10</td> <td>Y</td> </tr> <tr> <td>101655</td> <td>HMRC</td> <td>PAYE on February Salary</td> <td>78.40</td> <td>Y</td> </tr> <tr> <td>101656</td> <td>S Furniss</td> <td>Salary – February</td> <td>313.25</td> <td>Y</td> </tr> <tr> <td>101657</td> <td>J Goode</td> <td>Payroll services</td> <td>30.00</td> <td>Y</td> </tr> <tr> <td>101658</td> <td>WALC</td> <td>Annual Subscription</td> <td>242</td> <td>Y</td> </tr> <tr> <td>101659</td> <td>WALC</td> <td>Clerk Training</td> <td>30</td> <td>Y</td> </tr> <tr> <td>101660</td> <td>Ilmington Village Hall</td> <td>Meeting Booking (Annual Parish)</td> <td>40</td> <td>y</td> </tr> </tbody> </table>	Chq No	Payee	In respect of	Amount	Budget	101654	S Furniss	Office Expenses	19.10	Y	101655	HMRC	PAYE on February Salary	78.40	Y	101656	S Furniss	Salary – February	313.25	Y	101657	J Goode	Payroll services	30.00	Y	101658	WALC	Annual Subscription	242	Y	101659	WALC	Clerk Training	30	Y	101660	Ilmington Village Hall	Meeting Booking (Annual Parish)	40	y
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8a	<p>Sarah Furniss</p> <p>1. Code of Conduct It was resolved that the Code of Conduct and Associated papers be adopted subject to clause on Declaration of Acceptance of Office being replaced with ‘I will endeavour to continually improve my abilities as a Councillor so as to better fulfil my role’.</p> <p>Action SF</p> <p>2. General Data Protection Regulations The paper circulated was noted and the Clerk will progress working towards GDPR. Action SF</p> <p>Pending Issues</p> <ol style="list-style-type: none"> Road Surface at Junction of Elm Close and Front Street – a temporary repair has been undertaken. Request for Blue Plaque at Crab Mill. New residents have moved in and Cllr Hawkins will, having given them time to settle in, appraise them of the request and seek their opinion. <p>Action RH</p> <ol style="list-style-type: none"> Flooding at Valendars Lane - marks indicating where blockage is have been painted which shows progress. Replenishing of Salt Bins WCC had been unable to replenish at the time of request due to needing to reserve salt for main highways. 																																								

	<p>Cllr Sherwood</p> <ol style="list-style-type: none"> 1. Neighbourhood Plan Steering Group update. The working group have completed draft plan and SDC have undertaken 'health check' which has resulted in some changes. A meeting between IPC and NP Working Group will afford the opportunity for discussion prior to the Working Group recommending that Steering Group present to Parish Council in order to seek its approval of commencing to Section 16 Consultation. 2. Missing Dog Waste Bin Featherbed Lane/Washbrook Place. Waste collectors had removed and will replace in due course. 3. Meeting with WCC Highways – Cllr Sherwood is awaiting response to request for meeting. Cllr Seccombe will follow up on this. 4. Highways drain clearing WCC. It was noted that there has been some drain clearing. 5. Dog Fouling Notice has been displayed in Parish Magazine and a parishioner has put notice on verge on Front Street. 6. Human Resources <ol style="list-style-type: none"> a. Appraisal/Assessment of Clerk: Cllr Sherwood circulated paperwork for Cllrs to complete prior to Appraisal. Action all Councillors b. Carry forward of leave: It was agreed that the Clerk can carry forward outstanding leave. 7. Western Power Substation: Cllr Sherwood spoke to the Wayleave Officer, Nick Perkins. He informed her that Western Power have come up with an alternative solution the placement of a pad mounted substation on the verge on Front Street by Middle Meadow rear garden. They intend to upgrade an existing substation on Back Street. The date of the upgrade has yet to be confirmed. 8. Pending Issues: <ol style="list-style-type: none"> a. Upper Green Parking: Cllr Seccombe will follow this up with Highways to request that they formally meet with representatives of the Council.
8c	<p>Cllr Davies</p> <ol style="list-style-type: none"> 1. Removal of Telegraph Poles: It was agreed that the Clerk will contact Western Power to enquire regarding process for removal of pole (on Upper Green). Action SF
8d	<p>Cllr Hawkin</p>
Midd	<p>Cllr Osborne</p> <ol style="list-style-type: none"> 1. Tender for Bench Refurbishment - Letter of appointment has been sent and work has commenced 2. Playing Fields Safety Inspection - deferred 1. Council Insurances from May 2018 – Asset register and briefing paper will be sent to Came and Company to seek quotes. 2. Waste Collection/Recycling (SDC) – There was discussion regarding what can and can't be recycled and how this differs throughout the County. 3. Pending <ol style="list-style-type: none"> a. Flooding at Armscote Road (letter to Severn Trent) a non-committal response has been received from Severn Trent and the next stage will be for a Freedom of Information request to be raised asking for all Engineer Reports in respect of pumping station and its feeder pipes. <p>Cllr Osborne reported on other matters as follows: Ilmington Tennis Club have signed the agreement and this was duly signed on behalf of the Council. The Clerk is to raise an invoice for 20% of external booking fees. Action SF. Pavillion Association AGM scheduled and Cllr Hawkins will attend. There will be income to Council from them which will include 50% of Tempo events income and 20% of other lettings. Playing Field Committee: An Extraordinary Meeting called to elect Chairman and Mike Hopkins was elected.</p>
8f	<p>Cllr Peachey</p> <ol style="list-style-type: none"> 1. Village Hall Committee. Next meeting 5 April 2018 2. Footpath access by wheelchairs and pushchairs: Cllr Sherwood to approach the Clipper Club to see if they would take on clearing the overgrowth on to the Back St verge between Mabel's Farm and Mickelton Road

9	<p>Correspondence The following correspondence was noted: Notification from WCC that Rural Growth Plan has been adopted by Cabinet. Notification from SDC that Development Requirements Supplementary Planning Document is open for consultation from 1 March to 20 April.</p>
11	<p>Dates of Future Meetings – all meetings commence at 7.30 pm at the Community Café and Shop unless otherwise stated. 26 April 2018; 31 May 2018 Annual Meeting of Parish Council and Parish Meeting at the Village Hall (times to be confirmed).</p>