

Ilmington Parish Council

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL OF 26 JULY 2018

Present: Cllrs, Davies, Hawkins Osborne and Peachey

In attendance: Cllr M Brain, SDC; Cllr I Seccombe, WCC; S Furniss, Clerk and one member of the public

1	Apologies None received.
2	Resignation of Cllr J Sherwood: Cllr Osborne made a vote of thanks and this was supported by all. The Clerk will draft a letter of thanks.
3	Declaration of Disclosure Pecuniary Interest None declared
4	<p>Warwickshire County Council / Stratford District Council update</p> <p>Cllr Brain reported that the new cabinet is working well and that his portfolio is now Community Services. The debate continues with regard to SW relief road – funding is an issue but if it is not built this will impact on the number of homes that can be provided on the Long Marston Airfield site with a knock-on effect that the shortfall will need to be built in local service villages.</p> <p>Councillor Osborne raised the issue of water outages there having been two recently with one flooding a house and Severn Trent not responding for 12 hours (in the interim the fire brigade attended and dug a diversionary ditch).</p> <p>Cllr Seccombe reported that WCC have signed off 17-18 accounts. Changes to staffing structures have been made in order to achieve cost savings though there are continued uncertainties regarding funding streams from 2020.</p>
5	To Confirm Minutes 28 June 2018. It was resolved that the minutes of 28 June 2018 be approved as a true record.
6	Public Forum Further comment was made regarding the water outages which resulted in a delay of 3 days before water was drinkable. It was suggested that a formal complaint be made to Severn Trent and that all residents impacted upon should be advised to do so.
7	<p>Planning Matters</p> <p><u>APPLICATIONS</u></p> <p>18/00676/FUL : Demolition of existing dwelling and construction of 2 pairs of 3-bed semi-detached dwellings at Nellands Cottage , Featherbed Lane, Ilmington, CV36 4NE It was resolved that Cllrs Osborne and Davies will attend the Planning Committee on 1 August.</p> <p>18/01843/FUL: Single storey kitchen extension at Norton Cottage , Campden Hill, Ilmington, CV36 4LH Comments due by: 8 August 2018. It was resolved that no representation will be made.</p> <p><u>DECISIONS</u></p> <p>18/01607/TREE T1 - rabinia – Fell at Long Barn , Back Street, Ilmington, CV36 4LJ Granted – noted.</p> <p>18/01557/FUL Erection of car port (resubmission of 17/03704/FUL) at Orchard Barn, Front Street, Ilmington, Shipston-on-Stour CV36 4LN Granted - noted.</p> <p>18/02091/TREE T1 - pear - Reduce height from approx 6 metres to 4.5 metres at Old Pear Tree House, Back Street, Ilmington, Shipston-on-Stour CV36 4LJ Comments due by: 10 August 2018 Granted – noted.</p> <p><u>PENDING DECISION</u></p> <p>18/00026/TREE Proposed : T1 - Conifer - Crown lift 1m above ground level T2 - Holly - Removal of 2 trunks leaning on tombstone at St Marys Church, Ilmington Comments due by: 2 February 2018.</p> <p>17/00133/FUL Proposed : Change of use of land to domestic garden curtilage and erection of a triple garage with additional ancillary living space to include home office above and playroom and store at</p>

Signed as a true record..... Cllr G Osborne, Chairman, 30 August 2018

	<p>lower level. At Cathole Manor Farm , Compton Scorpion Road, Compton Scorpion, Ilmington CV36 4PJ Comments due by 28 February 2018</p> <p>18/00735/TREE Proposed TI: Magnolia: Reduce height from 6.5m to 5m.Crown reduction to 5.5m. - T2:Twisted Willow: Fell At Mabels Farmhouse , Back Street, Ilmington, CV36 4LJ</p> <p>18/00740/TREE T1 : Lawson Cypress - Reduction in height from 15 metres to 7.5 metres with option to fell - T2 : Lawson Cypress – Fell At Old Fox House, Foxcote Hill, Ilmington CV36 4LD</p> <p>17/00133/FUL: Retrospective change of use of land to domestic garden curtilage at Cathole Manor Farm , Compton Scorpion Road, Compton Scorpion, Ilmington CV36 4PJ The detached garage (previously part of the proposed development) has been removed from the application following concerns raised over the impact on the setting of the adjacent listed building. The change of use of the field remains as the application proposal.</p>																																																																						
8	<p>Finance</p> <p>a) Authorisation of Payments It was resolved that all payments be approved.</p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>In respect of</th> <th>Amount</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>101684*</td> <td>Ilmington Village Hall</td> <td>Chair Donation</td> <td>£350</td> <td>Y</td> </tr> <tr> <td>101685*</td> <td>Information Commissioner</td> <td>Data Registration Fee</td> <td>£40</td> <td>Y</td> </tr> <tr> <td>101686</td> <td>G L Jones</td> <td>Replacement Swing Parts</td> <td>252.58</td> <td>Y</td> </tr> <tr> <td>101687*</td> <td>Bruce McFarlane</td> <td>Web Management</td> <td>£100</td> <td>Y</td> </tr> <tr> <td>101688*</td> <td>Cheque cancelled</td> <td></td> <td></td> <td></td> </tr> <tr> <td>101689*</td> <td>WaterPlus</td> <td>Water supply to pavilion</td> <td>£56.30</td> <td>Y</td> </tr> <tr> <td>101690*</td> <td>Kiwa Limited</td> <td>Tennis Court Inspection</td> <td>£1134.00</td> <td>Donation</td> </tr> <tr> <td>101691</td> <td>R Hawkins</td> <td>Maintenance of Playing Field (filling cracks and holes)</td> <td>£32.00</td> <td>Y</td> </tr> <tr> <td>101692</td> <td>S Furniss</td> <td>Salary</td> <td>£313.25</td> <td>Y</td> </tr> <tr> <td>101693</td> <td>HMRC</td> <td>PAYE</td> <td>£78.40</td> <td>Y</td> </tr> <tr> <td>101694</td> <td>P Edmunds</td> <td>Playing Field Car Park Works</td> <td>£2,583.00</td> <td>Y</td> </tr> <tr> <td>101695</td> <td>S Furniss</td> <td>Office Expenses</td> <td>£21.40</td> <td>Y</td> </tr> <tr> <td>101696</td> <td>S Furniss</td> <td>Reimbursement of Broadmark Services (laptop healthcheck and installation of software (Bullguard and Microsoft Office)</td> <td>£244.80</td> <td>N</td> </tr> </tbody> </table> <p>b) Income £39.31 from Western Power in respect of Wayleave Agreement- noted.</p> <p>c) Quarter 1 Finance Report Cllr Peachey asked why there is a negative spend against the Jubilee Gate Cllr Osborne asked whether the pending grant for the Neighbourhood Plan will cover the expenditure detailed. The Clerk will report on these queries at next month's meeting.</p>	Chq No	Payee	In respect of	Amount	Budget	101684*	Ilmington Village Hall	Chair Donation	£350	Y	101685*	Information Commissioner	Data Registration Fee	£40	Y	101686	G L Jones	Replacement Swing Parts	252.58	Y	101687*	Bruce McFarlane	Web Management	£100	Y	101688*	Cheque cancelled				101689*	WaterPlus	Water supply to pavilion	£56.30	Y	101690*	Kiwa Limited	Tennis Court Inspection	£1134.00	Donation	101691	R Hawkins	Maintenance of Playing Field (filling cracks and holes)	£32.00	Y	101692	S Furniss	Salary	£313.25	Y	101693	HMRC	PAYE	£78.40	Y	101694	P Edmunds	Playing Field Car Park Works	£2,583.00	Y	101695	S Furniss	Office Expenses	£21.40	Y	101696	S Furniss	Reimbursement of Broadmark Services (laptop healthcheck and installation of software (Bullguard and Microsoft Office)	£244.80	N
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9a	<p>Sarah Furniss</p> <ol style="list-style-type: none"> GDPR – Retention of Documents Policy and Procedure: A number of changes were agreed in respect of the Policy which will be represented at the August meeting. Application in respect of National Lottery Funding for Neighbourhood Plan : The Clerk reported that an application is being submitted for £5,000 based on Ettington Parish Council's spend with an additional amount to reflect the fact that a Significant Environmental Assessment is being undertaken and this may impact on the work of the Consultant. <p>Pending / In Process</p> <ol style="list-style-type: none"> Flooding at Vallenders Lane – no update Removal of Telegraph Pole – now handed over to Cllr Davies Footpath from School to Mickleton Road – no update. Replacement sand for sandbox - Cllr Osborne requested that an update be requested for the August meeting. 																																																																						
9b	<p>Cllr Davies</p> <ol style="list-style-type: none"> Removal of Telegraph Pole. The responsible officer has been identified and a message left for his return from holiday. 																																																																						

	2. Installation of Footpath Name Plates. No further progress due to weather conditions.
9c	<p>Cllr Hawkins Pending / In process:</p> <ol style="list-style-type: none"> 1. Request for Blue Plaque at Crab Mill – no update. 2. Replacement Dog Waste Bin - now replaced and installed by SDC. <p>Unagendered matter: Cllr Hawkins raised the matter of the playground and its long term requirements. An approach has been received regarding making a bequest and the solicitor of the person making the approach has indicated that a formal agreement would be required to administer the bequest. Cllr Osborne offered to undertake research and this offer was accepted.</p>
9d	<p>Cllr Osborne</p> <ol style="list-style-type: none"> 1. Pending / In process: <ol style="list-style-type: none"> a. Upper Green Parking b. Meeting with WCC Highways c. Bench renovation d. Playing Field <p style="text-align: right;">} } not discussed</p> <p>Works to Play Equipment following Safety Inspection – Cllr Davies has carried out repairs to the playhouse, flooring and a repair to the tunnel chute has been undertaken.</p> <p>Replacement of chains and seats to Junior Swings – it was resolved that Cllr Osborne will seek an acceptable quote for the work and that a budget of £200 be allocated for the work.</p> <p>Renovation of Slide Cllr Osborne presented two options for replacement of the slide – a stand-alone tower version similar to the original and the more modern approach which is one built into a bank or embankment slide. Budget costs for each option were broadly similar. It was agreed that the latter is the favoured option and funding will be sought via grants and donations.</p> <p>Playing Field Car Park – reported that the project had been completed and the car park was recently put back in use with two ranks of parking available.</p> <p>Flooring of playhouse – completed as reported above</p> <p>Unagendered matters: Cllr Osborne reported that mains water is still leaking at the Bowls Club tap. Cllr Hawkins advised that the Club had employed a plumber to deal with the matter which had been thought to be resolved. He would take the matter up again with the Club. Cllr Osborne reported that he had undertaken research on the likely costs for a shelter for the playing field which had been previously suggested by Cllr Hawkins. Following discussion on the likely cost, it was agreed that this would not be progressed.</p> <p>Cllr Osborne reported that he is meeting with a parishioner on 27 July regarding the ongoing issues with the service being provided by Severn Trent to the village. It was agreed that the best approach would be for a group to be convened with Parish Council representation to take the matter forward.</p>
9e	<p>Cllr Peachey</p> <ol style="list-style-type: none"> 1. Identification of Cycling Clubs (Speeding on Campden Hill). Cllr Peachey has had limited success in identifying local cycling clubs. Cllr Hawkins and the Clerk offered to pass on details of two clubs.
10	<p>Matters Raised at Parish Meeting</p> <ol style="list-style-type: none"> 1. Dogs on Playing Field There was no discussion regarding this matter.
11	<p>Correspondence (other than covered elsewhere in agenda)</p> <ul style="list-style-type: none"> • Request to install commemorative bench in memory of Michael and Pat Vincent. Cllr Hawkins agreed to liaise with the correspondent regarding a possible siting of a bench at the playing fields. • Stratford District Council re changes to Planning Applications – delegated power are changing and this was Noted • Advice from a parishioner re problems with the grounds maintenance of the local BT exchange Noted • Advice from the Secretary of Ilmington Show Committee - He has placed a note into the next edition of the Six Parishes Magazine advising the village about the traffic flows and “No Parking” that is proposed to apply on Monday, 27 August. The County Council has been advised through Cllr Seccombe and has not objected and members of the Show Committee and helpers will be signing the arrangements as

	<p>per the discussion at the last PC meeting. He also requested that the playing fields hedges and gate entrances be tidied in advance of the day - Monday, 27 August.</p> <p>Noted</p> <ul style="list-style-type: none"> • OVO Mens Cycle Tour of Britain is scheduled for 5 September 2018 and will pass through Ilmington at approximately 13.12 and this will feature the first ascent of the day. The Clerk will draft a poster for Notice Boards and a notice for 20:20.
12	<p>Dates of Future Meetings – all meetings commence at 7.30 pm at the Community Café and Shop unless otherwise stated.</p> <p>30 August 2018 27 September 2018 25 October 2018</p>