

# Ilmington Parish Council

## MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL OF 29 NOVEMBER 2018:

**Present:** (Councillors) Davies, Hawkins, Osborne and Peachy

**In Attendance:** S Furniss, Clerk, Cllr I Seccombe, WCC and 2 members of the public

<b>1</b>	<b>Apologies:</b> None received
<b>2</b>	<b>Declaration of Disclosure Pecuniary Interest:</b> None declared.
<b>3</b>	<p><b>Warwickshire County Council / Stratford District Council update</b></p> <p>Cllr Brain of SDC sent his apologies.</p> <p>Cllr Seccombe of WCC reported that the Council is undergoing structural change and will revert to having a Chief Executive, Monica Fogarty having been appointed to the position. The purpose is to ensure the organisation is fit for purpose. There is likely to be a small underspend at the year-end though there will be an over-spend in children's services. There has been an investment in 13 "nearly new" gritting lorries together with technological support to improve gritting performance by utilising the drivers more efficiently. There was discussion about the perceived problems of the process of preparing Neighbourhood Development Plans.</p>
<b>4</b>	<p><b>To Confirm Minutes</b> of the last Parish Council Meeting that took place on 23 October 2018. It was <b>resolved</b> that the minutes be accepted as a true record.</p>
<b>5</b>	<p><b>Public Forum</b></p> <p>The issue of an oak tree outside the entrance to Village Hall which is causing damage to the Village Hall's flag and needs trimming was raised. There was discussion regarding the most appropriate course of action and it was agreed that the Parish Council is, in principle, supportive of some selective pruning. Cllr Davies will assess and make a recommendation at the January meeting.</p> <p>The matter of ongoing problems with water supply outages and flooding as discussed with the proposal that Severn Trent engineers be invited to a public meeting with residents. This was supported and Cllr Seccombe will establish who are the most appropriate engineers and Cllr Osborne will draft a letter of invitation.</p>
<b>6</b>	<p><b>Planning Matters</b></p> <p><b>APPLICATIONS</b></p> <p><b>18/03370/TREE:</b> T1, T2 and T3 - Silver Birch x3 - Fell T4 and T5 - sycamore - Fell at Old Pear Tree House, Back Street, Ilmington,  <b>Comments due by: 6 December 2018.</b> Cllr Davies reported that he has spoken to the householders and, understands the reasoning for the application. It was <b>resolved</b> that no representation will be made.</p> <p><b>DECISIONS</b></p> <p><b>18/02097</b> - 4 Washbrook Place <b>granted - Noted.</b>  <b>18/03115/TREE:</b> T1: Holly Tree : Fell At Vyvyan Place, Campden Hill <b>Granted Noted.</b>  <b>18/62898/TREE:</b> Holly Bush House, Middle Street - <b>Granted - Noted.</b></p>
<b>8</b>	<b>Finance</b>

	<p><b>a) Authorisation of Payments</b> (* indicated already paid). It was <b>resolved</b> that the payments listed be authorised for payment and it was confirmed that payment to Playdale will be reimbursed from Grace's Fund.</p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>In respect of</th> <th>Amount</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>101723</td> <td>G Goode</td> <td>Cleaning Playground Toilets</td> <td>£120</td> <td>Y</td> </tr> <tr> <td>101724</td> <td>Avon Planning Services</td> <td>Neighbourhood Plan</td> <td>£360</td> <td>Y</td> </tr> <tr> <td>101725</td> <td>S Furniss</td> <td>Salary (Nov)</td> <td>£332.87</td> <td>Y</td> </tr> <tr> <td>101726</td> <td>S Furniss</td> <td>Office Expenses (Sept and Oct)</td> <td>£47.66</td> <td>Y</td> </tr> <tr> <td>101727</td> <td>Playdale</td> <td>Repair of Playground Equipment</td> <td>£354.00</td> <td>Grace's Fund</td> </tr> <tr> <td>101728</td> <td>WALC</td> <td>Planning for Elections Training</td> <td>£30</td> <td>Y</td> </tr> <tr> <td>101729</td> <td>St Mary's Church</td> <td>Contribution to Grass Cutting</td> <td>£400</td> <td>Y</td> </tr> <tr> <td>101730</td> <td>HMRC</td> <td>PAYE</td> <td>£83.40</td> <td>Y</td> </tr> </tbody> </table>	Chq No	Payee	In respect of	Amount	Budget	101723	G Goode	Cleaning Playground Toilets	£120	Y	101724	Avon Planning Services	Neighbourhood Plan	£360	Y	101725	S Furniss	Salary (Nov)	£332.87	Y	101726	S Furniss	Office Expenses (Sept and Oct)	£47.66	Y	101727	Playdale	Repair of Playground Equipment	£354.00	Grace's Fund	101728	WALC	Planning for Elections Training	£30	Y	101729	St Mary's Church	Contribution to Grass Cutting	£400	Y	101730	HMRC	PAYE	£83.40	Y
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<b>9</b>	<b>Council Reports</b>																																													
9a	<p><b>Sarah Furniss</b></p> <p><b>1 Bank Mandates</b> It was <b>resolved</b> that pursuant to her resignation from the Council, the Bank Mandate be amended such to remove Jan Sherwood as a signatory. -It was <b>resolved</b> that a Bank Account be opened in the name of Ilmington Playing Field Renewal Fund with a total of four signatories – cheques to be signed by one of either Councillors Karen Peachy or Robert Hawkins and one of either Mr Paul Wilson or Mr Andrew Trotman.</p> <p><b>2 Deposit of Records at Warwickshire County Records Office</b> Two volumes of accounts and one volume of Acceptance of Office have been deposited at Warwickshire County Record Office and the Accession Number recorded in the Asset Register.</p> <p><b>3 WALC Community Grant Fund</b> There are no current projects but, should any arise, consideration will be given to making an application.</p> <p><b>4 Budget/Precept for 2019-20</b> The Clerk will prepare a draft budget for consideration by the Finance Committee which will make a recommendation at the January meeting in order to be able to inform SDC of precept request in February.</p> <p><b>4 Pending / In Process</b></p> <ol style="list-style-type: none"> <li>1 Flooding at Vallenders Lane. No further information available.</li> <li>2 Footpath from School to Mickleton Road. The Clerk will send a further request to Michael Rogers at WCC to improve the width of the existing pavement.</li> </ol>																																													
	<p><b>Cllr Davies</b></p> <p><b>Pending / In process:</b></p> <ol style="list-style-type: none"> <li>1. Installation of Footpath Name Plates: The final nameplate will be affixed to the Webbs Lane offset gate when it is installed (refer to Item 9d3f below).</li> <li>2. Bench Outside Shop: Pending.</li> </ol>																																													
9c	<p><b>Cllr Hawkins</b></p> <p><b>Pending / In process:</b></p> <ol style="list-style-type: none"> <li>1. Commemorative Bench: Pending</li> <li>2. Drop Kerb at 7 Washbrook Place. The residents of numbers 4 and 7 Washbrook Place have been advised of the need to comply with Highways requirements and will liaise regarding the lowering of the kerbs across their newly formed entrances.</li> <li>3. Cllr Hawkins has asked Mr Wrighton to submit his invoice in order that it can be paid.</li> <li>4. Water Meter Reading at the pavilion has not been taken and Cllr Hawkins will do so shortly together with drafting a diagram showing the location of the meter.</li> </ol>																																													
9d	<p><b>Cllr Osborne</b></p> <p><b>1. Webmaster</b> – It was <b>resolved</b> that this function will be taken in house. The Clerk was requested a) to liaise with the current webmaster to advise him of the Council's decision and to communicate the Council's gratitude for all his work to date and b) to assess whether the current budgeted working hours are sufficient to absorb the additional work.</p>																																													

	<p><b>2. Playground Inspection:</b> Cllrs Davies and Osborne have dealt with <b>a number</b> of the issues highlighted on the Inspectors report. However, there are outstanding issues, particularly with the wearing surfaces around the swings and carousel. Cllr Osborne will present a report, outlining the work undertaken to date and what remains outstanding, at the January meeting. He stated his view that much of this probably required professional execution. After discussion, the Clerk was requested to investigate with SDC how they contract for their playground equipment maintenance and to research how other local councils approached this subject.</p> <p><b>3. Pending / In process:</b></p> <ol style="list-style-type: none"> <li>a. Upper Green Parking - no further progress has been made. Cllr Seccombe confirmed that the funding is still available. There was discussion regarding whether the car park is the best solution and it was agreed that it is. Cllr Osborne will write to Michael Rogers at WCC in order to progress this.</li> <li>b. Funding Request to Ilmington Show Committee - pending</li> <li>c. Ilmington Playground Renewal Fund - refer to 9a above.</li> <li>d. MUGA Surface: Cllr Osborne reported that the contract guarantee is out of time and the contractor refuses to accept any ongoing responsibility for the issue. It was <b>resolved</b> that no further action be taken in respect of the contractor <del>providers</del> and that the repair be undertaken by others.</li> <li>e. Assault Course Post Replacement. The order for replacement of two posts has been raised. This takes the number of poles replaced to date up to four at a total cost of £600. It is extremely likely that further posts will rot over time there being approximately fifty in total. This will cost a substantial sum to replace, which will be exacerbated if undertaken on a "piecemeal" basis. The contract "guarantee" only covers replacement materials "ex works" and even this will expire in due course. It was suggested that it may be appropriate to consider a planned programme of wholesale replacement in an attempt to achieve a longer period of performance. It was <b>resolved</b> that representatives of the Council will discuss the matter and how best to proceed with the Trustees of Grace's Fund.</li> <li>f. Offset Gate- Relatives of Alice Terry have indicated they shall meet the full estimated cost (£350) of the new installation and this will now be progressed. If there is any funding left unspent then the benefactor will be asked if they would wish to donate this to Playing Field Renewal Fund.</li> </ol>
9e	<p><b>Cllr Peachey</b></p> <ol style="list-style-type: none"> <li>1. Identification of Cycling Clubs (Speeding on Campden Hill). Cllr Peachey has established that Sportif is the organisation which oversees road cycling events and she and the Clerk will liaise with them regarding the best approach to addressing the problem.</li> <li>2. Village Hall. No report made.</li> </ol>
10	<p><b>Correspondence (other than covered elsewhere in agenda)</b></p> <p>Received:</p> <p>VASA: Request for funding. It was <b>resolved</b> that this will not be supported.</p> <p>WCC: Offer of 100 empty sandbags. None required.</p> <p>The late Dorothy Hodgkinson is being considered as a candidate for the image on a new bank note. Stratford Herald phoned Cllr Osborne for a comment. He stated that he had never met the lady and suggested an alternative contact who would be better informed but, provided information which he believed to be correct. Subsequently, a parishioner has advised of some errors in the published copy, from which it would appear that this advice was not taken.</p> <p>Sent:</p> <p>Request to Severn Trent to repair leak on Back Street.</p>
11	<p><b>Dates of Future Meetings</b> – all meetings commence at 7.30 pm at the Community Café and Shop unless otherwise stated.</p> <p>There is no scheduled meeting for December 2018</p> <p>Next meeting changed to Tuesday, 29<sup>th</sup> January, 2019.</p> <p>28 February 2019</p> <p>28 March 2019</p>

Copies of any Appendices, minutes and agendas of previous meetings are available by contacting the Clerk (Contact Details at the top of the Agenda) or they can be viewed/downloaded at [www.ilmington.org.uk/parish\\_council.html](http://www.ilmington.org.uk/parish_council.html)