

Imington Parish Council

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD ON 30 JULY 2019

Present: Cllrs Davies, Hawkins, Osborne (Chairman) and Peachy,

In Attendance: S Furniss, Clerk, J Sherwood and M Seymour, representing the NDP Steering Group in respect of item 3.

1	Apologies The apologies of Cllr Hall and Buck were accepted.
2	Declaration of Disclosure Pecuniary Interest: None declared
3	<p>Neighbourhood Development Plan</p> <p>It was reported that the S16 Consultation period has ended with 33 representations being received. Due to staffing pressures at Stratford District Council, there will be a delay in compiling the responses, but once complete, there will be a 2-week period for the Parish Council to comment on the responses prior to it being sent to the External Examiner.</p> <p>SDC have suggested that the Build Up Area Boundary of the village as defined in the current NDP may be impacted upon by planning permissions being granted in respect of 19/01177/FUL and 19/01083/FUL. Following discussion in respect of the paper titled BUAB Representation dated July 2019 submitted to the meeting by the NDP Steering Group it was resolved by unanimous vote with Cllr Hawkins abstaining that:</p> <ul style="list-style-type: none"> a) the Council wish to maintain the BUAB as defined in the current version of the NDP; b) if the recommendation of the External Examiner is that the BUAB needs to be amended then the revised BUAB submitted shall be to that defined in Figure 6 of the paper referred to above; c) the NDP Steering Group be given delegated powers to make representations to SDC on the Parish Council's behalf in respect of a) and b) above.
4	<p>Warwickshire County Council / Stratford District Council update</p> <p>Cllr Fitter and Cllr Seccombe sent their apologies and, therefore, this item was not covered.</p>
5	<p>To Confirm Minutes of 27 June 2019</p> <p>It was resolved that the minutes be accepted subject to amendments under item 7 <i>Planning Matters</i> that all references to 'Planning Committee' be changed to Planning Working Group.</p>
6	<p>Public Forum</p> <p>It was reported that a parishioner has suggested that the recently installed nameplate 'Whitehouse Lane' should in fact be Whittens Alley/Lane. It was agreed that until clear evidence as to the correct naming is made available, no action will be taken.</p>
7	<p>Planning Matters</p> <p>APPLICATIONS</p> <p>19/01676/FUL : Proposed Change of use of land to domestic curtilage together with associated ancillary development at Southfield Farm, Compton Scorpion, CV36 4PJ. Comments due by 18 July 2019. The Planning Working Group requested that the Clerk submit a 'no representation' response under delegated powers.</p> <p>19/01675/FUL: Proposed Change of use from agricultural land to small private domestic all-weather surface running track with associated ancillary development (retrospective) at Southfield Farm, Compton Scorpion, CV36 4PJ. Comments due by 18 July 2019.</p>

	<p>The Planning Working Group requested that the Clerk submit a 'no representation' response under delegated powers.</p> <p>19/01677/FUL: Proposed Alterations to existing point and associated ancillary development (retrospective) at Southfield Farm, Compton Scorpion, CV36 4PJ. Comments due by 19 July 2019. The Planning Working Group requested that the Clerk submit a 'no representation' response under delegated powers.</p> <p>19/01889/TREE Proposed: T1 – apple – remove; T2 wild cherry – remove; T3, T4, T5 and T6 – silver birch – remove. All birch trees to be replaced with similar ornamental varieties. Comments due by 26 July 2019 The Planning Working Group requested that the Clerk submit a 'no representation' response under delegated powers.</p> <p>19/01192/FUL- AMENDED APPLICATION at 7 Nellands Close, Ilmington. The Planning Working Group requested that the Clerk submit the following comment under delegated powers:</p> <p><i>"Ilmington Parish Council notes the revised application. Regrettably, the replacement of timber boarding with render throughout at ground level to the street facing elevation does not ameliorate the negative impact to the street scene sufficiently for the Council to remove its objection. All the properties within the close feature panels of Cotswold stone cladding at ground level. Numbers 3-6 (bungalows) have a large panel of stone and a similar panel of facing brick. No 2, the two-storey property opposite No.7 has a stone panel at ground floor with render at first floor on the original building with its extension clad entirely in stone. The Council considers it important to maintain this architectural palette throughout the properties within the close."</i></p> <p>Cllr. Osborne reported that following discussion with the applicant a revised drawing (4G) showing Cotswold stone cladding at ground level to the street facing elevation had been submitted as a further amendment to the application. Subsequently the Clerk advised SDC under delegated powers that the Parish Council was able to withdraw its earlier objection.</p> <p><u>DECISIONS</u></p> <p>19/01177/FUL: Land off Mickleton Road, Ilmington Granted - noted</p> <p>19/01083/FUL: Vyvyan Place, CV36 4LH Granted - noted</p> <p>19/01556/tree: Felling of tree and replacement with pear tree at Pear Tree House: No objection - noted</p> <p><u>WITHDRAWN</u></p> <p>19/00762/FUL and 19/00763/LBC Basset Cottage, Back Street, Ilmington</p> <p><u>APPEALS</u></p> <p>18/03587/FUL APP/J3720/D/19/3225619 Cathole Manor Farm – Erection of double garage. Appeal dismissed</p>
8	<p>Finance</p> <p>a) Invoices raised: Ilmington Tennis Club – an invoice in the sum of £271 has been raised.</p> <p>b) Quarter 1 Finance Report: To receive report and raise any queries; The Clerk apologised for not circulating this and will do so w/c 5 August in order that any queries can be raised at the meeting of 27 August 2019</p> <p>c) Income Received: £39.31 (Western Power in respect of Wayleave Agreement £1004.00 (bowls club – contribution to purchase of sprayer)</p> <p>Authorisation of Payments (* indicated already paid)</p>

	<p>It was resolved that the following payments be authorised:</p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>In respect of</th> <th>Amount</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>101781</td> <td>Came and Co.</td> <td>Insurance Premium</td> <td>1,483.73</td> <td>Y</td> </tr> <tr> <td>101781</td> <td>S Furniss</td> <td>Salary (July and backdated salary increase from 1 April)</td> <td>430.47</td> <td>Y</td> </tr> <tr> <td>101782</td> <td>HMRC</td> <td>PAYE</td> <td>107.80</td> <td>Y</td> </tr> </tbody> </table>	Chq No	Payee	In respect of	Amount	Budget	101781	Came and Co.	Insurance Premium	1,483.73	Y	101781	S Furniss	Salary (July and backdated salary increase from 1 April)	430.47	Y	101782	HMRC	PAYE	107.80	Y
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9	Council Reports																				
9a	<p>Sarah Furniss</p> <p>1. Risk Assessment</p> <p>It was resolved that the Risk Assessment be adopted subject to:</p> <ol style="list-style-type: none"> Best Value in Respect of Insurance: Risk minimised by obtaining quote from Zurich and Came & Co; Inland Revenue Function: It having been resolved that the Clerk undertake the Payroll Function a twice yearly review will be undertaken – midyear by a delegated Councillor/s and at year end as part of the audit; Playground Equipment and Benches: Amend to effect that Cllr Buck will undertake inspection at a minimum of fortnight intervals and reference to Cllr Hawkins being removed. <p>2. Payroll Function: It was resolved that the Clerk will undertake the Payroll Function as part of her duties with immediate effect and the Risk Assessment be amended as per 9a1b above.</p> <p>3. Banking: It was resolved that the Clerk’s recommendation set out in Appendix 1 be accepted viz. that Current and Deposit Accounts be opened with Unity Trust Bank and that subsequently the relevant accounts with HSBC be closed.</p> <p>Pending/In Progress</p> <p>1 Website Progress has been made with an off-line site in the course of development. Those using @ilmington.org email addresses have been contacted to ask if they wish to continue to do so. Those organisations having pages on the website have been contacted asking if they wish to continue to do so and, if so, whether any changes are required. The website developer has been informed that instructions from Cllr Buck regarding photographs for inclusion be acted on.</p> <p>2 Progress on advertisement for “Recruitment of Handyman” Advertisement has been placed in the August edition of Six Parishes and 20:20 with a closing date of 16 August 2019.</p> <p>3. Progress on advertisement of proposed policy with respect to “Dogs on the playing fields”. Notice will be included in September edition of Six Parishes together with the request that it be placed twice in 20:20 with a month interval. It was resolved that, subject to the proposed policy being well received during the consultation period, Cllrs Buck and Peachy will, once consultation ended, progress signage.</p>																				
9b	<p>Cllr Davies</p> <p>1 Silver Birch: Request by resident that Council cut back overgrowth to his property. It was resolved that a planning application be submitted for the tree’s felling and removal and a specification be drafted for the purpose of going to tender.</p> <p>2 Pending / In process:</p> <ol style="list-style-type: none"> Bench Outside Shop: Still with repairer; 																				

	<p>2. Tree Pruning A letter drafted by Cllr Osborne as per a previous resolution was agreed and will be sent to ThomGarden (Mr Rossler) in due course.</p> <p>3. Memorial Tree Planting (in conjunction with Cllr Hawkins): It was resolved that the memorial tree (an oak) be planted at a location to be agreed by Cllrs Hawkins and Davies.</p> <p>4. Cllr Davies reported ineffective gullies on Foxcote Hill—Cllr Davies will continue to assess situation regarding this and other gullies.</p>
9c	<p>Cllr Hawkins Quotes in Respect of Hedge Cutting at Playing Field: It was resolved that Cllr Hawkins be authorised to obtain two quotes and award as per best value to a maximum cost of £100.</p> <p>War Memorial: It was resolved that the Clerk Instruct Mr Hawkins that his contract for grass cutting be extended to include maintaining the gravel area around the memorial for an annual fee of £10.00.</p> <p>Grass Cutting of Eco Area: It was resolved that Cllr Osborne will draft a notice for 20:20 and Notice boards to inform parishioners that this area will be maintained as a wild life area but that it will be cut to approximately 6inches high once a year to facilitate re-growth of wild flowers and similar.</p> <p>Cricket Pitch/Football Field: Reported that the number of mowings was already approaching the contracted maximum for the year. It was resolved that Cllr Osborne will contact the relevant people to inform them that further cuts will be invoiced to their organisations.</p>
9d	<p>Cllr Osborne Playing Fields Slide/mound: It was resolved that the specification for these works include phase two of car park resurfacing.</p> <p>Pending / In process: Severn Trent Water</p>
9e	<p>Cllr Peachey</p> <ol style="list-style-type: none"> 1. Village Hall Tree: Resolved that any work judged necessary by Cllr Davies be included in scope of works to be undertaken by ThomGarden as 9b2.2 above; 2. Dead Trees : It was resolved that a planning application be submitted for felling of the dead cherry on Upper Green and that it be included in specification as per 9b1 above; The situation of ‘dying’ Cherry trees on Washbrook Place will be monitored in spring 2020 and WCC notified if work required. 3. Abandoned Porta-loo on Front Street: Has been removed 4. Cllr Peachy will join the PC representatives on the Playing Field Committee.
9f	<p>Cllr Buck Not covered Inspection of Play Equipment</p> <ol style="list-style-type: none"> 1. Update re Routine Inspection of Playground Equipment 2. To note that the RoSPA Annual Inspection will be undertaken in September/October 2019.
9g	<p>Cllr Hall Not covered Pending:</p> <ol style="list-style-type: none"> 1 Ineffective Gullies on Foxcote Hill

	<p>2 Leak on Back Street 3 Pothole on Front Street</p>
10	<p>Correspondence (other than covered elsewhere in agenda) Received: Parishioner: Concern regarding Stratford District Council's proposed Site Allocation Plan which identifies reserve sites in parish of Ilmington to provide up to 66 homes. It was agreed that the offer of the NDP Working Group to draft a response to the SAP for consideration at meeting of 27 August be accepted. Parishioner: Concern regarding speeding traffic on Front Street: Following discussion it was agreed that no action will be taken until Cllr Hall is able to attend meetings again. Parishioner: Concern regarding mare's tail on Front Street (Middlebrook and Orchard Barn Cottage frontages) It was resolved that the Council would arrange for the area to be sprayed at the appropriate time in the growing cycle subject to agreement of WCC (contacted by Cllr Osborne) and the householders of the premises fronting on to area (contacted by Cllr Hawkins).</p>
<p>Dates of Future Meetings – all meetings commence at 7.30 pm at the Community Café and Shop unless otherwise stated. 27 August 2019 1 October 2019 (to replace September meeting) 31 October 2019 (request to change)</p>	